

**Minot Park Board Meeting**  
**Minot Municipal Auditorium**  
**Room 203**  
**April 15<sup>th</sup>, 2025 5:30pm**

**Agenda**

**Pledge of Allegiance:**

**Personal Appearances:**

**Meeting Minutes**

**Approval of minutes from the March 18<sup>th</sup>, 2025 Minot Park Board Meeting and the April 7<sup>th</sup>, 2025 Special meeting.**

**Approval of Bills in the amount of \$1,681,353.01**

**Approval of Salaries in the amount of \$338,673.97**

**Financials:**

### **Department Reports:**

1. Director of Operations-Jarrold Olson
2. Golf Course-Steve Kottsick
3. Greens Committee - Cammi Campbell
4. Zoo - Logan Wood
5. MAYSA Arena-Bob Gillen
6. Maintenance - Eric Keller
7. Horticulture-Shannon Paul
8. Forestry-Troy Regstad
9. Recreation/Auditorium Manager-Tom Landsiedel
10. Recreation Manager-Ann Nesheim
11. Tennis-Marc White

### **New Business**

1. Roosevelt Park Zoo – School Group Pricing
2. Minot Park District Roof Projects – AE2S

### **Old Business**

1. MI-6 and MI-7 Update

### **Other Business**

### **Approval of Administratively Approved Alcohol Permits:**

- North Dakota Association of Builders – 3/14/25
- Troy Garaas – 3/18/25

### **Director's Report**

### **Commissioner's Report:**

### **Foundation Meeting to Follow:**

Minot Park District

March 18<sup>th</sup>, 2025

The Minot Park Board met on March 18<sup>th</sup>, 2025 at 5:30pm in room 203 of the Minot Auditorium.

Members Present: Justin Hammer, Chelsea Kirkhammer, Mike Schmitt, and Perry Olson. Also present were Elly DesLauriers and Calyn Beckman.

Motion by Kirkhammer, second by Schmitt to approve the minutes from the February 18<sup>th</sup> Minot Park District Board meeting. Motion Carried

Motion by Schmitt, second by Kirkhammer to approve bills in the amount of \$1,150,567.40. On roll call, all members voted yes.

Motion by Kirkhammer, second by Schmitt to approve salaries in the amount of \$342,435.98 On roll call, all members voted yes.

Department Head Reports

Director of Finance, Calyn Beckman reported that he is getting close to finishing the year end close and will begin working on the annual financial report. Beckman also added that he closed the Great River savings account and transferred the cash to the operating account at First International Bank.

Director of Operations, Jarrod Olson reported that bids for the maintenance truck were opened on March 13<sup>th</sup>. Olson reported that we received one submission from Westlie Truck for the cab and chassis and one bid for the specialty box from American Truck and trailer for a total bid of \$85,741.70. Olson added that the budget for this vehicle was \$90,000 and recommended we approve the bid.

Motion by Schmitt, second by Kirkhammer to approve the bid for \$85,741.70. On roll call, all members voted yes.

Souris Valley Golf Pro, Steve Kottsick reported that he is working with the local school's golf team for a volunteer day at the course and is excited for the weather to improve and get the golf course open.

Zoo Director, Logan Wood reported that there are 62 days until the AZA site visit in May and is working to get everything complete. Wood thanked the Park District staff for the assistance at the Zoo to get all the tasks completed before the inspection. Wood also reported that Chelsea Mihalick has accepted the Zoo Curator position and working to get two keeper positions and the veterinarian position filled soon.

MAYSA Arena Manager, Bob Gillen reported that the Magic City Figure Skating show will be this weekend and Gillen also thanked staff for their work during 3 weekends of tournaments held at the MAYSA.

Horticulturist, Shannon Paul reported that the first plant shipments will be arriving to the greenhouse soon and working to get new netting installed at Corbett Field as baseball season will start next Friday.

Head Forester, Troy Regstad reported that Jacob Hanson accepted a full-time position with the Forestry department.

Adult Recreation Manager, Tom Landsiedel reported that the auditorium hosted two district tournaments, one regional tournament, and 2 state play in games as well as a wrestling tournament. Landsiedel thanked staff for their work during those events. Landsiedel also reported that the turf has been installed in the armory for baseball and the screen is up at Scheels Complex.

Tennis Pro, Mark White reported that the winter leagues are finished, and spring leagues are starting. White added that he will be holding a pickleball social, high school tennis will be starting practice soon and the Minot Round Robin will host all the West region teams at Hammond Park.

#### New Business

Director of Operations, Jarrod Olson recommended to the board that we approve the 5-year agreement with the All-Seasons Arena that will continue through the end of the 2029-2030 season. President Olson asked if there was any stipulation that they must provide ice, and Olson answered that if they had an ice plant failure, he doubts that they would repair it. Commissioner Hammer asked if the Park District will schedule the ice times and collect fees and Olson answered yes and we will also use one room for skate rentals to allow for more open skate opportunities. President Olson asked if we would need more rental skates and Olson answered yes, we will look at that this spring and bring more information to a future board meeting.

Motion by Hammer, second by Schmitt to approve the 5-year agreement with the All-Seasons Arena. On roll call, all members voted yes.

Jarrod Olson reported that the Magic City Discovery Center suffered a water break that caused significant damage. Olson request that the board declare an emergency to get the property repaired as quickly as possible.

Motion by Schmitt, second by Kirkhammer to declare an emergency due to the water break at the Magic City Discovery Center. On roll call, all members voted yes.

Jarrod Olson presented quotes to repair the damage at the Magic City Discovery Center, Olson reported that two quotes were received, one from Rolac and another from Serv Pro who was involved during the initial clean up process. Olson recommended the board approve the low bid from Serv Pro for \$71,833.66 which was also the recommendation of the Magic City Discovery Center Executive Director and Construction committee. President Olson asked if this will all be covered under insurance and Olson answered that yes insurance will cover all expenses but there will be deductibles, but the deductibles will be covered by the Magic City Discovery Center.

Motion by Kirkhammer, second by Hammer to approve the quote from Serv Pro for \$71,833.66. On roll call, all members voted yes.

Executive Director, Elly DesLauriers presented a funding request letter from the Minot Area Council of the Arts (MACA) for \$5,000 which was approved in the Minot Park District 2025 budget. DesLauriers added that staff are working with the MACA to plan summer events and will report to the board after the summer.

Motion by Schmitt, second by Kirkhammer to approve the funding request for \$5,000. On roll call, all members voted yes.

## Old Business

Director of Operations, Jarrod Olson reported that construction will pick up as the weather improves and he is meeting weekly to make sure zoo items are completed before AZA inspection. Executive Director, Elly DesLauriers reported that she is working with Ryan Ackerman and the Souris River Joint board to get the perimeter fence installed soon to see how the summer activities will function during construction. DesLauriers added that we need to review day-to-day operations and determine if it is possible to safely operate the park during construction.

## Alcohol Permits

Motion by Kirkhammer, second by Hammer to approve the administratively approved alcohol permits. Motion carried.

## Director's Report

Executive Director, Elly DesLauriers that she has been tracking bills at the state legislative session such as the bills that effect day light savings, general obligation bonding, and property tax reform. DesLauriers also reported that she has scheduled 50 presentations on the sales tax measure and is hoping to continue to add more to get to around 70 in total. DesLauriers added that the early vote will take place on May 28<sup>th</sup> – 30<sup>th</sup> and June 2<sup>nd</sup> at the Ward County building and the June 3<sup>rd</sup> vote will be held in the Armory at the Auditorium. DesLauriers thanked the Auditorium and MAYSA staff for their work during all the tournaments held at those facilities. DesLauriers reported that she has developed a full-time employee recognition program called the Gamechanger and it will be implemented soon, and the first winners will be announced at the May board meeting.

## Commissioner's Reports

Commissioner Hammer reported that he sits on the Economic Development committee, and it is great to see the facilities we have bringing people into town for tournaments and events, and I think it helps with the sale tax measure on the ballot. Hammer also welcomed the new hires to the Minot Park District.

President Olson thanked staff for the discussions on the operations of Roosevelt Park during construction this year and added that he wants people to be able to use their facilities, but we need to do what is right.

Motion by Schmitt, second by Kirkhammer to adjourn the meeting. Motion carried.

Perry Olson, President

Calyn Beckman, Clerk

Minot Park District

Special Meeting

April 7<sup>th</sup>, 2025

The Minot Park Board met on April 7<sup>th</sup> at 1:00 pm at Roosevelt Park.

Members present: Justin Hammer, Mike Schmitt, Chelsea Kirkhammer, Cliff Hovda and Perry Olson. Also present were Jarrod Olson and Calyn Beckman.

President Olson opened the meeting and asked Director of Operation, Jarrod Olson to walk the members through the facilities and park areas. J. Olson introduced members of the engineering firms and construction companies responsible for the MI-6 and MI-7 flood control projects. J. Olson explained the layout of the parking and roads available to the public and which areas were restricted to construction. J. Olson then brought the group into the Roosevelt Park Pool and explained public and restricted areas. The board members, construction staff, engineering staff and park staff discussed the operation, safety and quality of life concerns with operating the pool for the 2025 season.

Motion by Schmitt, seconded by Hovda to close the Roosevelt Park Pool for the 2025 season. On roll call, all members voted yes.

J. Olson then brought the group to the Roosevelt Park pickleball courts and Roosevelt Park Zoo to discuss operating concerns for the summer.

Motion by Hammer, second by Kirkhammer to adjourn the meeting.

Perry Olson, President

Calyn Beckman, Clerk

# Minot Park District

## Balance Sheet

03/31/2025

		Total Governmental Funds
Assets		
Current Assets		
Cash and Cash Equivalents		
**--1000-90	First International - Operating	\$1,696,661.19
10-1005-90	Bremer Checking	\$3,093.89
10-1009-90	First Western-Money Market	\$768,717.58
10-1011-90	Bremer Money Market	\$10,314.84
10-1013-90	1st International Savings Acct	\$12,671,632.41
10-1014-90	First International-Tournament	\$5,574.25
Total		\$15,155,994.16
		<b>\$15,155,994.16</b>
Restricted Assets		
Foundation Cash and Cash Equivalents		
98-1015-98	Minot Park Foundation - 1st International	\$2,343,589.02
98-1016-98	Minot Park Foundation - Contra	(\$1,535,621.95)
Total		\$807,967.07
Foundation Investments		
98-1600-98	Minot Park Foundation - Investments	\$1,429,383.82
98-1601-98	Minot Park Foundation - Unrealized G/L	\$106,238.13
Total		\$1,535,621.95
Total		\$2,343,589.02
Total Assets		<b>\$17,499,583.18</b>
Liabilities		
Current Liabilities		
Accounts Payable		
**--2000-90	Accounts Payable	\$1,526,226.83
10-2040-90	RecTrac Customer Balance	\$504.50
10-2045-90	RecTrac - Gift Certificates	\$7,269.75
Total		\$1,534,001.08
Accrued Payroll Taxes and Other Withholding		
10-2029-90	Pension Costs Withheld	\$108.71
10-2038-90	BC/BS Payable	\$42,640.53
10-2039-90	Aflac Payable	\$937.26
10-2042-90	Voluntary Benefits	\$4,100.76
10-2200-90	Sales Tax Payable	\$9,763.86
Total		\$57,551.12

# Minot Park District

## Balance Sheet

03/31/2025

		<u>Total Governmental Funds</u>
Due to Other Funds		
**-2999-90	Due to Other Funds	\$0.00
Total		\$0.00
Total		\$1,591,552.20
<b>Total Liabilities</b>		<b>\$1,591,552.20</b>
<b>Fund Balance</b>		
98-3010-98	Minot Park District Foundation	\$2,343,589.02
20-3020-90	Debt Service	(\$132,485.97)
30-3025-90	Capital Projects	\$2,621,598.67
10-3030-90	Unrestricted	\$11,075,329.26
<b>Total Fund Balance</b>		<b>\$15,908,030.98</b>



# Minot Park District

## Statement of Revenues and Expenditures

03/31/2025

		<u>Total Governmental Funds</u>
<b>Revenues</b>		
Tax Revenue		
**-4000-**-	Property Tax Revenue	\$9,106,466.66
Total		<u>\$9,106,466.66</u>
Operational Revenue		
Park Revenue		
10-4081-01	Interest	\$71,041.30
**-4083-**-	Rental of Facilities	\$4,111.00
10-4087-03	Pay Zoo-N/T	\$6,754.50
10-4088-09	Golf Revenue-SVGC	\$5,677.69
**-4091-**-	Other Receipts	\$1,429.28
10-4093-17	Ice Arena Income - Taxable	\$18,671.71
10-4094-17	Ice Arena-N/T	\$221,868.60
10-4095-17	Non-Ice Rental	\$14,467.00
10-4098-11	Concessions	\$118.40
10-4130-01	Event Income	\$1,113.00
30-4142-13	Donation Income	\$11,500.00
10-4150-01	Sponsorship Income	\$4,050.00
10-4340-03	Education Income	\$5,280.66
10-4355-07	Rental Property Income	\$1,282.26
Total		<u>\$367,365.40</u>
Recreation Revenue		
10-4082-56	Recreation Equipment Rental	\$3,302.74
10-4083-51	Rental of Facilities	\$33,721.25
10-4098-52	Concessions	\$74,019.06
10-4099-56	Souris Golf Scramble	\$640.00
10-4100-56	Niblik Tournament Revenue	\$1,325.00
10-4300-51	Volleyball Income	\$21,350.00
10-4305-51	Basketball Income	\$3,215.00
10-4310-54	Adult Softball Income	\$13,030.00
10-4315-54	Youth Softball Income	\$490.00
10-4317-54	Youth Fast Pitch Softball	\$5,320.00
10-4320-53	Tennis Center Income	\$11,089.09
10-4321-53	Tennis Income - Non-Taxable	\$2,776.00
10-4325-54	Youth Baseball Income	\$1,015.00
10-4330-54	T-Ball Income	\$3,785.00
**-4335-**-	Youth Program Income	\$902.00
10-4350-51	Golf Simulator Revenue	\$24,420.72
Total		<u>\$200,400.86</u>
Foundation Revenue		
98-4091-98	Other Receipts	\$57,830.74
Total		<u>\$57,830.74</u>

# Minot Park District

## Statement of Revenues and Expenditures

03/31/2025

			<u>Total Governmental Funds</u>
Total			<u>\$625,597.00</u>
Other Income			
98-4080-98	Dividends - Foundation		\$13,533.56
10-4090-01	State Revenue		\$133,687.10
Total			<u>\$147,220.66</u>
<b>Total Revenues</b>			<b><u>\$9,879,284.32</u></b>
<b>Expenses</b>			
Operation Expenses			
Park District Expenses			
	Salaries and Wages		\$914,462.43
	Supplies		\$117,358.05
	Maintenance		\$169,523.19
	Contractual		\$237,350.25
	Sundry		\$43,018.71
	Capital Projects		\$150,148.63
Total			<u>\$1,631,861.26</u>
Recreation Expenses			
	Salaries and Wages		\$342,146.59
	Supplies		\$48,389.23
	Maintenance		\$23,800.36
	Contractual		\$49,324.01
	Sundry		\$4,736.66
	Capital Projects		\$5,804.80
Total			<u>\$474,201.65</u>
Total			<u>\$2,106,062.91</u>
Other Expense			
10-6000-18	Attorney		\$2,745.00
** -6020- **	Cash Short & Long		\$29.99
10-6030-18	Bond Expenses		\$1,195.00
** -6050- **	Insurance		\$372,660.08
10-6070-18	City Band/Council on the Arts		\$5,000.00
10-6090-01	Late Fee Expense		\$786.49
Total			<u>\$382,416.56</u>
Debt Expense			
** -6200- **	Debt Principal Payment		\$1,983,455.84
** -6201- **	Lease Principal Expense		\$140,113.01
10-6202-01	SBITA Lease Principal Expense		\$9,194.30

# Minot Park District

## Statement of Revenues and Expenditures

03/31/2025

		<b>Total Governmental Funds</b>
20-6300-90	Debt Interest Expense	\$299,580.25
**--6301--**	Lease Interest Expense	\$14,113.74
Total		\$2,446,457.14
Foundation Expense		
98-5905-98	Capital Outlay - Buildings	\$181,406.94
98-6100-98	Service Charges	\$1,849.85
Total		\$183,256.79
<b>Total Expenditures</b>		<b>\$5,118,193.40</b>
<b>Gains</b>		
98-9015-98	Unrealized Gain/Loss	\$13,521.65
<b>Total Gains</b>		<b>\$13,521.65</b>
<b>BEGINNING FUND BALANCE</b>		<b>\$11,133,418.41</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>\$4,774,612.57</b>
<b>ENDING FUND BALANCE</b>		<b>\$15,908,030.98</b>

# Minot Park District

## Project Detail Report

	Expenses	Budget
<b>Revenues</b>		
Operational Revenue		
Park Revenue		
2025-13-P1 - Wee Links Mower	\$11,500.00	\$11,500.00
Total	\$11,500.00	\$11,500.00
Total	\$11,500.00	\$11,500.00
<b>Total Revenues</b>	<b>\$11,500.00</b>	<b>\$11,500.00</b>

<b>Expenses</b>		
Operation Expenses		
Park District Expenses		
Capital Projects		
2020-01-P2 - 2020 - Superfund Site	\$85,387.76	\$85,387.76
2021-01-P4 - 2021 - Park Sign replace	\$29,800.00	\$29,800.00
2022-18-P1 - Outdoor Recreation Area	\$188,145.60	\$188,145.60
2023-02-P4 - Roof Improvements	\$7,572.26	\$7,572.26
2023-05-P1 - Pool Shade Structures	\$12,572.50	\$12,572.50
2024-02-P3 - Skidsteer - 2024	\$70,000.00	\$70,000.00
2024-02-P4 - Playground Upgrade - 2024	\$7,389.00	\$7,389.00
2024-03-P3 - Animal Crates	\$3,000.00	\$8,974.13
2024-03-P4 - Safety Equipment	\$4,325.66	\$4,325.66
2024-05-P3 - Pool Filtration Upgrades	\$49,176.20	(\$49,176.20)
2024-06-P1 - Backstop Outlets	\$53.74	\$6,222.72
2024-07-P2 - Corbett Netting	\$7,000.00	\$7,000.00
2024-08-P1 - Cold Storage Concrete -	\$17,513.20	\$17,513.20
2024-14-P1 - Facility Improvements	\$35,856.00	\$35,856.00
2024-17-P3 - Zamboni Upgrades	\$11,150.00	\$12,000.00
2025-01-P1 - IT Updates	\$12,258.51	\$13,000.00
2025-02-P1 - Tommy Lift	\$5,872.00	\$7,500.00
2025-02-P2 - F550 with Dump Bed	\$90,000.00	\$90,000.00
2025-02-P3 - Pipe Crimper	\$7,520.14	\$7,200.00
2025-03-P1 - Medical Room Door	\$16,000.00	\$16,000.00
2025-04-P1 - Utility Cart	\$20,000.00	\$20,000.00
2025-08-P1 - Concrete Additions	\$14,000.00	\$14,000.00
2025-11-P1 - Zoo Concessions Equipment	\$10,000.00	\$10,000.00
2025-13-P1 - Wee Links Mower	\$11,500.00	(\$11,500.00)
2025-15-P1 - 3/4 Ton Truck	\$42,424.48	\$45,000.00
2025-16-P1 - Roof Replacement	\$140,000.00	\$140,000.00
2025-16-P2 - Ranger Cart	\$10,000.00	\$10,000.00
2025-17-P1 - Electric Edger	\$7,193.56	\$7,500.00
Total	\$150,148.63	\$873,012.57

# Minot Park District

## Project Detail Report

	Expenses	Budget	
Total	\$150,148.63	\$873,012.57	\$722,863.94
Recreation Expenses			
Capital Projects			
2024-54-P1 - Picnic Tables		\$8,000.00	\$8,000.00
2024-54-P2 - Complex Improvements		\$12,500.00	\$12,500.00
2025-51-P1 - Auditorium Sound Syste		\$30,000.00	\$30,000.00
2025-51-P2 - Auditorium Tables and C		\$5,000.00	\$5,000.00
2025-51-P3 - Parking Light Upgrades	\$5,804.80		(\$5,804.80)
2025-54-P1 - Scheels Complex Playgrc		\$100,000.00	\$100,000.00
2025-56-P1 - Recreation Equipment- 2		\$10,000.00	\$10,000.00
Total	\$5,804.80	\$165,500.00	\$159,695.20
Total	\$5,804.80	\$165,500.00	\$159,695.20
Total	\$155,953.43	\$1,038,512.57	\$882,559.14
<b>Total Expenses</b>	<b>\$155,953.43</b>	<b>\$1,038,512.57</b>	<b>\$882,559.14</b>

Vendor name	Invoice number	Invoice date	Department	Account description	Amount	Project Description
Montana-Dakota Utilities	22363110002-032825	3/28/2025	19th Hole	Gas Utilities	\$527.64	
Xcel Energy	919077252	3/17/2025	19th Hole	Electric Utilities	\$476.29	
City of Minot Utility Billing	509818	3/20/2025	19th Hole	Water	\$24.30	
<b>19th Hole Total</b>					<b>\$1,028.23</b>	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Admin	Blue Cross & Life Insurance	\$30.00	
NDPHIT	tParkDistrict-031625	3/16/2025	Admin	Blue Cross & Life Insurance	\$6,467.68	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Admin	Long Term Disability	\$186.11	
Stevick Business Forms, Inc.	29826-1	3/24/2025	Admin	Office Supplies	\$1,100.96	
Pro IT	6670	3/13/2025	Admin	Computer Mtce/Programming	\$125.00	
Pro IT	6665	3/13/2025	Admin	Computer Mtce/Programming	\$125.00	
Pro IT	6828	3/31/2025	Admin	Computer Mtce/Programming	\$532.56	
iHeart Media	8822342828	1/31/2025	Admin	Promotions	\$791.78	
iHeart Media	8822248491	3/31/2025	Admin	Promotions	\$764.78	
iHeart Media	8822437705	2/28/2025	Admin	Promotions	\$694.26	
iHeart Media	8822545669	3/31/2025	Admin	Promotions	\$737.78	
AT&T	87310191802X04022025	3/24/2025	Admin	Telephone	\$119.40	
SRT Communications, Inc.	2722700-032225	3/22/2025	Admin	Telephone	\$536.25	
Brite-Way Window Cleaning, Inc.	3/25/2025	3/25/2025	Admin	Office Cleaning	\$28.00	
Arrowhead Ace Hardware	278444	3/31/2025	Admin	Late Fee Expense	\$1.68	
<b>Admin Total</b>					<b>\$12,241.24</b>	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Auditorium	Blue Cross & Life Insurance	\$21.19	
NDPHIT	tParkDistrict-031625	3/16/2025	Auditorium	Blue Cross & Life Insurance	\$3,531.85	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Auditorium	Long Term Disability	\$99.93	
Dakota Supply Group	S104566836.001	3/25/2025	Auditorium	Minor Apparatus	\$459.82	
Menards	82474	3/26/2025	Auditorium	Minor Apparatus	\$37.08	
Schock Safe & Lock Service, Inc.	228249	3/28/2025	Auditorium	Minor Apparatus	\$37.50	
Steins, Inc.	954404	3/20/2025	Auditorium	Buildings & Grounds	\$78.12	
Superior Cleaning Service, Inc.	7181	3/17/2025	Auditorium	Buildings & Grounds	\$625.00	
Ecolab Pest Elimination	7675660	3/11/2025	Auditorium	Buildings & Grounds	\$164.31	
Dacotah Paper Co.	79808	3/11/2025	Auditorium	Buildings & Grounds	\$2,363.30	
Dacotah Paper Co.	75698	3/5/2025	Auditorium	Buildings & Grounds	\$521.35	
Steins, Inc.	954757	3/26/2025	Auditorium	Buildings & Grounds	\$306.44	
G&P Commercial Sales	63298	3/31/2025	Auditorium	Buildings & Grounds	\$666.88	
Arrowhead Ace Hardware	63073	3/20/2025	Auditorium	Buildings & Grounds	\$59.94	
Cummins NPower LLC	E9-250382863	3/28/2025	Auditorium	Buildings & Grounds	\$532.79	
ADP Screening and Selection Services	2832294-02-2025	3/3/2025	Auditorium	Background Check Expense	\$29.21	
ADP Screening and Selection Services	2832294-03-2025	3/31/2025	Auditorium	Background Check Expense	\$29.21	
AT&T	87310191802X04022025	3/24/2025	Auditorium	Telephone	\$132.74	
SRT Communications, Inc.	10862900-032225	3/22/2025	Auditorium	Telephone	\$744.74	
City of Minot Utility Billing	509576	3/20/2025	Auditorium	Water	\$250.33	
City of Minot Utility Billing	509575	3/20/2025	Auditorium	Water	\$622.91	
Circle Sanitation	71374	3/20/2025	Auditorium	Sanitation	\$953.25	
<b>Auditorium Total</b>					<b>\$12,267.89</b>	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Auditorium Concessions	Blue Cross & Life Insurance	\$3.75	
NDPHIT	tParkDistrict-031625	3/16/2025	Auditorium Concessions	Blue Cross & Life Insurance	\$2,177.82	

Unum Life Insurance Company of America	Apr-25	3/14/2025	Auditorium Concessions	Long Term Disability	\$16.39
Marketplace Food & Drug	TICKET :0204	3/21/2025	Auditorium Concessions	Concession Supplies	\$10.66
Morellis Distributing, Inc.	1019297	3/13/2025	Auditorium Concessions	Concession Supplies	\$626.60
Northern Bottling Company	1394508	3/13/2025	Auditorium Concessions	Concession Supplies	\$2,508.44
Morellis Distributing, Inc.	1018706	3/3/2025	Auditorium Concessions	Concession Supplies	\$300.00
Morellis Distributing, Inc.	1019013	3/6/2025	Auditorium Concessions	Concession Supplies	\$6,137.50
US Foods Inc	3812850	3/5/2025	Auditorium Concessions	Concession Supplies	\$1,108.84
Northern Bottling Company	1394150	3/6/2025	Auditorium Concessions	Concession Supplies	\$7,600.16
Marketplace Food & Drug	9	3/5/2025	Auditorium Concessions	Concession Supplies	\$4.84
Morellis Distributing, Inc.	1019292	3/12/2025	Auditorium Concessions	Concession Supplies	\$5.50
<b>Auditorium Concessions Total</b>					<b>\$20,500.50</b>
Menards	82012	3/19/2025	Corbett	Buildings & Grounds	\$11.20
Pioneer Athletics	INV-239769	3/13/2025	Corbett	Buildings & Grounds	\$1,476.50
Dakota Fence	161955	3/25/2025	Corbett	Buildings & Grounds	\$90.36
Menards	82432	3/25/2025	Corbett	Buildings & Grounds	\$20.09
Macs Inc.	750692/B	3/26/2025	Corbett	Buildings & Grounds	\$38.99
Dakota Fence	161993	3/26/2025	Corbett	Buildings & Grounds	\$6.93
Menards	82514	3/26/2025	Corbett	Buildings & Grounds	\$82.00
Menards	82480	3/26/2025	Corbett	Buildings & Grounds	\$25.83
Menards	82887	3/31/2025	Corbett	Buildings & Grounds	\$39.99
ADP Screening and Selection Services	2832294-03-2025	3/31/2025	Corbett	Background Check Expense	\$87.63
SRT Communications, Inc.	6008600-032225	3/22/2025	Corbett	Telephone	\$170.85
A-1 Evans Septic Tank Service	120536	3/31/2025	Corbett	Sanitation	\$165.00
<b>Corbett Total</b>					<b>\$2,215.37</b>
Unum Life Insurance Company of America	Apr-25	3/14/2025	Equipment	Blue Cross & Life Insurance	\$11.25
NDPHIT	tParkDistrict-031625	3/16/2025	Equipment	Blue Cross & Life Insurance	\$2,789.18
Unum Life Insurance Company of America	Apr-25	3/14/2025	Equipment	Long Term Disability	\$46.40
Minot Auto Supply	5062-972678	3/19/2025	Equipment	Maintenance Shop Supplies	\$15.39
Factory Motor Parts	93-260347	3/14/2025	Equipment	Maintenance Shop Supplies	\$72.83
General Trading Company	314234	2/3/2025	Equipment	Maintenance Shop Supplies	\$86.40
Factory Motor Parts	93-260347	3/14/2025	Equipment	Fuel Expense	\$36.72
Menards	81475	3/12/2025	Equipment	Minor Apparatus	\$118.23
General Trading Company	314237	2/13/2025	Equipment	Minor Apparatus	\$26.75
Napa Auto Parts	582486	3/20/2025	Equipment	Equipment	\$93.21
Napa Auto Parts	582347	3/20/2025	Equipment	Equipment	\$125.21
Napa Auto Parts	582349	3/20/2025	Equipment	Equipment	\$32.10
Napa Auto Parts	581864	3/18/2025	Equipment	Equipment	\$56.08
Napa Auto Parts	581106	3/14/2025	Equipment	Equipment	\$43.58
Minot Auto Supply	5062-972247	3/14/2025	Equipment	Equipment	\$19.43
Acme Tools-Minot	14130410	3/21/2025	Equipment	Equipment	\$31.96
Napa Auto Parts	583328	3/25/2025	Equipment	Equipment	\$26.00
MTI Distributing	1466507-00	3/26/2025	Equipment	Equipment	\$39.90
MTI Distributing	1466498-00	3/26/2025	Equipment	Equipment	\$393.52
MTI Distributing	1467013-00	3/31/2025	Equipment	Equipment	\$29.04
O'Reilly's Auto Parts	1537261087	3/28/2025	Equipment	Equipment	\$179.33
Minot Auto Supply	5062-972277	3/14/2025	Equipment	Equipment	\$653.85

Minot Auto Supply	5062-972314	3/15/2025	Equipment	Equipment	\$11.83	
OK Tire Store	10 - 149708	3/13/2025	Equipment	Equipment	\$604.96	
Napa Auto Parts	579060	3/6/2025	Equipment	Equipment	\$62.70	
Napa Auto Parts	578187	3/3/2025	Equipment	Equipment	\$70.62	
Napa Auto Parts	578179	3/3/2025	Equipment	Equipment	\$178.54	
Minot Auto Supply	5062-972668	3/19/2025	Equipment	Motor Vehicles	\$18.26	
Minot Auto Supply	5062-972678	3/19/2025	Equipment	Motor Vehicles	\$55.36	
Minot Auto Supply	5062-972608	3/18/2025	Equipment	Motor Vehicles	\$21.74	
Napa Auto Parts	581864	3/18/2025	Equipment	Motor Vehicles	\$10.66	
Minot Auto Supply	5062-972422	3/17/2025	Equipment	Motor Vehicles	\$157.96	
Minot Auto Supply	5062-972008	3/12/2025	Equipment	Motor Vehicles	\$191.58	
Napa Auto Parts	580556	3/12/2025	Equipment	Motor Vehicles	\$83.92	
Minot Auto Supply	5062-971798	3/11/2025	Equipment	Motor Vehicles	\$74.36	
Napa Auto Parts	579060	3/6/2025	Equipment	Motor Vehicles	\$5.33	
Westlie Motors	102524	3/14/2025	Equipment	Motor Vehicles	\$85.20	
			<b>Equipment Total</b>		<b>\$6,559.38</b>	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Forestry	Blue Cross & Life Insurance	\$15.00	
NDPHIT	tParkDistrict-031625	3/16/2025	Forestry	Blue Cross & Life Insurance	\$2,854.96	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Forestry	Long Term Disability	\$64.09	
Acme Tools-Minot	14173934	3/31/2025	Forestry	Safety Equipment	\$111.99	
Westlie Motors	806364	3/19/2025	Forestry	Equipment	\$270.00	
Swanston Equipment Corporation	P70447	3/27/2025	Forestry	Equipment	\$153.68	
ADP Screening and Selection Services	2832294-03-2025	3/31/2025	Forestry	Background Check Expense	\$87.63	
AT&T	87310191802X04022025	3/24/2025	Forestry	Telephone	\$143.58	
SRT Communications, Inc.	2723900-032225	3/22/2025	Forestry	Telephone	\$333.86	
Montana-Dakota Utilities	75507254946-031925	3/19/2025	Forestry	Gas Utilities	\$195.35	
Circle Sanitation	71375	3/20/2025	Forestry	Sanitation	\$93.25	
			<b>Forestry Total</b>		<b>\$4,323.39</b>	
US Bank	2835257	3/11/2025	General	Debt Principal Payment	\$140,000.00	GO Special Assessment - 2014
US Bank	2835257	3/11/2025	General	Debt Principal Payment	\$215,000.00	Refunding Improvement - 2016
U. S. Bank St. Paul	2833390	3/10/2025	General	Debt Principal Payment	\$145,000.00	GO Facilities Bonds - 2020
U. S. Bank St. Paul	2833834	3/10/2025	General	Debt Principal Payment	\$85,000.00	Refunding Improvement - 2018
U. S. Bank St. Paul	2833386	3/10/2025	General	Debt Principal Payment	\$165,000.00	Refunding Improvement - 2015
U. S. Bank St. Paul	2833386	3/10/2025	General	Debt Principal Payment	\$260,000.00	GO Bonds - 2012
Bank of North Dakota	2025	3/31/2025	General	Debt Principal Payment	\$96,485.84	2024 - Bank of North Dakota
US Bank	2835257	3/11/2025	General	Debt Interest Expense	\$11,250.00	GO Special Assessment - 2014
US Bank	2835257	3/11/2025	General	Debt Interest Expense	\$3,262.50	Refunding Improvement - 2016
U. S. Bank St. Paul	2833390	3/10/2025	General	Debt Interest Expense	\$27,200.00	GO Facilities Bonds - 2020
U. S. Bank St. Paul	2833834	3/10/2025	General	Debt Interest Expense	\$24,653.13	Refunding Improvement - 2018
U. S. Bank St. Paul	2833386	3/10/2025	General	Debt Interest Expense	\$1,856.25	Refunding Improvement - 2015
U. S. Bank St. Paul	2833386	3/10/2025	General	Debt Interest Expense	\$8,000.00	GO Bonds - 2012
Bank of North Dakota	2025	3/31/2025	General	Debt Interest Expense	\$16,088.66	2024 - Bank of North Dakota
Enerbase	Mar-25	3/31/2025	General	Accrued Expenses	\$4,884.70	
Bremer Bank	Mar-25	3/14/2025	General	Accrued Expenses	\$29,512.16	
NDPHIT	tParkDistrict-031625	3/16/2025	General	BC/BS Payable	\$12,153.09	
Aflac	399058	3/31/2025	General	Aflac Payable	\$2,960.76	



Unum Life Insurance Company of America	Apr-25	3/14/2025	General	Voluntary Benefits	\$935.48	
NDPHIT	tParkDistrict-031625	3/16/2025	General	Voluntary Benefits	\$1,675.33	
			<b>General Total</b>		<b>\$1,250,917.90</b>	
Sign Dzyn, Inc.	11361	3/27/2025	Golf Course	Golf Cart Maintenance	\$187.20	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Golf Course	Blue Cross & Life Insurance	\$11.25	
NDPHIT	tParkDistrict-031625	3/16/2025	Golf Course	Blue Cross & Life Insurance	\$1,354.28	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Golf Course	Long Term Disability	\$53.49	
North Country Sportswear	77134	3/3/2025	Golf Course	Uniforms	\$674.14	
North Country Sportswear	77225	3/14/2025	Golf Course	Uniforms	\$432.00	
RHI Supply	1459033	3/11/2025	Golf Course	Buildings & Grounds	\$18.67	
The Tessman Company	S408790-IN	2/24/2025	Golf Course	Buildings & Grounds	\$850.00	
North Country Sportswear	77135	3/3/2025	Golf Course	Buildings & Grounds	\$78.00	
Menards	81029	3/6/2025	Golf Course	Buildings & Grounds	\$48.38	
Menards	80949	3/5/2025	Golf Course	Buildings & Grounds	\$58.52	
Minot Auto Supply	5062-971458	3/7/2025	Golf Course	Equipment	\$11.25	
Minot Auto Supply	5062-971414	3/7/2025	Golf Course	Equipment	\$54.45	
General Trading Company	314321	2/7/2025	Golf Course	Equipment	\$111.00	
ADP Screening and Selection Services	2832294-02-2025	3/3/2025	Golf Course	Background Check Expense	\$29.21	
ADP Screening and Selection Services	2832294-03-2025	3/31/2025	Golf Course	Background Check Expense	\$29.21	
AT&T	87310191802X04022025	3/24/2025	Golf Course	Telephone	\$50.09	
SRT Communications, Inc.	2724000-032225	3/22/2025	Golf Course	Telephone	\$184.12	
Xcel Energy	919077252	3/17/2025	Golf Course	Electric Utilities	\$170.15	
Xcel Energy	919077252	3/17/2025	Golf Course	Irrigation Electricity	\$3,223.98	
Circle Sanitation	73240	3/20/2025	Golf Course	Sanitation	\$120.00	
The Huntington National Bank	1676830	3/26/2025	Golf Course	Lease Principal Expense	\$5,528.60	2022 Ventrac - HF306
The Huntington National Bank	1676830	3/26/2025	Golf Course	Lease Interest Expense	\$1,742.80	2022 Ventrac - HF306
			<b>Golf Course Total</b>		<b>\$15,020.79</b>	
Arrowhead Ace Hardware	63103	3/26/2025	Hoeven	Minor Apparatus	\$59.90	
Gemplers	INV0004606836	3/19/2025	Hoeven	Buildings & Grounds	\$329.98	
Pioneer Athletics	INV-239769	3/13/2025	Hoeven	Buildings & Grounds	\$909.25	
Napa Auto Parts	583611	3/26/2025	Hoeven	Equipment	\$26.19	
Xcel Energy	918668901	3/13/2025	Hoeven	Electric Utilities	\$472.26	
A-1 Evans Septic Tank Service	120535	3/31/2025	Hoeven	Sanitation	\$110.00	
			<b>Hoeven Total</b>		<b>\$1,907.58</b>	
The Huntington National Bank	1643963	3/11/2025	Horticulture	Lease Principal Expense	\$5,890.10	2022 Toro 72 Inch - HF305
The Huntington National Bank	1643963	3/11/2025	Horticulture	Lease Interest Expense	\$619.41	2022 Toro 72 Inch - HF305
Unum Life Insurance Company of America	Apr-25	3/14/2025	Horticulture	Blue Cross & Life Insurance	\$7.50	
NDPHIT	tParkDistrict-031625	3/16/2025	Horticulture	Blue Cross & Life Insurance	\$2,177.82	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Horticulture	Long Term Disability	\$43.46	
Schock Safe & Lock Service, Inc.	228001	3/4/2025	Horticulture	Minor Apparatus	\$40.77	
Scoutlinx LLC	031925-2	3/19/2025	Horticulture	Chemicals	\$190.00	
Ball Horticultural Company	100326055	3/24/2025	Horticulture	Botanical	\$3,802.98	
Ball Horticultural Company	100340425	3/27/2025	Horticulture	Botanical	\$2,092.86	
Gemplers	INV0004606836	3/19/2025	Horticulture	Buildings & Grounds	\$467.39	
Gemplers	INV0004607077	3/21/2025	Horticulture	Buildings & Grounds	\$952.95	
Menards	81466	3/12/2025	Horticulture	Buildings & Grounds	\$154.00	

Scoutlinx LLC	031925	3/19/2025	Horticulture	Buildings & Grounds	\$695.00
Central Landscape Supply	329822	3/27/2025	Horticulture	Buildings & Grounds	\$64.20
ADP Screening and Selection Services	2832294-02-2025	3/3/2025	Horticulture	Background Check Expense	\$29.21
ADP Screening and Selection Services	2832294-03-2025	3/31/2025	Horticulture	Background Check Expense	\$29.21
AT&T	87310191802X04022025	3/24/2025	Horticulture	Telephone	\$64.33
SRT Communications, Inc.	2729500-032225	3/22/2025	Horticulture	Telephone	\$161.24
Montana-Dakota Utilities	76524110004-031925	3/19/2025	Horticulture	Gas Utilities	\$909.34
Montana-Dakota Utilities	96015872391-032825	3/28/2025	Horticulture	Gas Utilities	\$1,016.40
Xcel Energy	920733404	3/28/2025	Horticulture	Electric Utilities	\$568.29
City of Minot Utility Billing	509833	3/20/2025	Horticulture	Water	\$27.99
City of Minot Utility Billing	514926	3/27/2025	Horticulture	Water	\$41.70
Circle Sanitation	71376	3/20/2025	Horticulture	Sanitation	\$136.00
A-1 Evans Septic Tank Service	119032	3/31/2025	Horticulture	Sanitation	\$165.00
<b>Horticulture Total</b>					<b>\$20,347.15</b>
Unum Life Insurance Company of America	Apr-25	3/14/2025	Maintenance	Blue Cross & Life Insurance	\$26.25
NDPHIT	tParkDistrict-031625	3/16/2025	Maintenance	Blue Cross & Life Insurance	\$8,645.50
Unum Life Insurance Company of America	Apr-25	3/14/2025	Maintenance	Long Term Disability	\$122.05
Acme Tools-Minot	14098185	3/14/2025	Maintenance	Minor Apparatus	\$45.96
Macs Inc.	750478/B	3/7/2025	Maintenance	Minor Apparatus	\$33.92
Menards	81052	3/6/2025	Maintenance	Minor Apparatus	\$52.58
Menards	81027	3/6/2025	Maintenance	Minor Apparatus	\$93.75
RHI Supply	1457457	3/5/2025	Maintenance	Minor Apparatus	\$249.25
Acme Tools-Minot	14144270	3/25/2025	Maintenance	Minor Apparatus	\$62.17
Arrowhead Ace Hardware	63081	3/21/2025	Maintenance	Minor Apparatus	\$7.80
Arrowhead Ace Hardware	63113	3/27/2025	Maintenance	Minor Apparatus	\$6.59
Schock Safe & Lock Service, Inc.	228008	3/4/2025	Maintenance	Buildings & Grounds	\$28.00
Menards	80951	3/5/2025	Maintenance	Buildings & Grounds	\$39.97
Menards	80822	3/3/2025	Maintenance	Buildings & Grounds	\$24.17
Dakota Supply Group	S104573810.001	3/25/2025	Maintenance	Buildings & Grounds	\$3.90
Dakota Supply Group	S104577110.001	3/27/2025	Maintenance	Buildings & Grounds	\$17.07
Winsupply	100289-01	3/28/2025	Maintenance	Buildings & Grounds	\$276.01
Winsupply	099267 01	2/21/2025	Maintenance	Buildings & Grounds	\$202.51
Winsupply	098892 01	2/5/2025	Maintenance	Buildings & Grounds	\$89.69
Winsupply	100201 01	3/21/2025	Maintenance	Buildings & Grounds	\$6.96
Fastenal Company	NDMIN258972	3/31/2025	Maintenance	Buildings & Grounds	\$56.14
A-1 Evans Septic Tank Service	119031	3/31/2025	Maintenance	Buildings & Grounds	\$165.00
A-1 Evans Septic Tank Service	120530	3/31/2025	Maintenance	Buildings & Grounds	\$275.00
Macs Inc.	750417	3/4/2025	Maintenance	Buildings & Grounds	\$4.32
Gerdau Ameristeel Box #7742	Mar-25	3/31/2025	Maintenance	Buildings & Grounds	\$166.79
Winsupply	100289 01	3/28/2025	Maintenance	Buildings & Grounds	\$276.01
AT&T	87310191802X04022025	3/24/2025	Maintenance	Telephone	\$91.03
SRT Communications, Inc.	11810100-032225	3/22/2025	Maintenance	Telephone	\$49.95
SRT Communications, Inc.	11398900-032225	3/22/2025	Maintenance	Telephone	\$94.94
SRT Communications, Inc.	11398700-032225	3/22/2025	Maintenance	Telephone	\$44.99
SRT Communications, Inc.	10481900-032225	3/22/2025	Maintenance	Telephone	\$42.46
Montana-Dakota Utilities	86524110003-031925	3/19/2025	Maintenance	Gas Utilities	\$531.42

Xcel Energy	918464736	3/12/2025	Maintenance	Electric Utilities	\$86.52	
Xcel Energy	918250220	3/11/2025	Maintenance	Electric Utilities	\$113.31	
Xcel Energy	918964612	3/14/2025	Maintenance	Electric Utilities	\$29.63	
Xcel Energy	920044887	3/24/2025	Maintenance	Electric Utilities	\$23.55	
North Prairie Regional Water District	3/24/2025	3/24/2025	Maintenance	Water	\$118.00	
City of Minot Utility Billing	513310	3/27/2025	Maintenance	Water	\$60.81	
Circle Sanitation	71377	3/20/2025	Maintenance	Sanitation	\$136.00	
American Truck & Trailer, LLC	37450	3/11/2025	Maintenance	Capital Outlay - Equipment	\$5,872.00	Tommy Lift
<b>Maintenance Total</b>					<b>\$18,271.97</b>	
Unum Life Insurance Company of America	Apr-25	3/14/2025	MAYSA	Blue Cross & Life Insurance	\$22.50	
NDPHIT	tParkDistrict-031625	3/16/2025	MAYSA	Blue Cross & Life Insurance	\$5,563.52	
Unum Life Insurance Company of America	Apr-25	3/14/2025	MAYSA	Long Term Disability	\$100.86	
MidStates Wireless	205018085-1	3/18/2025	MAYSA	Minor Apparatus	\$360.00	
Vestis	2550453413	3/17/2025	MAYSA	Minor Apparatus	\$195.10	
Schock Safe & Lock Service, Inc.	228011	3/4/2025	MAYSA	Minor Apparatus	\$47.99	
Steins, Inc.	953601-1	3/11/2025	MAYSA	Minor Apparatus	\$138.54	
Steins, Inc.	953601	3/7/2025	MAYSA	Minor Apparatus	\$160.65	
Steins, Inc.	953506	3/7/2025	MAYSA	Minor Apparatus	\$260.15	
Vestis	2550447474	3/3/2025	MAYSA	Minor Apparatus	\$220.86	
Vestis	2550459282	3/31/2025	MAYSA	Minor Apparatus	\$224.02	
Main Electric Construction, Inc.	49090	3/13/2025	MAYSA	Buildings & Grounds	\$216.00	
Steins, Inc.	954256	3/19/2025	MAYSA	Buildings & Grounds	\$684.36	
Trane US Inc.	315225984	3/3/2025	MAYSA	Buildings & Grounds	\$23,150.00	
Nova Fire Protection Inc	67901	3/12/2025	MAYSA	Buildings & Grounds	\$443.00	
Overhead Door Company of Minot	1121982	3/5/2025	MAYSA	Buildings & Grounds	\$356.00	
Schock Safe & Lock Service, Inc.	227993	3/3/2025	MAYSA	Buildings & Grounds	\$121.00	
Dakota Supply Group	S104517018.001	3/5/2025	MAYSA	Buildings & Grounds	\$52.46	
Border States Industries Inc	929959375	3/4/2025	MAYSA	Buildings & Grounds	\$37.44	
Border States Industries Inc	929957757	3/4/2025	MAYSA	Buildings & Grounds	\$38.44	
Thorsrud Supply Company, Inc.	34557	3/4/2025	MAYSA	Buildings & Grounds	\$404.25	
ND State Fair	7743	3/21/2025	MAYSA	Buildings & Grounds	\$400.00	
Ralphs Plumbing & Heating Inc.	123867	3/26/2025	MAYSA	Buildings & Grounds	\$1,085.59	
Hawkins, Inc.	7013460	3/15/2025	MAYSA	Ice Maintenance	\$50.00	
Johnson Controls	24608142	3/3/2025	MAYSA	Simplex Maintenance	\$2,977.72	
Johnson Controls	24621291	3/19/2025	MAYSA	Simplex Maintenance	\$3,425.00	
United States Ice Rink Association	5574	1/10/2025	MAYSA	Association Dues	\$95.00	
ADP Screening and Selection Services	2832294-02-2025	3/3/2025	MAYSA	Background Check Expense	\$29.21	
Midcontinent Communications	1.2165E+13	3/23/2025	MAYSA	Cable TV	\$309.26	
AT&T	87310191802X04022025	3/24/2025	MAYSA	Telephone	\$33.58	
SRT Communications, Inc.	10228700-032225	3/22/2025	MAYSA	Telephone	\$35.47	
SRT Communications, Inc.	2720300-032225	3/22/2025	MAYSA	Telephone	\$680.30	
Montana-Dakota Utilities	05002310000-031325	3/13/2025	MAYSA	Gas Utilities	\$3,912.45	
Xcel Energy	918632994	3/13/2025	MAYSA	Electric Utilities	\$29,092.24	
City of Minot Utility Billing	511792	3/20/2025	MAYSA	Water	\$1,562.27	
City of Minot Utility Billing	512326	3/20/2025	MAYSA	Water	\$1,974.27	
Circle Sanitation	71378	3/20/2025	MAYSA	Sanitation	\$812.50	

Servpro of Minot	4429	3/25/2025	MAYSA	Contract Labor	\$777.75	
Superior Cleaning Service, Inc.	7198	3/31/2025	MAYSA	Contract Labor	\$4,725.00	
			<b>MAYSA Total</b>		<b>\$84,774.75</b>	
Winsupply	100201-01	3/21/2025	Oak Park	Buildings & Grounds	\$6.96	
Xcel Energy	919882689	3/21/2025	Oak Park	Electric Utilities	\$20.77	
Xcel Energy	920229488	3/25/2025	Oak Park	Electric Utilities	\$766.83	
City of Minot Utility Billing	506135	3/12/2025	Oak Park	Water	\$44.33	
Circle Sanitation	71379	3/20/2025	Oak Park	Sanitation	\$379.50	
A-1 Evans Septic Tank Service	120534	3/31/2025	Oak Park	Sanitation	\$275.00	
			<b>Oak Park Total</b>		<b>\$1,493.39</b>	
First Western Insurance	192120	3/11/2025	Other Expenditures	Insurance	\$1,352.00	
City of Minot Treasurers Office	22679	3/24/2025	Other Expenditures	Insurance	\$21,880.08	
			<b>Other Expenditures Total</b>		<b>\$23,232.08</b>	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Pro Shop	Blue Cross & Life Insurance	\$1.88	
NDPHIT	tParkDistrict-031625	3/16/2025	Pro Shop	Blue Cross & Life Insurance	\$677.14	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Pro Shop	Long Term Disability	\$25.54	
Lowes Printing	NM-229959	3/21/2025	Pro Shop	Office Supplies	\$30.00	
ADP Screening and Selection Services	2832294-03-2025	3/31/2025	Pro Shop	Background Check Expense	\$29.21	
SRT Communications, Inc.	2724100-032225	3/22/2025	Pro Shop	Telephone	\$100.47	
Circle Sanitation	73239	3/20/2025	Pro Shop	Sanitation	\$120.00	
City of Minot Treasurers Office	22447	3/10/2025	Pro Shop	Alarm Service	\$50.00	
			<b>Pro Shop Total</b>		<b>\$1,034.24</b>	
A-1 Evans Septic Tank Service	120532	3/31/2025	Radio City	Sanitation	\$275.00	
			<b>Radio City Total</b>		<b>\$275.00</b>	
The Huntington National Bank	1539705	2/4/2025	Recreation Admin	Lease Principal Expense	\$1,989.68	2022 Toro Workman - HF308
The Huntington National Bank	1539705	2/4/2025	Recreation Admin	Lease Interest Expense	\$209.20	2022 Toro Workman - HF308
Unum Life Insurance Company of America	Apr-25	3/14/2025	Recreation Admin	Blue Cross & Life Insurance	\$7.50	
NDPHIT	tParkDistrict-031625	3/16/2025	Recreation Admin	Blue Cross & Life Insurance	\$3,678.50	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Recreation Admin	Long Term Disability	\$60.11	
Walmart	2.85063E+14	3/3/2025	Recreation Admin	Promotions	\$87.28	
AT&T	87310191802X04022025	3/24/2025	Recreation Admin	Telephone	\$67.16	
			<b>Recreation Admin Total</b>		<b>\$6,099.43</b>	
Advanced Engineering and Environmental	101373	3/11/2025	Roosevelt Pool	Capital Outlay - Improvements	\$2,311.00	Pool Filtration Upgrades
Hawkins, Inc.	7013459	3/15/2025	Roosevelt Pool	Chemicals	\$20.00	
SRT Communications, Inc.	9470600-032225	3/22/2025	Roosevelt Pool	Telephone	\$192.41	
			<b>Roosevelt Pool Total</b>		<b>\$2,523.41</b>	
Schock Safe & Lock Service, Inc.	228037	3/6/2025	SHA	Buildings & Grounds	\$145.95	
Circle Sanitation	71381	3/20/2025	SHA	Sanitation	\$144.75	
			<b>SHA Total</b>		<b>\$290.70</b>	
Xcel Energy	1167921172	3/11/2025	Soccer Complex	Electric Utilities	\$47.47	
A-1 Evans Septic Tank Service	120531	3/31/2025	Soccer Complex	Sanitation	\$275.00	
			<b>Soccer Complex Total</b>		<b>\$322.47</b>	
Security Fence, Inc.	12992	3/24/2025	Softball Complex	Buildings & Grounds	\$500.00	
			<b>Softball Complex Total</b>		<b>\$500.00</b>	
Unum Life Insurance Company of America	Apr-25	3/14/2025	Tennis Center	Blue Cross & Life Insurance	\$2.44	
NDPHIT	tParkDistrict-031625	3/16/2025	Tennis Center	Blue Cross & Life Insurance	\$1,500.68	

Unum Life Insurance Company of America	Apr-25	3/14/2025	Tennis Center	Long Term Disability	\$21.39
Circle Sanitation	73286	3/20/2025	Tennis Center	Sanitation	\$52.50
			<b>Tennis Center Total</b>		<b>\$1,577.01</b>
ADP Screening and Selection Services	2832294-03-2025	3/31/2025	Wee Links	Background Check Expense	\$29.21
			<b>Wee Links Total</b>		<b>\$29.21</b>
Unum Life Insurance Company of America	Apr-25	3/14/2025	Zoo	Blue Cross & Life Insurance	\$41.25
NDPHIT	tParkDistrict-031625	3/16/2025	Zoo	Blue Cross & Life Insurance	\$8,418.48
Unum Life Insurance Company of America	Apr-25	3/14/2025	Zoo	Long Term Disability	\$176.73
FedEx	8-803-02684	3/19/2025	Zoo	Postage	\$112.53
FedEx	8-789-42823	3/5/2025	Zoo	Postage	\$99.64
Advanced Business Methods	AR1901217	3/24/2025	Zoo	Office Supplies	\$34.76
Advanced Business Methods	AR1900910	3/24/2025	Zoo	Office Supplies	\$122.34
Macs Inc.	750668/B	3/24/2025	Zoo	Minor Apparatus	\$13.98
Acme Tools-Minot	14138883	3/24/2025	Zoo	Minor Apparatus	\$23.40
Menards	81820	3/17/2025	Zoo	Safety Equipment	\$10.99
Menards	82027	3/19/2025	Zoo	Cleaning Supplies	\$50.42
Dacotah Paper Co.	75697	3/5/2025	Zoo	Cleaning Supplies	\$625.62
MWI Animal Health	60123021	3/21/2025	Zoo	Medical Supplies	\$55.50
MWI Animal Health	60104008	3/20/2025	Zoo	Medical Supplies	\$147.23
MWI Animal Health	60046208	3/18/2025	Zoo	Medical Supplies	\$458.14
MWI Animal Health	60049687	3/18/2025	Zoo	Medical Supplies	\$29.98
MWI Animal Health	60055242	3/18/2025	Zoo	Medical Supplies	\$57.55
MWI Animal Health	59967944	3/13/2025	Zoo	Medical Supplies	\$35.45
American Welding & Gas	0010768785	3/31/2025	Zoo	Medical Supplies	\$132.62
Zoetis	9027118573	3/31/2025	Zoo	Medical Supplies	\$582.49
MWI Animal Health	60269278	3/30/2025	Zoo	Medical Supplies	\$31.54
MWI Animal Health	60269277	3/30/2025	Zoo	Medical Supplies	\$192.60
MWI Animal Health	60262321	3/28/2025	Zoo	Medical Supplies	\$71.54
MWI Animal Health	60262322	3/28/2025	Zoo	Medical Supplies	\$3.63
MWI Animal Health	60256506	3/28/2025	Zoo	Medical Supplies	\$256.80
MWI Animal Health	60291751	3/31/2025	Zoo	Medical Supplies	\$630.91
Fargo Glass & Paint Co	SI053168	3/19/2025	Zoo	Medical Equipment	\$81.00
Menards	81820	3/17/2025	Zoo	Food For Animals	\$23.99
US Foods Inc	4001020	3/12/2025	Zoo	Food For Animals	\$1,052.50
Triple A Brand Meat Company	49449	3/10/2025	Zoo	Food For Animals	\$13,468.00
US Foods Inc	4384948	3/26/2025	Zoo	Food For Animals	\$870.47
North Country Mercantile and Equipment	CT135113	3/3/2025	Zoo	Food For Animals	\$243.30
North Country Mercantile and Equipment	CT135625	3/17/2025	Zoo	Food For Animals	\$620.00
North Country Mercantile and Equipment	CT135910	3/24/2025	Zoo	Food For Animals	\$994.08
Gravel Products, Inc	444329	3/6/2025	Zoo	Substrate	\$28.75
North Country Mercantile and Equipment	CT135113	3/3/2025	Zoo	Substrate	\$95.00
North Country Mercantile and Equipment	CT135625	3/17/2025	Zoo	Substrate	\$95.00
North Country Mercantile and Equipment	CT135910	3/24/2025	Zoo	Substrate	\$95.00
Marketplace Food & Drug	TICKET :0008	3/5/2025	Zoo	Zoo Education Program Expense	\$62.98
Menards	81835	3/17/2025	Zoo	Animal Enrichment Expense	\$7.14
Menards	82087	3/20/2025	Zoo	Buildings & Grounds	\$107.49

Menards	82045	3/20/2025 Zoo	Buildings & Grounds	\$482.10	
Menards	82081	3/20/2025 Zoo	Buildings & Grounds	\$29.69	
Menards	82090	3/20/2025 Zoo	Buildings & Grounds	\$34.98	
RHI Supply	1457244	3/5/2025 Zoo	Buildings & Grounds	\$137.81	
Menards	82014	3/19/2025 Zoo	Buildings & Grounds	\$10.76	
Menards	82530	3/26/2025 Zoo	Buildings & Grounds	\$43.86	
Menards	82704	3/28/2025 Zoo	Buildings & Grounds	\$59.88	
Menards	82661	3/28/2025 Zoo	Buildings & Grounds	\$87.39	
Menards	82572	3/27/2025 Zoo	Buildings & Grounds	\$140.18	
Menards	82867	3/31/2025 Zoo	Buildings & Grounds	\$9.99	
Menards	82886	3/31/2025 Zoo	Buildings & Grounds	\$293.93	
Menards	81497	3/12/2025 Zoo	Buildings & Grounds	\$167.83	
Border States Industries Inc	929989462	3/10/2025 Zoo	Buildings & Grounds	\$39.54	
Menards	81320	3/10/2025 Zoo	Buildings & Grounds	\$157.17	
Menards	82317	3/24/2025 Zoo	Buildings & Grounds	\$24.10	
Cummins NPower LLC	E9-250382574	3/19/2025 Zoo	Buildings & Grounds	\$336.00	
Magic City Garage Door & Awning	I25-0656	3/18/2025 Zoo	Buildings & Grounds	\$84.00	
Menards	81631	3/14/2025 Zoo	Buildings & Grounds	\$118.24	
Menards	81602	3/14/2025 Zoo	Buildings & Grounds	\$26.97	
Menards	81541	3/13/2025 Zoo	Buildings & Grounds	\$16.97	
Menards	81532	3/13/2025 Zoo	Buildings & Grounds	\$41.75	
Macs Inc.	750547/B	3/13/2025 Zoo	Buildings & Grounds	\$5.80	
ProTech Integrations LLC	17659	3/13/2025 Zoo	Buildings & Grounds	\$333.00	
Menards	82027	3/19/2025 Zoo	Buildings & Grounds	\$21.94	
Menards	81900	3/18/2025 Zoo	Buildings & Grounds	\$17.94	
Menards	81913	3/18/2025 Zoo	Buildings & Grounds	\$45.19	
Menards	81899	3/18/2025 Zoo	Buildings & Grounds	\$175.41	
Macs Inc.	750565/B	3/14/2025 Zoo	Buildings & Grounds	\$23.98	
Menards	81603	3/14/2025 Zoo	Buildings & Grounds	\$69.87	
ADP Screening and Selection Services	2832294-03-2025	3/31/2025 Zoo	Background Check Expense	\$87.63	
The Great Plains Zoo	56935	3/25/2025 Zoo	AZA Accreditation Expenses	\$597.96	
Sherwin Williams	3204-4	3/24/2025 Zoo	AZA Accreditation Expenses	\$547.31	2025 AZA Repair Expenses
Vestis	2550448996	3/5/2025 Zoo	Mats	\$343.39	
AT&T	87310191802X04022025	3/24/2025 Zoo	Telephone	\$67.20	
SRT Communications, Inc.	2723700-032225	3/22/2025 Zoo	Telephone	\$531.36	
Xcel Energy	919387772	3/19/2025 Zoo	Electric Utilities	\$37.53	
City of Minot Utility Billing	513344	3/27/2025 Zoo	Water	\$275.05	
Circle Sanitation	71380	3/20/2025 Zoo	Sanitation	\$507.00	
Gene-os Septic Tank Service	5346	3/12/2025 Zoo	Sanitation	\$135.00	
Earth Recycling, Inc.	16830	3/1/2025 Zoo	Recycling	\$140.00	
Zoetis	9027233429	3/20/2025 Zoo	Medical Diagnostics	\$998.16	
NDSU Veterinary Diagnostic Lab.	IB2502253	3/31/2025 Zoo	Medical Diagnostics	\$62.00	
Advanced Business Methods	AR1901217	3/24/2025 Zoo	Lease Principal Expense	\$56.99	
Advanced Business Methods	AR1900910	3/24/2025 Zoo	Lease Principal Expense	\$134.82	
Advanced Business Methods	AR1901217	3/24/2025 Zoo	Lease Interest Expense	\$9.51	
Advanced Business Methods	AR1900910	3/24/2025 Zoo	Lease Interest Expense	\$1.62	

Rockin Diamond B	3/25/2025	3/25/2025 Zoo	Capital Outlay - Equipment	\$3,000.00	Animal Crates
		<b>Zoo Total</b>		<b>\$40,829.62</b>	
ADP Screening and Selection Services	2832294-03-2025	3/31/2025 Zoo Concessions	Background Check Expense	\$116.84	
		<b>Zoo Concessions Total</b>		<b>\$116.84</b>	
		<b>Grand Total</b>		<b>\$1,528,699.54</b>	

# Pay Statement and Labor Distribution Summary

Run Date: 04/10/2025

	REGULAR EARNINGS REGULAR HOURS	OVERTIME EARNINGS OVERTIME HOURS	OTHER EARN OTHER HOURS	STATUTORY DEDUCTIONS VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	GROSS PAY NET PAY
Company Code: AM2						Pay Dates Between 03/07/2025 to 03/21/2025
Paid in Department MPD001-Administration						Pay Dates Between 03/07/2025 to 03/21/2025
Totals For Paid in Department MPD001-Administration:	36,934.51	195.09	6,117.30	4,421.37		43,246.90
	895.06	5.52	139.00	38,825.53	43,246.90	0.00
Paid in Department MPD002-Maintenance						Pay Dates Between 03/07/2025 to 03/21/2025
Totals For Paid in Department MPD002-Maintenance:	32,724.50	71.78	6,531.28	3,348.34		39,327.56
	972.47	2.00	208.07	35,979.22	39,327.56	0.00
Paid in Department MPD003-Roosevelt Park Zoo						Pay Dates Between 03/07/2025 to 03/21/2025
Totals For Paid in Department MPD003-Roosevelt Park Zoo:	40,531.51	79.93	13,906.52	5,004.56		54,517.96
	1,804.81	2.50	429.78	49,525.79	54,530.35	-12.39
Paid in Department MPD004-Oak Park						Pay Dates Between 03/07/2025 to 03/21/2025
Totals For Paid in Department MPD004-Oak Park:	1,321.08	0.00	0.00	161.72		1,321.08
	78.67	0.00	0.00	1,159.36	1,321.08	0.00
Paid in Department MPD006-Hoeven						Pay Dates Between 03/07/2025 to 03/21/2025
Totals For Paid in Department MPD006-Hoeven:	922.68	0.00	0.00	170.57		922.68
	49.78	0.00	0.00	752.11	922.68	0.00
Paid in Department MPD007-Corbett						Pay Dates Between 03/07/2025 to 03/21/2025
Totals For Paid in Department MPD007-Corbett:	295.10	0.00	0.00	47.58		295.10
	16.17	0.00	0.00	247.52	295.10	0.00
Paid in Department MPD008-Equipment						Pay Dates Between 03/07/2025 to 03/21/2025
Totals For Paid in Department MPD008-Equipment:	11,682.50	0.00	1,124.46	879.42		12,806.96
	434.00	0.00	42.00	11,927.54	12,806.96	0.00
Paid in Department MPD009-Souris Valley Golf Course						Pay Dates Between 03/07/2025 to 03/21/2025
Totals For Paid in Department MPD009-Souris Valley Golf Course:	7,057.60	0.00	1,636.73	597.64		8,694.33
	269.50	0.00	60.00	8,096.69	8,694.33	0.00
Paid in Department MPD012-Forestry						Pay Dates Between 03/07/2025 to 03/21/2025
Totals For Paid in Department MPD012-Forestry:	14,996.87	3.13	1,964.92	1,476.76		16,964.92



# Pay Statement and Labor Distribution Summary

Run Date: 04/10/2025

REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS	GROSS PAY
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559.00	0.10	75.40	15,512.16	-24.00
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Paid in Department MPD015-Horticulture	7,191.52	872.88	1,001.60	8,064.40
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Totals For Paid in Department MPD015-Horticulture				8,064.40
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Paid in Department MPD016-Southern Valley Pro Shop	53.51	20.00	7,062.80	8,064.40
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Totals For Paid in Department MPD016-Southern Valley Pro Shop	6,633.85	349.15	710.45	6,983.00
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Paid in Department MPD017-MVSA Arena	-8.00	8.00	6,272.55	6,983.00
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Totals For Paid in Department MPD017-MVSA Arena	46,218.90	3,152.02	5,365.37	50,818.65
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Paid in Department MPD051-Auditorium	1891.72	42.26	45,453.28	50,818.65
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Totals For Paid in Department MPD051-Auditorium	21,045.55	3,790.80	3,894.24	37,731.31
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Paid in Department MPD052-Auditorium Concessions	996.55	101.32	33,837.07	37,731.31
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Totals For Paid in Department MPD052-Auditorium Concessions	10,223.78	1,272.00	1,158.88	12,188.61
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Paid in Department MPD053-Tennis	586.91	56.00	10,930.46	12,089.34
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Totals For Paid in Department MPD053-Tennis	11,080.50	0.00	1,100.15	11,372.91
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Paid in Department MPD054-Softball	332.72	8.00	10,272.76	11,372.91
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Totals For Paid in Department MPD054-Softball	4,181.35	277.88	3,414.30	7,873.53
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Paid in Department MPD055-Softball Concessions	294.47	12.35	7,040.51	7,873.53
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Totals For Paid in Department MPD055-Softball Concessions	1,684.53	0.00	179.81	1,684.53
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Paid in Department MPD056-Recreation	119.85	0.00	1,504.72	1,684.53
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Totals For Paid in Department MPD056-Recreation	21548.63	0.00	2,310.91	23,859.54
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Recreation:				
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Pay Statement and Labor Distribution Summary				
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Run Date: 04/10/2025 02:08 PM EDT				
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Pay Statement and Labor Distribution Summary

Run Date: 04/10/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNS	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
	353.58	0.00	64.15	21,087.14	23,683.42	176.12
Totals For Company Code AM2	276,274.96	7,138.34	55,260.67	32,947.76		338,673.97
	9,700.77	222.05	1,715.70	305,487.21	338,434.97	239.00
Report Totals:	276,274.96	7,138.34	55,260.67	32,947.76		338,673.97
	9,700.77	222.05	1,715.70	305,487.21	338,434.97	239.00

TO: Minot Park Board President and Commissioners

FROM: Jarrod Olson - Director of Operations

RE: March 18, 2025

Projects:

1. African Plains Building- African plains building- Meeting every other week-working to be substantially completed by the end of April. Coming together nicely

2. MI-7/MI-6 & Zoo Flood Protection-

a. MI-7 D (1) Mattson- Discovery Barn has been moved to the south side of the zoo. Pushing to get Discovery barn completed prior to AZA Accreditation inspection. The new Concession won't be completed by inspection. Staff will be working on getting the old one up and running. As soon as the new concession is ready, we will transition to it. Mattson will begin Camel exhibit after DB and Concessions are complete.

b. MI-7 Wagner- Pile D is being removed. Pile E (Bongo) only requires a couple weeks to settle and will be constructed in 2025. Perimeter fence has been installed, tree protection is being installed, tree removal has been completed, bongo and Zebra barns are demolished. Other work sequencing is happening daily

c. MI-7F- Reviewing West Main Lawn exhibits NA Cats/restroom, Wolf and storage building. East Main Lawn exhibits being worked on- Otter, Bison, Bird of prey & goats. This won't be completed until after the flood wall is complete on the east side of the main lawn. All these plans are slated to be shelf ready plans to bid out later.

d. Roosevelt Pool Filtration- We started our construction meetings last week. They will be monthly until we get started with the project. We will be looking at what work can start now vs in the fall.

Projects/CI Items

1. Maysa and SVGC Clubhouse Reroof-(AE2S) - Ask to approve AE2S contract on April 15th board meeting, Pre bid meeting April 29th, bring bid results to May 20th board meeting.

1. Maysa Lighting Project-Working on quotes and schedule

2. Corbett – Maintenance-Grandstand netting replacement has been completed

3. Corbett – NWP- Phase II of the sound system upgrade scheduled to be completed April 11th

4. Corbett – Maintenance-Seating removal to prepare for HT/HB tabletop seating installation in May- Seats have been removed

## CI Quotes

1. Ventrac – (\$15,00)- MTI Quotes-Over Seeder \$7032.48 & Cultivator \$7631.40- Just under budget-Order has been placed

2. Forestry – Bobcat Stump Grinder

Other:

1. Looking at PB court options throughout the summer for when closures happen

2. 2025 AZA Accreditation-Inspection team has been selected. May 19-23. Zoo staff, Maintenance, Horticulture and Forestry are working on punch list items and exhibit/grounds enhancements to prepare for inspection. There will be some items that we will contract out. This will be a big lift for everyone.

3. ASA-Working with Staff to lay out a plan for Public Skating sessions for 2025-2026 ice season

4. Advertising for open full-time positions

5. ½ cent sales tax presentations & meetings

6. 2025 DH on call schedule March 21-October 31, 2025

**Respectfully, Jarrod Olson-Director of Operation**

## **GOLF COURSE**

**Submitted by: Cammi Campbell**

· Thanks to the boy's golf teams that volunteered their time to clean up the golf course before opening, DLB, Bishop Ryan, Our Redeemers, Minot High and Minot North. They were great groups and got a lot done.

· Cleaning up outside the maintenance shop

· Cleaning up the course

· Training staff

· Chemical and fertilizer orders are coming in for the season

· Possible opening day of April 11

**From: Cammi Campbell Golf Course Superintendent**

## **SV Golf Course N/A**

- Hopefully by the time the report is in, the golf course will be open.
- We are starting off dry so will hopefully get some moisture this month.
- All the golf cars are ready to go, and we are leaving the cart reader signs on the cars with a short list of course rules for the golfers.
- Most of the staff are returning and we are really working on a culture of positivity.

**Respectfully submitted: Steve Kottsick**

## **ZOO**

- AZA Inspection committee has been assigned. The inspection committee is looking to come May 20th-22nd.
  - o All hands-on deck to prepare facility for AZA inspection
- § Thank you to the entire Zoo staff and all the MPD entities for their support!
- Total attendance for March was 1,588 (down significantly from 2024)
  - o Closed for 10 days due to MI-7 Construction
  - o 806 paid admissions, 782 memberships
  - o First two weekends in March brought in 1,100 (69%) guests into the zoo. The latter half attendance was low with construction etc. despite warmer temps.
- Staffing
  - o Ryan Pederson named Senior Lead Keeper
  - o Offered a position for new veterinarian- waiting on response.
- Zoo Operations:
  - o Lots of construction!
  - o African Plains Building is coming along with an expected opening date sometime in early summer 2025.

- o Discovery Barn and new concession is slower progress with an expected opening date sometime in early summer 2025.
  - o MI-7: New temporary perimeter fence is up. Will work to add screening to limit dust and view of construction activity for guests, animals and staff.
  - o Children's Zoo and North Trail are officially closed.
  - o Leopard building required a new power line running from Aviary building to Leopard.
- § Gefroh Electric provided this service and did a very nice job.

**Submitted by Logan Wood, DVM**

### **MAYSA**

- \*Eck Rink Ice is out until October 3rd.
- \*Starting to work on 2026 Budget
- \*Working on Full Time Staff Year End Reviews
- \*Continuing to work on 2025-26 Master Home Varsity Level Calendar
- \*Start cleaning up Files & Office now that Winter Season is complete except Tauros
- \*Minot Hockey Boosters are running their Spring 5 on 5 Program till end of May on Pepsi Rink
- \*Magic City Figure Skating Club is running their Spring Season on West Rink April and May
- \*Working on Summer Ice Schedules for Pepsi & West Rinks
- \*Tauros will make the Playoffs but as of this report due date, we still do not know playoff schedule

**Bob Gillen-MAYSA Arena General Manager**

### **MAINTENANCE**

1. 2025 spring transition
  - Prepping Bathrooms and parks for the season
  - Prepping and turning water on for the parks
  - Installed tennis court nets at Hammond Park
  - Continuing net installs at various park locations
2. Corbett Field
  - Installed new netting on the grandstand

- Northwest projector installed a new sound system
- Installing netting over the concession and stand viewing area

### 3. Maintenance/Service calls

- Continue to work on TEAMS work order list.
- MAYSA- repaired various plumbing issues
- Mechanics – working on spring turn over. Swapping out winter equipment and prepping all spring/summer equipment.

### 4. Other Items

- Zoo- Working on task list of repairs in preparation for the AZA inspection.

**Maintenance Superintendent: Eric Keller**

## **HORTICULTURE**

**Shannon Paul-Horticulturist**

- Planting in greenhouses will finish this month with 30,000 plants for 2025.
- Clean restrooms and trash at parks daily.
- Care of plant material in greenhouses.
- Remove leaves from courts and fence lines.
- Clean Zoo grounds.
- Replace Aviary plants.
- Clean out perennial beds.
- Till flower beds when weather allows.
- Get irrigation started.
- Goose and gopher control.
- Corbett, Hoeven, Soccer and Hammond have been very busy with athletics.
- Interviewing seasonal employees and training new staff.

**Submitted by: Shannon Paul**

## **FORESTRY**

- We removed rock and installed pavers that we saved from Rosevelt Park in front of the amphitheater at Oak Park.
- Starting to grind stumps in boulevards.
- Working with Excel Energy on some trees that need to be removed but have power lines running through the canopies.
- Our application for Tree City USA has been approved by the Arbor Day Foundation, making it 23 years in a row that we have achieved this recognition.
- We are taking orders for boulevard trees and will start planting the first week of May.

## **Submitted by Troy Regstad**

### **Recreation and Auditorium Manager**

- Daily Maintenance/Cleaning of Auditorium
- Set Multiple Birthday Parties
- Set Meetings
- Set Up & Clean Up Multiple Events Held in Auditorium
- Adult Basketball Leagues Finished
- Protective Netting for Scheels Complex Press Box Complete
- Continue Working on Adult Softball
- Worked State Am Basketball in Bismarck
- Stripping and Waxing Auditorium Hallway Floors
- Got Turf Fields Ready for Games, Dirt Fields When Ready (Bases Out)
- Basketball Floor Out for Season
- Auditorium/Auditorium 2 Events:
  - Basketball Practices (Rentals)
  - Fun Zone Done for Season
  - Multiple Birthday Parties
  - Minot Park District Adult Basketball League Games Season Ended
  - AWANA
  - City Testing
  - Minot Park District Volleyball Extravaganza Tournament
  - Minot Power Volleyball Tournament



- Magic City Figure Skating Banquet
- Vietnam Veterans Memorial Banquet
- SVSS Meetings
- Job Service Job Fair
- Minot Park District Spring Volleyball Leagues
- Magic City Youth Baseball Practices
- SH Complex Events:
  - Press Box Protective Netting Up Scheels Complex, Turf Fields Ready for Play
  - Press Boxes Cleaned and All Electronics Checked
  - Concessions Ready for Open
- NH Complex Events: -NA

**Submitted by: Tom Landsiedel Recreation and Auditorium Manager**

### **Recreation Manager**

The adult spring volleyball program started on March 31 and will run until mid-May. There are 31 teams this Spring.

- The golf simulator will remain open on a full schedule until the golf course opens. It will then only be available during regular office hours.
- Youth summer registration is open. Individuals can either register online or in person. Programs they can currently register for include baseball, softball, t-ball, fast pitch softball, art, fitness gym, and recreational tennis.
- Spring track meets will be held on Mondays in May, starting on the 5th, at Duane Carlson Field.
- Approximately 5000 Summer Guides will be distributed to all Minot Public Schools grades K-5, and several area schools. We will also be handing them out at all Minot Park facilities.
- We have started planning for the 2nd Annual Niblick Golf Tournament on Saturday, May 10th and the 6th Annual Souris Ladies Golf Scramble on Monday, July 14.
- Will be requesting quotes for the summer youth baseball/softball/t-ball pictures.
- We are currently working on hiring our summer staff.

**Ann Neshiem-Recreation Manager**

### **Tennis**

1. CITC started off April with some cold weather which helped Court usage.
2. All Spring leagues are now in the 3rd week & we are providing a Great Experience.
3. HS Teams starting Team Practice after school daily at CITC to prepare for the season.
4. Planning a Pb League Party for Wed nights League April 30.
5. Court Cleaning & bathroom & Locker Room cleaning weekly to keep CITC Clean.
6. Lights repaired on court 1 completed last week. Thanks to Eric & Joes Team.
7. Staff training for the upcoming summer season look at hiring new summer staff.
8. We are in our 7 month, and we are encouraging more people to come & play.
9. Taken a few days for Medical App. I will miss Tuesday Meeting April 15.
10. HS Teams April 12, we hosted the Round Robin at Hammond & CITC last Sat.
11. Work on Ball Machines make sure working and & help people to learn how to use.
12. Schedule & planning a fun Tennis Camp to offer kids before summer starts April 26.
13. Help staff and keep the Positive Energy Flowing for everyone at CITC.
14. PTR Master Professional study & promote Professional Racquet Sports Certification.
15. We are adding more players to our RS Family here in Minot& Growing our Base. We strive to Inspire, Encourage , & Educate a New Generation of Players for the Park District and our Community .

**Submitted by: Marc White**

**Foundation Meeting**  
**Minot Municipal Auditorium**  
**Room 203**  
**April 15<sup>th</sup>, 2025**  
**Agenda**

**Personal Appearances:**

**Meeting Minutes**

**Approval of minutes from the March 18<sup>th</sup>, 2025 Park Foundation Meeting**

**Approval of Bills as follows:**

Rolac Contracting	\$179,912.52
<b>Total:</b>	<b>\$179,912.52</b>

**Statement:**

**New Business:**

**Other Business:**

## Minot Park Foundation Meeting

March 18<sup>th</sup>, 2025

The Minot Park Foundation Board met immediately following the Minot Park Board meeting on March 18<sup>th</sup>, 2025 in room 203 of the Minot Auditorium.

Members present: Justin Hammer, Chelsea Kirkhammer, Mike Schmitt and Perry Olson. Also present were Elly DesLauriers and Calyn Beckman.

Motion by Kirkhammer, second by Schmitt to approve the minutes from the February 18<sup>th</sup> Minot Park Foundation Board. Motion Carried.

Motion by Schmitt, second by Kirkhammer to approve the bills in the amount of \$113,689.40. On roll call, all members voted yes.

Motion by Kirkhammer, second by Schmitt to adjourn the meeting. Motion carried.

Perry Olson, President

Calyn Beckman, Clerk

# PAYMENT APPLICATION

PAGE 1 OF 2 PAGES

<b>TO:</b> Ackerman-Estvold 1907 17th St SE Minot, ND 58701	<b>PROJECT:</b> Minot Park District African Plains Exhibit	<b>Application #</b> 010 <b>Period Start</b> 3/1/2025 <b>Period End</b> 3/31/2025	<b>Distribution To:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Accounting <input checked="" type="checkbox"/> Architect <input type="checkbox"/> Owner's Rep.
<b>FROM:</b> Rolac Contracting, Inc. PO Box 1872 Minot, ND 58702-1872	<b>OWNER:</b> Minot Park District 420 3rd Ave SW Minot, ND 58701	<b>Application Date</b> 4/1/2025 <b>Date of Contract</b> 5/16/2024	

## CONTRACTORS SUMMARY OF WORK

Application is made for payment as shown below.  
 Continuation Page is Attached

1 CONTRACT AMOUNT	\$ 2,707,526.00
2 SUM OF ALL CHANGE ORDERS	\$0.00
3 CURRENT CONTRACT AMOUNT (Line 1 + Line 2)	\$2,707,526.00
4 TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$2,508,050.86
5 RETAINAGE:	
a. 10% of completed work (Columns D+E on Continuation Page)	\$250,805.09
b. 10% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or column I on Continuation Page)	\$250,805.09
6 TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 Minus Line 5 Total)	\$2,257,245.77
7 LESS PREVIOUS PAYMENT APPLICATIONS (Line 6 from Prior Application)	\$ 2,077,333.25
8 PAYMENT DUE	\$179,912.52
9 BALANCE TO COMPLETION (Line 3 Minus Line 6)	\$450,280.23

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's cost for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Rolac Contracting, Inc.

By: [Signature] Date: 4/1/2025

## Certification ☐ Required ☒ Not Required

The construction Manager and Architect's signatures below are their assurance to Owner, concerning the payment herein applied for, that: 1. They have inspected the Work represented by this Application, 2. Such work has been completed to the extent indicated in this application, 3. this Application for Payment accurately states the amount of Work completed and payment due therefor, and 4. Construction Manager and Architect know of no reason why payment should not be made.

Certified Amount \$179,912.52 Date: 4/1/25

(If the certified amount is different from the payment due, you should attach an explanation. Initial all figures that are changed to match the certified amount.)

ARCHITECT:

By: [Signature] Date: 4/1/25

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

SUMMARY OF CHANGE ORDERS	Additions	Deductions
Total changes approved in previous months	\$0.00	\$0.00
Total changes approved this month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>NET CHANGES</b>	<b>\$0.00</b>	

CONTINUATION PAGE

2 PAGES OF 2 PAGES

APPLICATION # 010  
DATE OF APPLICATION 4/1/2025  
PERIOD THRU 3/31/2025

Payment application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G		H BALANCE TO COMPLETION (C-G)	I RETAINAGE
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		TOTAL COMPLETED AND STORED (D+E+F)	PERCENT COMPLETE (G/C)		
01	General Conditions	\$ 220,043.00	\$ 211,578.00	\$ 4,233.00		\$ 215,811.00	98%	\$ 4,232.00	\$ 21,581.10
02	Concrete Scope 03A	\$ 199,232.00	\$ 194,008.00	\$ 5,224.00		\$ 199,232.00	100%	\$ -	\$ 19,923.20
03	Masonry Scope 04A	\$ 51,887.00	\$ 51,887.00	\$ -		\$ 51,887.00	100%	\$ -	\$ 5,188.70
04	Steel Supply 05A	\$ 181,224.00	\$ 181,224.00	\$ -		\$ 181,224.00	100%	\$ -	\$ 18,122.40
05	Steel Install 05B	\$ 36,310.00	\$ 36,310.00	\$ -		\$ 36,310.00	100%	\$ -	\$ 3,631.00
06	Carpentry 06A	\$ 187,798.00	\$ 100,884.00	\$ 36,194.00		\$ 137,078.00	82%	\$ 30,720.00	\$ 13,707.80
07	Roofing 07A	\$ 13,210.00	\$ 13,210.00	\$ -		\$ 13,210.00	100%	\$ -	\$ 1,321.00
08	Specialty Doors 08A	\$ 53,890.00	\$ 34,874.00	\$ 10,813.00		\$ 45,487.00	84%	\$ 8,403.00	\$ 4,548.70
09	Aluminum/Glazing 08B	\$ 197,100.00	\$ 100,000.00	\$ 57,900.00		\$ 157,900.00	80%	\$ 39,200.00	\$ 15,790.00
10	Drywall 09A	\$ 24,540.00	\$ 24,540.00			\$ 24,540.00	100%	\$ -	\$ 2,454.00
11	Painting 09B	\$ 68,900.00	\$ 65,400.00			\$ 65,400.00	95%	\$ 3,500.00	\$ 6,540.00
12	Metal Building 13A	\$ 633,510.00	\$ 633,510.00	\$ -		\$ 633,510.00	100%	\$ -	\$ 63,351.00
13	Mechanical 22A	\$ 505,620.00	\$ 437,552.08	\$ 36,948.80		\$ 474,500.86	94%	\$ 31,119.14	\$ 47,450.09
14	Electrical 26A	\$ 159,570.00	\$ 93,701.00	\$ 48,690.00		\$ 142,291.00	89%	\$ 17,279.00	\$ 14,229.10
15	Earthwork 31A	\$ 100,170.00	\$ 84,320.00	\$ -		\$ 84,320.00	84%	\$ 15,850.00	\$ 8,432.00
16	Utilities 33A	\$ 52,470.00	\$ 45,350.00	\$ -		\$ 45,350.00	86%	\$ 7,120.00	\$ 4,535.00
17	Asphalt Paving	\$ 42,052.00	\$ -	\$ -		\$ -	0%	\$ 42,052.00	\$ -
SUB-TOTALS		\$ 2,707,526.00	\$ 2,308,148.06	\$ 199,902.80	\$ -	\$ 2,508,050.86	93%	\$ 199,475.14	\$ 250,805.09

# Minot Park District Balance Sheet - Foundation

03/31/2025

		Foundation
<b>Assets</b>		
Restricted Assets		
Foundation Cash and Cash Equivalents		
98-1015-98	Minot Park Foundation - 1st International	\$2,202,607.10
98-1016-98	Minot Park Foundation - Contra	(\$1,562,068.24)
Total		\$640,538.86
Foundation Investments		
98-1600-98	Minot Park Foundation - Investments	\$1,489,180.04
98-1601-98	Minot Park Foundation - Unrealized G/L	\$72,888.20
Total		\$1,562,068.24
Total		\$2,202,607.10
<b>Total Assets</b>		<b>\$2,202,607.10</b>
<b>Fund Balance</b>		
98-3010-98	Minot Park District Foundation	\$2,202,607.10
<b>Total Fund Balance</b>		<b>\$2,202,607.10</b>
<b>BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS</b>		<b>\$2,441,959.86</b>
<b>NET SURPLUS/(DEFICIT)</b>		<b>(\$239,352.76)</b>
<b>ENDING FUND BALANCE</b>		<b>\$2,202,607.10</b>

# Minot Park District

## Statement of Revenues and Expenditures - Foundation

03/31/2025

	<u>Foundation</u>
<b>Revenues</b>	
Operational Revenue	
Foundation Revenue	
98-4091-98    Other Receipts	\$57,830.74
Total	<u>\$57,830.74</u>
Total	<u>\$57,830.74</u>
Other Income	
98-4080-98    Dividends - Foundation	\$20,405.32
Total	<u>\$20,405.32</u>
<b>Total Revenues</b>	<u><b>\$78,236.06</b></u>
<b>Expenses</b>	
Foundation Expense	
98-5905-98    Capital Outlay - Buildings	\$295,096.34
98-6100-98    Service Charges	\$2,664.20
Total	<u>\$297,760.54</u>
<b>Total Expenditures</b>	<u><b>\$297,760.54</b></u>
<b>NET SURPLUS/(DEFICIT) BEFORE GAINS/LOSSES</b>	<b>(\$219,524.48)</b>
<b>Gains</b>	
98-9015-98    Unrealized Gain/Loss	(\$19,828.28)
<b>Total Gains</b>	<u><b>(\$19,828.28)</b></u>
<b>BEGINNING FUND BALANCE</b>	<b>\$2,441,959.86</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>(\$239,352.76)</b>
<b>ENDING FUND BALANCE</b>	<u><u><b>\$2,202,607.10</b></u></u>



# Minot Park District

## Project Detail Report

### Fund Balance

MPF-001 - Adopt a Lot	\$1,781.31
MPF-002 - BN Trail	\$5,000.00
MPF-003 - Carousel	\$7,012.70
MPF-004 - Community Enrichment Grant	\$1,568.64
MPF-005 - Dog Park	\$800.00
MPF-006 - Festival in the Park	\$22,119.19
MPF-007 - Fitness Trail	\$10,000.00
MPF-008 - Forestry	\$500.00
MPF-009 - Friends of the Souris	\$4,307.62
MPF-010 - Land	\$33,943.41
MPF-011 - Medal of Honor	\$19,335.80
MPF-012 - Outdoor Recreation	\$22,035.00
MPF-013 - Park Dedication	\$130,942.00
MPF-014 - Polaris - Frisbee Golf	\$516.00
MPF-015 - Polaris Park	\$2,065.00
MPF-016 - Radio City	\$1,000.00
MPF-017 - RMR/Base Partnership	\$44,657.45
MPF-018 - Soo Line Engine	\$6,582.00
MPF-019 - Sponsorships	\$4,305.00
MPF-020 - Stonebridge Farms Playground	\$5,593.00
MPF-021 - Trees	\$1,150.00
MPF-022 - Benches	\$2,292.09
MPF-023 - Corbett Field	\$3,425.00
MPF-025 - Hammond Tennis Courts	\$14,356.14
MPF-025-1 - Hammond Tennis Courts - Mainte	\$7,133.76
MPF-028 - Horticulture	\$727.70
MPF-029 - MAYSA Expansion	\$15,624.27
MPF-031 - MAYSA Ice Resurfacer - Zamboni	\$13,252.54
MPF-032 - MAYSA Scoreboard	(\$84,212.87)
MPF-033 - MAYSA - Sled Hockey	\$939.00
MPF-034 - MAYSA - Water Fountain	\$631.00
MPF-035 - Oak Park - Camp Owetti	\$500.00
MPF-036 - Oak Park - Mommy and Me Swings	\$2,500.00
MPF-037 - Oak Park - Natures Playground	\$5,926.03
MPF-038 - Park Development	\$5,493.56
MPF-039 - Payloader	\$234.32
MPF-040 - Rosevelelt Park Pool	\$3,447.34
MPF-041 - SVGC - API Donation	\$2,390.85
MPF-043 - SVGC - Development	\$8,143.48
MPF-044 - Zoo - Animal Purchase	\$52,366.58
MPF-045 - Zoo - Ferret	\$439.93
MPF-046 - Zoo - Childrens Zoo	\$729.43
MPF-047 - Zoo - Education/Enhancements	\$3,270.86
MPF-048 - Zoo - Entrance	\$12,057.24

# Minot Park District

## Project Detail Report

MPF-049 - Zoo - Outreach	\$14,558.71
MPF-050 - Zoo - Raptor Rehab	\$5,000.00
MPF-051 - Zoo - Development	\$31,170.90
MPF-052 - Zoo Signs	\$34,114.63
MPF-053 - Superfund - Disc Golf	\$50,000.00
MPF-054 - Branching Out	\$3,127.86
MPF-055 - Minot Flood Commeration	\$10,895.83
MPF-056 - South Hill Complex Improvements	\$42,653.51
MPF-056-1 - South Hill Complex Turf	\$10,000.00
MPF-057 - Trees for Minot	\$48,996.59
MPF-058 - Monument Maintenance	\$10,000.00
MPF-060 - RPZ - Conservation Fund	\$22,875.41
MPF-061 - Ice Skates	\$2,628.97
MPF-063 - Roosevelt Park Pickleball	\$43,480.92
MPF-065 - Zoo Maintenance Fund	\$50,000.00
MPF-066 - Zoo - Giraffe Building	\$628,809.39
MPF-067 - Engo Ice Resurfacer	(\$99,100.00)
MPF-068 - Souris Scramble	\$11,235.46
<b>Total Fund Balance</b>	<b>\$1,317,330.55</b>

### Revenues

Operational Revenue	
MPF-051 - Zoo - Development	\$228.00
MPF-056 - South Hill Complex Improvement	\$100.00
MPF-060 - RPZ - Conservation Fund	\$9,060.00
MPF-066 - Zoo - Giraffe Building	\$18,005.10
MPF-067 - Engo Ice Resurfacer	\$25,000.00
MPF-068 - Souris Scramble	\$5,397.65
Total	\$57,790.75
<b>Total Revenues</b>	<b>\$57,790.75</b>

### Expenses

Foundation Expense	
MPF-066 - Zoo - Giraffe Building	\$295,096.34
Total	\$295,096.34
<b>Total Expenditures</b>	<b>\$295,096.34</b>

FIRST INTERNATIONAL BANK & TRUST  
 2201 EAST CAMELBACK ROAD  
 SUITE 380  
 PHOENIX, AZ 85016

## MINOT PARK FOUNDATION AGENCY

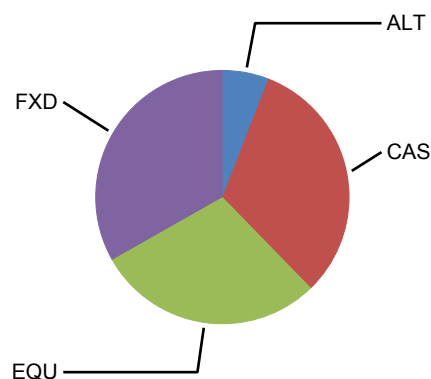


MINOT PARK FOUNDATION  
 PO BOX 538  
 420 3RD AVE SW  
 MINOT, ND 58701

Account: 005745  
 Report Period: From 3/1/2025 To 3/31/2025  
 Administrator: Jessica L. Phillips  
 Phone: 701-837-2247

### Portfolio Summary

	Market Value	% Portfolio	Est. Income
Alternative (ALT)	\$130,285.10	5.92%	\$4,077.32
Cash & Equivalents (CAS)	\$700,335.08	31.80%	\$29,834.27
Equity (EQU)	\$640,538.86	29.08%	\$8,928.40
Fixed Income (FXD)	\$731,448.06	33.21%	\$36,667.08
<b>Total Assets</b>	<b>\$2,202,607.10</b>	<b>100.00%</b>	<b>\$79,507.07</b>
<b>Total Account Balance</b>	<b>\$2,202,607.10</b>	<b>100.00%</b>	<b>\$79,507.07</b>



### Activity Summary

	Current Period	Year To Date
<b>Beginning Market Value</b>	<b>\$2,343,589.02</b>	<b>\$2,868,079.01</b>
<b>Receipts</b>		
Contribution	\$0.00	\$57,830.74
Dividend	\$6,871.76	\$20,405.32
<b>Total Receipts</b>	<b>\$6,871.76</b>	<b>\$78,236.06</b>
<b>Disbursements</b>		
Distribution	\$0.00	(\$18,001.90)
Expense	(\$113,689.40)	(\$703,213.59)
Institution Fees	(\$814.35)	(\$2,664.20)
<b>Total Disbursements</b>	<b>(\$114,503.75)</b>	<b>(\$723,879.69)</b>
<b>Change in Market Value</b>	<b>(\$33,349.93)</b>	<b>(\$19,828.28)</b>
<b>Ending Market Value</b>	<b>\$2,202,607.10</b>	<b>\$2,202,607.10</b>

## Gains and Losses Summary

	Current Period	Year To Date
Realized Gain/(Loss) - Long Term	\$0.00	\$28,081.57
Realized Gain/(Loss) - Short Term	\$0.00	\$5,188.44
<b>Total Realized Gain/(Loss)</b>	<b>\$0.00</b>	<b>\$33,270.01</b>

## Asset Statement

Units	Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
<b>Cash &amp; Equivalents</b>								
<b>Cash</b>								
	Principal Cash	\$0.00		\$0.00				
	Income Cash	\$0.00		\$0.00				
	Total Cash	\$0.00		\$0.00	0.00			
<b>Money Market Fund - Internal</b>								
700,335.08	INSURED CASH SWEEP - PRINCIPAL	\$700,335.08	\$1.00	\$700,335.08	31.80	\$0.00	\$29,834.27	4.26
<b>TOTAL Money Market Fund - Internal</b>		<b>\$700,335.08</b>		<b>\$700,335.08</b>	<b>31.80</b>	<b>\$0.00</b>	<b>\$29,834.27</b>	<b>4.26</b>
<b>TOTAL Cash &amp; Equivalents</b>		<b>\$700,335.08</b>		<b>\$700,335.08</b>	<b>31.80</b>	<b>\$0.00</b>	<b>\$29,834.27</b>	<b>4.26</b>

### Fixed Income

<b>Fixed Income ETF</b>								
68,002	ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF	\$648,808.80	\$9.21	\$626,298.42	28.43	(\$22,510.38)	\$31,573.35	5.04
1,487	FIRST TRUST LOW DURATION OPPORTUNITIES ETF	\$73,593.42	\$49.16	\$73,100.92	3.32	(\$492.50)	\$3,048.35	4.17
632	JANUS HENDERSON AAA CLO ETF	\$32,155.23	\$50.71	\$32,048.72	1.46	(\$106.51)	\$2,045.38	6.38
<b>TOTAL Fixed Income ETF</b>		<b>\$754,557.45</b>		<b>\$731,448.06</b>	<b>33.21</b>	<b>(\$23,109.39)</b>	<b>\$36,667.08</b>	<b>5.01</b>
<b>TOTAL Fixed Income</b>		<b>\$754,557.45</b>		<b>\$731,448.06</b>	<b>33.21</b>	<b>(\$23,109.39)</b>	<b>\$36,667.08</b>	<b>5.01</b>

### Equity

<b>Exchange Traded Funds (ETF)</b>								
4,099	ANFIELD CAPITAL US EQUITY SECTOR ROTATION ETF	\$51,303.36	\$16.49	\$67,592.51	3.07	\$16,289.15	\$188.15	0.28
690	BLACKROCK ISHARES US SMALL-CAP EQUITY FACTOR ETF	\$48,541.50	\$62.16	\$42,890.40	1.95	(\$5,651.10)	\$619.70	1.44
483	INVESCO S&P MID-CAP QUALITY ETF	\$48,386.94	\$91.53	\$44,208.99	2.01	(\$4,177.95)	\$355.75	0.80

# MINOT PARK FOUNDATION AGENCY



## Asset Statement

Units	Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
2,261	VANECK MORNINGSTAR WIDE MOAT ETF	\$182,761.72	\$88.00	\$198,968.00	9.03	\$16,206.28	\$2,865.82	1.44
<b>TOTAL Exchange Traded Funds (ETF)</b>		<b>\$330,993.52</b>		<b>\$353,659.90</b>	<b>16.06</b>	<b>\$22,666.38</b>	<b>\$4,029.42</b>	<b>1.14</b>
<b>International Equity ETF</b>								
439	WisdomTree Japan Hedged Equity Fund ETF	\$41,766.68	\$110.18	\$48,369.02	2.20	\$6,602.34	\$1,686.39	3.49
<b>TOTAL International Equity ETF</b>		<b>\$41,766.68</b>		<b>\$48,369.02</b>	<b>2.20</b>	<b>\$6,602.34</b>	<b>\$1,686.39</b>	<b>3.49</b>
<b>US Equity Mutual Funds</b>								
460.684	VANGUARD S&P 500 INDEX MUTUAL FUND ADMIRAL SHARES	\$179,241.29	\$517.73	\$238,509.94	10.83	\$59,268.65	\$3,212.59	1.35
<b>TOTAL US Equity Mutual Funds</b>		<b>\$179,241.29</b>		<b>\$238,509.94</b>	<b>10.83</b>	<b>\$59,268.65</b>	<b>\$3,212.59</b>	<b>1.35</b>
<b>TOTAL Equity</b>		<b>\$552,001.49</b>		<b>\$640,538.86</b>	<b>29.08</b>	<b>\$88,537.37</b>	<b>\$8,928.40</b>	<b>1.39</b>
<b>Alternative</b>								
<b>ALTERNATIVE ETF</b>								
4,565	STATE STREET SPDR MULTI-ASSET REAL RETURN ETF	\$122,824.88	\$28.54	\$130,285.10	5.92	\$7,460.22	\$4,077.32	3.13
<b>TOTAL ALTERNATIVE ETF</b>		<b>\$122,824.88</b>		<b>\$130,285.10</b>	<b>5.92</b>	<b>\$7,460.22</b>	<b>\$4,077.32</b>	<b>3.13</b>
<b>TOTAL Alternative</b>		<b>\$122,824.88</b>		<b>\$130,285.10</b>	<b>5.92</b>	<b>\$7,460.22</b>	<b>\$4,077.32</b>	<b>3.13</b>
<b>GRAND TOTAL ASSETS</b>		<b>\$2,129,718.90</b>		<b>\$2,202,607.10</b>	<b>100</b>	<b>\$72,888.20</b>	<b>\$79,507.07</b>	<b>3.61</b>

## Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
<b>Beginning Balances</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,237,350.89</b>
<b>Receipts</b>					
<b>Dividend</b>					
3/3/2025	DIVIDEND INSURED CASH SWEEP		\$0.00	\$3,488.26	\$0.00

# MINOT PARK FOUNDATION AGENCY



## Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
3/7/2025	DIVIDEND JANUS HENDERSON AAA CLO ETF \$0.218809 Paid on 632.0 Shares.		\$0.00	\$138.29	\$0.00
3/19/2025	DIVIDEND ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF \$0.0287 Paid on 68002.0 Shares.		\$0.00	\$1,951.66	\$0.00
3/21/2025	DIVIDEND BLACKROCK ISHARES US SMALL-CAP EQUITY FACTOR ETF \$0.166182 Paid on 690.0 Shares.		\$0.00	\$114.67	\$0.00
3/28/2025	DIVIDEND INVESCO S&P MID-CAP QUALITY ETF \$0.18947 Paid on 483.0 Shares.		\$0.00	\$91.51	\$0.00
3/28/2025	DIVIDEND VANGUARD S&P 500 INDEX MUTUAL FUND ADMIRAL SHARES \$1.8116 Paid on 460.684 Shares.		\$0.00	\$834.58	\$0.00
3/31/2025	DIVIDEND FIRST TRUST LOW DURATION OPPORTUNITIES ETF \$0.17 Paid on 1487.0 Shares.		\$0.00	\$252.79	\$0.00
<b>Total Dividend</b>			<b>\$0.00</b>	<b>\$6,871.76</b>	<b>\$0.00</b>

### Disbursements

#### Expense

3/25/2025	EXPENSE PAID FOR BENEFICIARY ACKERMAN-ESTVOLD INV #00020374 - PROJECT R23062.00 RPZ - AFRICA PLAINS BUILDING		\$0.00	(\$4,873.55)	\$0.00
3/25/2025	EXPENSE PAID FOR BENEFICIARY ROLAC CONTRACTING, INC DISTRIBUTION PER CLIENT REQUEST FOR MINOT PARKS/AFRICAN PLAINS EXHIBIT - APPLICATION #009 - 02/01/2025-02/28/2025		\$0.00	(\$108,815.85)	\$0.00
<b>Total Expense</b>			<b>\$0.00</b>	<b>(\$113,689.40)</b>	<b>\$0.00</b>

#### Institution Fees

3/12/2025	FEE PAYMENT Automatic fee collection for account 005745 for Period Ending 2/28/2025.		\$0.00	(\$814.35)	\$0.00
<b>Total Institution Fees Collected from Account</b>			<b>\$0.00</b>	<b>(\$814.35)</b>	<b>\$0.00</b>



Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
<b>Investment Activity</b>					
<b>Sweep Sales (2) 3/1/2025 to 3/31/2025</b>		(114,503.75)	\$0.00	\$114,503.75	(\$114,503.75)
<b>Sweep Purchases (6) 3/1/2025 to 3/31/2025</b>		6,871.76	\$0.00	(\$6,871.76)	\$6,871.76
<b>Total Investment Activity</b>		<b>(107,631.99)</b>	<b>\$0.00</b>	<b>\$107,631.99</b>	<b>(\$107,631.99)</b>
<b>Ending Balances</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,129,718.90</b>