

Minot Park Board Meeting
Minot Municipal Auditorium
Room 203
June 10th, 2025 5:30pm

Agenda

Pledge of Allegiance:

Personal Appearances:

Meeting Minutes

Approval of minutes from the May 20th, 2025 Minot Park Board Meeting.

Approval of Bills in the amount of \$556,907.31

Approval of Salaries in the amount of \$557,770.52

Financials:

Department Reports:

1. Director of Operations-Jarrold Olson
2. Golf Course-Steve Kottsick
3. Greens Committee - Cammi Campbell
4. Zoo - Logan Wood
5. MAYSA Arena-Bob Gillen
6. Maintenance - Eric Keller
7. Horticulture-Shannon Paul
8. Forestry-Troy Regstad
9. Recreation/Auditorium Manager-Tom Landsiedel
10. Recreation Manager-Ann Nesheim
11. Tennis-Marc White

New Business

1. 2026 Budget

Old Business

1. MI-6 and MI-7 Update

Other Business

Approval of Administratively Approved Alcohol Permits:

- Linda Biggs - Oak Park - 5/2/25
- Kris Trone - Oak Park - 5/6/25
- Paul Byszewski - Oak Park - 5/7/25
- Shante Rust - Discovery Center - 5/16/25
- Jennifer Kleen - Golf Simulator - 05/23/25
- Northern Testing - Oak Park - 5/30/25
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Director's Report

Commissioner's Report:

Foundation Meeting to Follow:

Minot Park District

May 20th, 2025

The Minot Park Board met on May 20th, 2025 at 5:30pm in room 203 of the Minot Auditorium.

Members Present: Chelsea Kirkhammer, Justin Hammer, Mike Schmitt, Cliff Hovda and Perry Olson.
Also present were Elly DesLauriers and Calyn Beckman.

Public Appearances

Ryan Ackerman with the Souris River Joint Board updated the board on the MI-6 and MI-7 flood control projects. Ackerman presented drone footage of the construction zone and updated the board on the progress of the project. Ackerman explained that a temporary drainpipe has been installed to the dead loop near the swimming pool. Ackerman also reported to the board on areas of concern to keep with the current timelines including the Magic City Express Building, sanitary sewer line, and the Roosevelt Park Zoo Concessions building. Ackerman also clarified to the board that his comments last month about expecting the Zoo to get “much worse” adding that as the Zoo sits today it is a construction site but there is not regular equipment moving and that will change but it will be a much more controlled environment compared to the Pool entrance. Ackerman added that there will be a more robust security and separation system as well as a visual separation with the fabric on the construction fence. Ackerman reported that he was asked if he felt that a Zoo closure would be necessary and he answered no, feeling the separations are in place and are solid and the safety concern due to the construction noise that was present at the pool is not a factor at the Zoo. Commissioner Hovda asked if the flood wall would extend through the Zoo all the way to Burdick Expressway and Ackerman answered that yes, the wall will be to Burdick and then MI-8 and MI-9 will include bridge relocation and levy after Burdick. Commissioner Hovda also asked if the wall will be completed by the end of 2026 and Ackerman answered that yes but there will be finish work in 2027. President Olson asked, who will be the owners of the wall and tasked with maintenance and Ackerman answered that the City of Minot will maintain the wall.

Motion by Schmitt, second by Hammer to approve the minutes from the April 15th Minot Park District Board meeting. Motion Carried

Motion by Hovda, second by Kirkhammer to approve bills in the amount of \$705,721.06. On roll call, all members voted yes.

Motion by Kirkhammer, second by Hammer to approve salaries in the amount of \$336,228.97 On roll call, all members voted yes.

Department Head Reports

Director of Finance, Calyn Beckman reported that Department level budget meetings are scheduled for May 27th and 28th and would like to schedule a board retreat the week of July 7th. Beckman also added that with the state legislation passed there is a budget workshop scheduled for June 16th that he plans on attending. Beckman also reported that he is working on audit preparation for the audit next month.

Director of Operations, Jarrod Olson thanked all staff from the Minot Park District for their assistance in getting prepared for the AZA inspection, adding that the inspection was currently ongoing and scheduled

to be completed on Thursday. J. Olson reported that the walk through for African Plains building was completed and the contractors will be working on punch list items. J. Olson added that 2 of the 3 giraffes have moved into the building.

J. Olson asked the board to approve a crack sealing project at the MAYSA Areen and Souris Valley Golf Course for a total cost of \$10,110, adding that he felt these costs could be incurred under the current budget, but the Director of Finance felt other dollars would be available if needed.

Motion by Hammer, second by Hovda to approve the crack sealing project for \$10,110. On roll call, all members voted yes.

J. Olson reported that there will be some changes to the Junior Hockey league that will affect the Minotauros for the 2026-2027 season, adding that there may be some potential for renovations at the Pepsi Rink. J. Olson added that they are working to schedule a meeting with the team owners and will bring back more information at a future meeting.

Commissioner Hovda asked if a bike rack could be added to the Outdoor Recreation Area, and J. Olson answered that he believes one had just been placed into storage from the Zoo and could be moved out soon. Commissioner Schmitt asked about the AZA accreditation timeline and J. Olson answered that the inspection will be completed this week with notes on areas to address before the final hearing in September.

Souris Valley Golf Pro, Steve Kottsick reported that course revenue was up from last year prior to all of the rain we have been receiving, adding that Cammi has had a lot of challenges this year and is doing well.

Golf Course Superintendent, Cammi Campbell reported that her and staff are just trying to keep up with the changing weather.

Maintenance Superintendent, Eric Keller reported that all irrigation, bathrooms, drinking fountains are up and running, adding that the splash pads are ready to go as soon as the weather improves. Keller reported that they have drained and cleaned the pool and will continue to keep it cleaned during the summer. Keller also reported that they have added crush asphalt at Corbett Field for the Hot Tots food tents. Keller thanked all his staff for their work preparing for the AZA inspection.

Horticulturist, Shannon Paul welcomed John Davies, the new Assistant Horticulture technician.

Head Forester, Troy Regstad reported that TC Nursery will be planting about 80 trees along Burdick Expressway near the fair grounds as a part of the 1000 Trees initiative.

Recreation/Auditorium Manager, Tom Landsiedel reported that due to the rain the JV2 and JV-WDA fast pitch tournaments will not be held in Minot and the Region 3 tournament may also be moved. Landsiedel added that the Region 4 tournament would take Eagles field and Minot was able to host several region play-in games. Landsiedel added that WDA tournament will be held this weekend and the Adult softball program has started.

Recreation Manager, Ann Nesheim reported that she is getting summer programming ready with plans to start on June 9th and working on other programming with the Pool closure.

Tennis Pro, Mark White reported that spring programs completed and were well attended and added that the Tennis Block Party will be held on June 7th and there are over 100 kids signed up for the summer Tennis program.

New Business

Director of Operations, Jarrod Olson reported that staff are looking to add new water features including an inflatable slide to allow for some outdoor water activities. Executive Director added that we believe we have found a local donor for these activities and are working with local groups for some indoor pool access which we plan to announce next week.

Old Business

J. Olson reported that bids for the MAYSA Arena and Souris Valley Pro Shop were open with individual options and a total project option adding that the individual options were more cost effective and would like to handle them separately. J. Olson requested approval for the MAYSA roof project at a total cost of \$478,878 including AE fees, adding that the leaks on the MAYSA roof are significant and if not repaid could cause issues with ice usage.

Motion by Schmitt, second by Kirkhammer to approve the bid to repair the MAYSA roof for a total cost of \$478,878. On roll call, all members voted yes.

J. Olson recommended that we reject the low bid of \$275,326 for the Souris Valley Pro Shop, adding that it was over budget and not a priority at this time and can be added to the budget in 2026.

Motion by Schmitt, second by Hovda to reject the Souris Valley bid at a total cost of \$275,326. Motion carried.

J. Olson request approval to hold the winter rates at the Zoo for the summer due to the closure of the North Trail and feedback received over the past few weeks.

Motion by Hammer, second by Kirkhammer to hold the Zoo winter rates for the summer season. Motion carried.

Other Business

J. Olson presented plans to add batting cages to Scheel Complex, adding that the project would be funded by Minot Girls Fast Pitch.

Motion by Hammer, second by Schmitt to approve the addition of the batting cages at Scheels Complex. Motion carried.

Commissioner Hovda requested that staff research safety fencing at the 8th tee for the 2026 budget. J. Olson added that he had received a quote last year, adding that the project would range from \$8,400 to \$10,250 but he would get those numbers updated for the budget.

Alcohol Permits

Motion by Schmitt, second by Hammer to approve the administratively approved alcohol permits. Motion carried.

Director's Report

Executive Director, Elly DesLauriers thanked all of the staff for the work on the AZA inspections. DesLauriers reported that the sales tax vote is on June 3rd, she is finishing up presentations and early voting will be held May 28 -30 and June 2nd at the Ward County building with the June 3rd vote being held at the Auditorium. DesLauriers also reported that June 4th will be the summer staff orientation, June 6th is military appreciation and the June board meeting will be moved to June 10th.

Elly DesLauriers present Wyatt Schapp with the first Gamechanger award, which is an employee recognition program for consistently demonstrating outstanding performance, work ethic, attitude and contribution to the team and Minot Community.

Commissioner's Reports

Commissioner Hovda thank staff for their efforts on AZA preparation.

President Olson thanked staff for their work to provide other water activities for the community and thanked Executive Director DesLauriers for her work on the sales tax vote education.

Motion by Hammer, second by Hovda to adjourn the meeting. Motion carried.

Perry Olson, President

Calyn Beckman, Clerk

Minot Park District

Balance Sheet

05/31/2025

		Total Governmental Funds
Assets		
Current Assets		
Cash and Cash Equivalents		
**--1000-90	First International - Operating	\$281,725.56
10-1004-90	Returned Checks	\$5.00
10-1005-90	Bremer Checking	\$3,094.15
10-1009-90	First Western-Money Market	\$769,349.40
10-1011-90	Bremer Money Market	\$10,332.09
10-1013-90	1st International Savings Acct	\$12,734,201.78
10-1014-90	First International-Tournament	\$1,684.25
Total		\$13,800,392.23
		\$13,800,392.23
Restricted Assets		
Foundation Cash and Cash Equivalents		
98-1015-98	Minot Park Foundation - 1st International	\$3,694,569.16
98-1016-98	Minot Park Foundation - Contra	(\$1,533,349.63)
Total		\$2,161,219.53
Foundation Investments		
98-1600-98	Minot Park Foundation - Investments	\$1,429,383.82
98-1601-98	Minot Park Foundation - Unrealized G/L	\$103,965.81
Total		\$1,533,349.63
Total		\$3,694,569.16
Total Assets		\$17,494,961.39
Liabilities		
Current Liabilities		
Accounts Payable		
**--2000-90	Accounts Payable	\$392,359.79
10-2021-90	Foundation Transfer	\$5,381.00
10-2040-90	RecTrac Customer Balance	\$704.75
10-2045-90	RecTrac - Gift Certificates	\$4,066.25
Total		\$402,511.79
Accrued Payroll Taxes and Other Withholding		
10-2029-90	Pension Costs Withheld	\$131.96
10-2038-90	BC/BS Payable	\$41,263.64
10-2039-90	Aflac Payable	\$798.64
10-2042-90	Voluntary Benefits	\$5,933.95

Minot Park District

Balance Sheet

05/31/2025

		Total Governmental Funds
10-2200-90	Sales Tax Payable	\$13,403.64
Total		\$61,531.83
Due to Other Funds		
**_2999-90	Due to Other Funds	\$0.00
Total		\$0.00
Total		\$464,043.62
Total Liabilities		\$464,043.62
Fund Balance		
98-3010-98	Minot Park District Foundation	\$3,694,569.16
20-3020-90	Debt Service	\$82,078.71
30-3025-90	Capital Projects	\$2,954,926.66
10-3030-90	Unrestricted	\$10,299,343.24
Total Fund Balance		\$17,030,917.77

Minot Park District

Statement of Revenues and Expenditures

05/31/2025

		<u>Total Governmental Funds</u>
Revenues		
Tax Revenue		
-4000-	Property Tax Revenue	\$10,064,505.85
Total		<u>\$10,064,505.85</u>
Operational Revenue		
Park Revenue		
10-4081-01	Interest	\$102,936.79
-4083-	Rental of Facilities	\$13,394.00
10-4087-03	Pay Zoo-N/T	\$57,453.25
10-4088-09	Golf Revenue-SVGC	\$340,824.06
10-4089-09	Cart Revenue-SVGC	\$63,609.74
-4091-	Other Receipts	\$7,634.78
10-4093-17	Ice Arena Income - Taxable	\$23,717.94
10-4094-17	Ice Arena-N/T	\$308,693.85
10-4095-17	Non-Ice Rental	\$30,248.08
10-4098-11	Concessions	\$5,772.69
10-4102-07	Corbett Field Rental	\$14,524.49
10-4120-12	Tree Income	\$4,725.00
10-4130-01	Event Income	\$3,838.00
30-4142-13	Donation Income	\$11,500.00
10-4150-01	Sponsorship Income	\$15,400.00
10-4340-03	Education Income	\$18,483.66
10-4355-07	Rental Property Income	\$1,938.48
Total		<u>\$1,024,694.81</u>
Recreation Revenue		
10-4082-56	Recreation Equipment Rental	\$3,382.74
-4083-	Rental of Facilities	\$45,508.59
-4098-	Concessions	\$99,338.15
10-4099-56	Souris Golf Scramble	\$4,640.00
10-4100-56	Niblik Tournament Revenue	\$6,413.00
-4300-	Volleyball Income	\$22,125.00
10-4305-51	Basketball Income	\$5,550.00
10-4310-54	Adult Softball Income	\$84,976.50
10-4315-54	Youth Softball Income	\$1,875.00
10-4317-54	Youth Fast Pitch Softball	\$19,950.00
10-4320-53	Tennis Center Income	\$13,071.19
10-4321-53	Tennis Income - Non-Taxable	\$11,045.50
10-4325-54	Youth Baseball Income	\$5,860.00
10-4330-54	T-Ball Income	\$6,200.00
-4335-	Youth Program Income	\$7,052.00
10-4350-51	Golf Simulator Revenue	\$27,202.33
Total		<u>\$364,190.00</u>

Minot Park District

Statement of Revenues and Expenditures

05/31/2025

Total Governmental Funds		
Foundation Revenue		
98-4091-98	Other Receipts	\$1,838,392.74
Total		\$1,838,392.74
Total		\$3,227,277.55
Other Income		
98-4080-98	Dividends - Foundation	\$32,552.39
10-4090-01	State Revenue	\$289,597.30
Total		\$322,149.69
Total Revenues		\$13,613,933.09
Expenses		
Operation Expenses		
Park District Expenses		
Salaries and Wages		\$1,826,314.71
Supplies		\$249,381.45
Maintenance		\$263,988.99
Contractual		\$386,330.86
Sundry		\$81,404.91
Capital Projects		\$383,207.51
Total		\$3,190,628.43
Recreation Expenses		
Salaries and Wages		\$617,502.39
Supplies		\$81,255.86
Maintenance		\$54,884.41
Contractual		\$79,754.14
Sundry		\$14,704.12
Capital Projects		\$14,548.47
Total		\$862,649.39
Total		\$4,053,277.82
Other Expense		
10-6000-18	Attorney	\$6,322.50
-6020--	Cash Short & Long	\$102.42
10-6030-18	Bond Expenses	\$2,345.00
10-6045-18	NE "BN" Pathway Lease	\$8,740.71
10-6050-18	Insurance	\$360,489.62
10-6070-18	City Band/Council on the Arts	\$5,000.00
10-6090-01	Late Fee Expense	\$800.89
10-6103-18	Scholarship	\$200.00

Minot Park District

Statement of Revenues and Expenditures

05/31/2025

		Total Governmental Funds
Total		<u>\$384,001.14</u>
Debt Expense		
-6200--	Debt Principal Payment	\$1,993,501.84
-6201--	Lease Principal Expense	\$241,383.84
10-6202-01	SBITA Lease Principal Expense	\$9,194.30
-6300--	Debt Interest Expense	\$393,756.76
-6301--	Lease Interest Expense	\$29,134.99
Total		<u>\$2,666,971.73</u>
Foundation Expense		
98-5905-98	Capital Outlay - Buildings	\$624,966.89
98-6100-98	Service Charges	\$4,618.27
Total		<u>\$629,585.16</u>
Total Expenditures		<u>\$7,733,835.85</u>
Gains		
98-9015-98	Unrealized Gain/Loss	\$11,249.33
Total Gains		<u>\$11,249.33</u>
BEGINNING FUND BALANCE		\$11,139,571.20
NET SURPLUS/(DEFICIT)		\$5,891,346.57
ENDING FUND BALANCE		<u><u>\$17,030,917.77</u></u>

Minot Park District

Project Detail Report

	Expenses	Budget
Revenues		
Operational Revenue		
Park Revenue		
2025-13-P1 - Wee Links Mower	\$11,500.00	\$11,500.00
Total	\$11,500.00	\$11,500.00
Total	\$11,500.00	\$11,500.00
Total Revenues	\$11,500.00	\$11,500.00

Expenses			
Operation Expenses			
Park District Expenses			
Capital Projects			
2020-01-P2 - 2020 - Superfund Site		\$85,387.76	\$85,387.76
2021-01-P4 - 2021 - Park Sign replace		\$29,800.00	\$29,800.00
2022-18-P1 - Outdoor Recreation Area		\$188,145.60	\$188,145.60
2023-02-P4 - Roof Improvements		\$7,572.26	\$7,572.26
2023-05-P1 - Pool Shade Structures		\$12,572.50	\$12,572.50
2024-02-P3 - Skidsteer - 2024	\$64,489.01	\$70,000.00	\$5,510.99
2024-02-P4 - Playground Upgrade - 2024		\$7,389.00	\$7,389.00
2024-03-P3 - Animal Crates	\$3,000.00	\$8,974.13	\$5,974.13
2024-03-P4 - Safety Equipment		\$4,325.66	\$4,325.66
2024-05-P3 - Pool Filtration Upgrades	\$70,975.90		(\$70,975.90)
2024-06-P1 - Backstop Outlets	\$53.74	\$6,276.46	\$6,222.72
2024-07-P1 - Corbett Sound System	\$18,732.00		(\$18,732.00)
2024-07-P2 - Corbett Netting		\$7,000.00	\$7,000.00
2024-08-P1 - Cold Storage Concrete -		\$17,513.20	\$17,513.20
2024-14-P1 - Facility Improvements		\$35,856.00	\$35,856.00
2024-17-P3 - Zamboni Upgrades	\$11,150.00	\$12,000.00	\$850.00
2025-01-P1 - IT Updates	\$13,917.51	\$13,000.00	(\$917.51)
2025-02-P1 - Tommy Lift	\$5,872.00	\$7,500.00	\$1,628.00
2025-02-P2 - F550 with Dump Bed		\$90,000.00	\$90,000.00
2025-02-P3 - Pipe Crimper	\$7,520.14	\$7,200.00	(\$320.14)
2025-03-P1 - Medical Room Door		\$16,000.00	\$16,000.00
2025-03-P2 - Zoo Fence Updates	\$11,950.00		(\$11,950.00)
2025-03-P3 - Underground Power Upgrades	\$13,495.40		(\$13,495.40)
2025-04-P1 - Utility Cart	\$16,648.86	\$20,000.00	\$3,351.14
2025-08-P1 - Concrete Additions		\$14,000.00	\$14,000.00
2025-11-P1 - Zoo Concessions Equipment		\$10,000.00	\$10,000.00
2025-13-P1 - Wee Links Mower	\$11,500.00		(\$11,500.00)
2025-14-P1 - Ventrac Attachments	\$14,663.88	\$15,000.00	\$336.12
2025-15-P1 - 3/4 Ton Truck	\$42,774.48	\$45,000.00	\$2,225.52
2025-16-P1 - Roof Replacement	\$23,864.25	\$140,000.00	\$116,135.75

Minot Park District

Project Detail Report

	Expenses	Budget	
2025-16-P2 - Ranger Cart		\$10,000.00	\$10,000.00
2025-17-P1 - Electric Edger	\$7,193.56	\$7,500.00	\$306.44
2025-17-P2 - Light Upgrades	\$45,406.78	\$93,977.00	\$48,570.22
Total	\$383,207.51	\$981,989.57	\$598,782.06
Total	\$383,207.51	\$981,989.57	\$598,782.06
Recreation Expenses			
Capital Projects			
2024-54-P1 - Picnic Tables		\$8,000.00	\$8,000.00
2024-54-P2 - Complex Improvements		\$12,500.00	\$12,500.00
2025-51-P1 - Auditorium Sound System		\$30,000.00	\$30,000.00
2025-51-P2 - Auditorium Tables and Chairs		\$5,000.00	\$5,000.00
2025-51-P3 - Parking Light Upgrades	\$5,804.80		(\$5,804.80)
2025-54-P1 - Scheels Complex Playgrounds		\$100,000.00	\$100,000.00
2025-56-P1 - Recreation Equipment- 2	\$8,743.67	\$10,000.00	\$1,256.33
Total	\$14,548.47	\$165,500.00	\$150,951.53
Total	\$14,548.47	\$165,500.00	\$150,951.53
Total	\$397,755.98	\$1,147,489.57	\$749,733.59
Total Expenses	\$397,755.98	\$1,147,489.57	\$749,733.59

Vendor name	Invoice number	Invoice date	Account description	Department	Amount	Project Description
Burns Plumbing & Heating, Inc.	1073	5/7/2025	Buildings & Grounds	19th Hole	\$1,030.00	
City of Minot Utility Billing	538537	5/22/2025	Water	19th Hole	\$146.10	
Minot Restaurant Supply	D122432	4/11/2025	Cleaning Supplies	19th Hole	\$65.90	
Montana-Dakota Utilities	22363110002-042825	4/28/2025	Gas Utilities	19th Hole	\$371.90	
Morellis Distributing, Inc.	1022464	5/8/2025	Buildings & Grounds	19th Hole	\$188.00	
Morellis Distributing, Inc.	1022463	5/8/2025	Buildings & Grounds	19th Hole	\$61.00	
Morellis Distributing, Inc.	1023551	5/29/2025	Buildings & Grounds	19th Hole	\$95.00	
Nova Fire Protection Inc	69074	5/19/2025	Buildings & Grounds	19th Hole	\$150.00	
Vestis	2550476999	5/12/2025	Buildings & Grounds	19th Hole	\$400.40	
				19th Hole Total	\$2,508.30	
Advanced Business Methods	AR1926256	5/23/2025	Lease Principal Expense	Admin	\$101.26	
Arrowhead Ace Hardware	275006	5/31/2025	Late Fee Expense	Admin	\$1.68	
Brite-Way Window Cleaning, Inc.	5/20/2025	5/20/2025	Office Cleaning	Admin	\$28.00	
Dakota Supply Group	S104737121.001	5/25/2025	Late Fee Expense	Admin	\$3.90	
iHeart Media	8822741613	5/31/2025	Promotions	Admin	\$764.94	
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Admin	\$6,467.68	
Pitney Bowes	3320797576	5/30/2025	Postage	Admin	\$21.54	
Pitney Bowes	3320797576	5/30/2025	Lease Interest Expense	Admin	\$1.60	
Pitney Bowes	3320797576	5/30/2025	Lease Principal Expense	Admin	\$174.38	
Pro IT	7524	5/31/2025	Computer Mtce/Programming	Admin	\$552.36	
SRT Communications, Inc.	2722700-052225	5/22/2025	Telephone	Admin	\$1,367.78	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	Admin	\$30.00	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	Admin	\$135.01	
Walmart	1662773534	5/19/2025	Late Fee Expense	Admin	\$1.62	
				Admin Total	\$9,651.75	
Circle Sanitation	81207	5/20/2025	Sanitation	Auditorium	\$473.25	
City of Minot Utility Billing	538295	5/22/2025	Water	Auditorium	\$293.31	
City of Minot Utility Billing	538296	5/22/2025	Water	Auditorium	\$11.37	
G&P Commercial Sales	63598	5/30/2025	Buildings & Grounds	Auditorium	\$790.00	
Kevins Plumbing & Heating, Inc.	i55726	5/6/2025	Buildings & Grounds	Auditorium	\$116.00	
Macs Inc.	751375/B	5/21/2025	Buildings & Grounds	Auditorium	\$16.66	
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Auditorium	\$4,555.24	
RHI Supply	1469862	5/16/2025	Buildings & Grounds	Auditorium	\$1,584.11	
SRT Communications, Inc.	10862900-052225	5/22/2025	Telephone	Auditorium	\$763.89	
Steins, Inc.	957478-1	5/21/2025	Buildings & Grounds	Auditorium	\$191.74	
Steins, Inc.	957660	5/21/2025	Buildings & Grounds	Auditorium	\$276.76	
Tecta America Dakotas LLC	S025021065	5/9/2025	Buildings & Grounds	Auditorium	\$8,362.00	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	Auditorium	\$21.19	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	Auditorium	\$99.93	
Xcel Energy	927504264	5/15/2025	Electric Utilities	Auditorium	\$19.46	
Xcel Energy	928870331	5/27/2025	Electric Utilities	Auditorium	\$147.09	
				Auditorium Total	\$17,722.00	

NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Auditorium Concessions	\$2,177.82	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	Auditorium Concessions	\$3.75	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	Auditorium Concessions	\$16.39	
				Auditorium Concessions	\$2,197.96	
A-1 Evans Septic Tank Service	122684	5/31/2025	Sanitation	Corbett	\$135.00	
A-1 Evans Septic Tank Service	122757	5/31/2025	Sanitation	Corbett	\$225.00	
Circle Sanitation	81208	5/20/2025	Sanitation	Corbett	\$407.75	
City of Minot Utility Billing	532029	5/8/2025	Water	Corbett	\$182.52	
Menards	87014	5/22/2025	Buildings & Grounds	Corbett	\$53.97	
Menards	87006	5/22/2025	Buildings & Grounds	Corbett	\$5.49	
Menards	87530	5/28/2025	Buildings & Grounds	Corbett	\$119.36	
Morellis Distributing, Inc.	1022095	5/2/2025	Cleaning Supplies	Corbett	\$166.00	
Northwest Projector, Inc.	521340	5/1/2025	Capital Outlay - Equipment	Corbett	\$18,732.00	Corbett Sound System
SRT Communications, Inc.	6008600-052225	5/22/2025	Telephone	Corbett	\$185.05	
Winsupply	102123-01	5/27/2025	Buildings & Grounds	Corbett	\$33.50	
				Corbett Total	\$20,245.64	
Acme Tools-Minot	14322773	5/1/2025	Equipment	Equipment	\$99.43	
Acme Tools-Minot	14340127	5/5/2025	Equipment	Equipment	\$24.98	
Acme Tools-Minot	14391552	5/15/2025	Equipment	Equipment	\$17.46	
Acme Tools-Minot	14448880	5/28/2025	Equipment	Equipment	\$913.99	
Butler Machinery Co.	03PS0523261	5/8/2025	Fuel Expense	Equipment	\$150.07	
Butler Machinery Co.	03PS0523261	5/8/2025	Motor Vehicles	Equipment	\$22.81	
Cummins NPower LLC	E9-250583929	5/7/2025	Equipment	Equipment	\$236.17	
Linde Gas and Equipment Inc	50138028	5/31/2025	Minor Apparatus	Equipment	\$331.38	
Menards	86865	5/20/2025	Maintenance Shop Supplies	Equipment	\$54.37	
Menards	86769	5/19/2025	Minor Apparatus	Equipment	\$108.92	
Minot Auto Supply	5062-979424	5/13/2025	Fuel Expense	Equipment	\$32.97	
Minot Auto Supply	5062-980920	5/27/2025	Fuel Expense	Equipment	\$10.99	
Minot Auto Supply	5062-980920	5/27/2025	Equipment	Equipment	\$59.02	
Minot Auto Supply	5062-981232	5/29/2025	Equipment	Equipment	\$13.34	
Minot Auto Supply	5062-979424	5/13/2025	Motor Vehicles	Equipment	\$178.43	
Minot Auto Supply	5062-980920	5/27/2025	Motor Vehicles	Equipment	\$79.96	
Minot Auto Supply	5062-981095	5/28/2025	Motor Vehicles	Equipment	\$13.62	
Minot Auto Supply	5062-981419	5/30/2025	Motor Vehicles	Equipment	\$5.80	
MTI Distributing	1470676-02	5/13/2025	Equipment	Equipment	\$455.23	
Napa Auto Parts	593189	5/2/2025	Motor Vehicles	Equipment	\$47.99	
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Equipment	\$2,789.18	
Schock Safe & Lock Service, Inc.	228879	5/28/2025	Motor Vehicles	Equipment	\$38.50	
Snap On	ARV/64702223	5/15/2025	Minor Apparatus	Equipment	\$40.75	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	Equipment	\$11.25	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	Equipment	\$46.40	
				Equipment Total	\$5,783.01	
Acme Tools-Minot	14345946	5/6/2025	Minor Apparatus	Forestry	\$8.00	

Acme Tools-Minot	14363209	5/9/2025	Safety Equipment	Forestry	\$6.99	
Acme Tools-Minot	14395862	5/16/2025	Equipment	Forestry	\$44.79	
Butler Machinery Co.	03PS0523381	5/10/2025	Equipment	Forestry	\$8.66	
Butler Machinery Co.	03PS0523261	5/8/2025	Equipment	Forestry	\$19.00	
Circle Sanitation	81209	5/20/2025	Sanitation	Forestry	\$93.25	
Lowes Garden Center & Floral	30436	5/12/2025	Trees	Forestry	\$20,207.41	
Lowes Garden Center & Floral	30440	5/8/2025	Trees	Forestry	\$516.95	
Lowes Garden Center & Floral	30455	5/2/2025	Trees	Forestry	\$53.99	
Montana-Dakota Utilities	75507254946-051925	5/19/2025	Gas Utilities	Forestry	\$62.73	
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Forestry	\$2,854.96	
SRT Communications, Inc.	2723900-052225	5/22/2025	Telephone	Forestry	\$334.54	
Swanston Equipment Corporation	P71147	5/7/2025	Equipment	Forestry	\$149.90	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	Forestry	\$15.00	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	Forestry	\$64.09	
				Forestry Total	\$24,440.26	
Aflac	729070	4/12/2025	Aflac Payable	General	\$2,960.76	
Enerbase	May-25	5/31/2025	Accrued Expenses	General	\$9,148.17	
NDPERS	May-25	5/30/2025	Pension Costs Withheld	General	\$19,860.71	
NDPERS	May-25	5/30/2025	Pension Costs Withheld	General	\$26,224.10	
NDPHIT	tParkDistrict-051925	5/19/2025	BC/BS Payable	General	\$12,450.94	
NDPHIT	tParkDistrict-051925	5/19/2025	Voluntary Benefits	General	\$1,575.32	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Voluntary Benefits	General	\$1,136.41	
				General Total	\$73,356.41	
A-1 Evans Septic Tank Service	110218	5/14/2025	Buildings & Grounds	Golf Course	\$225.00	
Circle Sanitation	81220	5/20/2025	Sanitation	Golf Course	\$78.00	
Dakota Supply Group	S104660131.002	5/2/2025	Irrigation	Golf Course	\$47.61	
Ferguson Waterworks	0487359-1	5/20/2025	Irrigation	Golf Course	\$2,699.11	
Macs Inc.	751376/B	5/21/2025	Minor Apparatus	Golf Course	\$42.64	
Menards	87033	5/22/2025	Minor Apparatus	Golf Course	\$62.77	
Menards	85949	5/9/2025	Buildings & Grounds	Golf Course	\$242.53	
Menards	86578	5/16/2025	Buildings & Grounds	Golf Course	\$320.61	
MTI Distributing	1472773-00	5/8/2025	Equipment	Golf Course	\$3,084.08	
MTI Distributing	1472773-03	5/27/2025	Equipment	Golf Course	\$95.06	
MTI Distributing	1472773-01	5/23/2025	Equipment	Golf Course	\$113.07	
MTI Distributing	1472773-02	5/23/2025	Equipment	Golf Course	\$201.28	
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Golf Course	\$1,354.28	
SRT Communications, Inc.	2724000-052225	5/22/2025	Telephone	Golf Course	\$184.20	
Strata Corporation	5196	5/29/2025	Buildings & Grounds	Golf Course	\$2,829.26	
The Huntington National Bank	1832248	5/26/2025	Lease Principal Expense	Golf Course	\$10,219.40	2022 Ventrac - HF307
The Huntington National Bank	1832248	5/26/2025	Lease Principal Expense	Golf Course	\$24,733.00	2023 Toro Lease - HF311
The Huntington National Bank	1832248	5/26/2025	Lease Interest Expense	Golf Course	\$1,074.67	2022 Ventrac - HF307
The Huntington National Bank	1832248	5/26/2025	Lease Interest Expense	Golf Course	\$4,694.31	2023 Toro Lease - HF311
Turfwerks	M113416	5/5/2025	Equipment	Golf Course	\$119.12	

Turfwerks	J199291	5/5/2025	Equipment	Golf Course	\$265.95	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	Golf Course	\$11.25	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	Golf Course	\$53.49	
				Golf Course Total	\$52,750.69	
A-1 Evans Septic Tank Service	122683	5/31/2025	Sanitation	Hoeven	\$90.00	
Circle Sanitation	81212	5/20/2025	Sanitation	Hoeven	\$279.88	
City of Minot Utility Billing	541848	5/22/2025	Water	Hoeven	\$3,972.57	
Minot Auto Supply	5062-977961	5/1/2025	Buildings & Grounds	Hoeven	\$39.66	
Minot Auto Supply	5062-977981	5/1/2025	Buildings & Grounds	Hoeven	\$16.38	
Morellis Distributing, Inc.	1022095	5/2/2025	Cleaning Supplies	Hoeven	\$164.00	
Scoutlinx LLC	051325	5/13/2025	Buildings & Grounds	Hoeven	\$750.00	
Xcel Energy	926964822	5/12/2025	Electric Utilities	Hoeven	\$545.85	
				Hoeven Total	\$5,858.34	
A-1 Evans Septic Tank Service	122678	5/31/2025	Sanitation	Horticulture	\$90.00	
A-1 Evans Septic Tank Service	122685	5/31/2025	Sanitation	Horticulture	\$180.00	
Acme Tools-Minot	14373152	5/12/2025	Equipment	Horticulture	\$668.98	
Ball Horticultural Company	100417062	5/9/2025	Botanical	Horticulture	\$477.22	
Ball Horticultural Company	100416314	5/8/2025	Botanical	Horticulture	\$198.37	
Circle Sanitation	81211	5/20/2025	Sanitation	Horticulture	\$136.00	
Krueger Wholesale Florist	372691003	5/14/2025	Botanical	Horticulture	\$1,049.50	
Krueger Wholesale Florist	372706007	5/29/2025	Botanical	Horticulture	\$199.50	
Lowes Garden Center & Floral	30454	5/12/2025	Botanical	Horticulture	\$1,399.78	
Menards	86221	5/12/2025	Minor Apparatus	Horticulture	\$323.08	
Montana-Dakota Utilities	76524110004-051925	5/19/2025	Gas Utilities	Horticulture	\$643.52	
Morellis Distributing, Inc.	1022098	5/2/2025	Cleaning Supplies	Horticulture	\$130.00	
Morellis Distributing, Inc.	1022095	5/2/2025	Cleaning Supplies	Horticulture	\$272.00	
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Horticulture	\$2,177.82	
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Horticulture	\$769.47	
Pro IT	7260	5/12/2025	Computer Mtce/Programming	Horticulture	\$125.00	
The Huntington National Bank	1832248	5/26/2025	Lease Principal Expense	Horticulture	\$40,416.00	2023 Toro Lease - HF311
The Huntington National Bank	1832248	5/26/2025	Lease Interest Expense	Horticulture	\$7,670.00	2023 Toro Lease - HF311
Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	Horticulture	\$7.50	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	Horticulture	\$43.46	
				Horticulture Total	\$56,977.20	
A-1 Evans Septic Tank Service	122679	5/31/2025	Sanitation	Maintenance	\$180.00	
A-1 Evans Septic Tank Service	122677	5/31/2025	Sanitation	Maintenance	\$180.00	
Acme Tools-Minot	14403404	5/19/2025	Minor Apparatus	Maintenance	\$274.00	
Acme Tools-Minot	14392820	5/15/2025	Minor Apparatus	Maintenance	\$299.99	
Acme Tools-Minot	14322758	5/1/2025	Buildings & Grounds	Maintenance	\$394.24	
Circle Sanitation	81218	5/20/2025	Sanitation	Maintenance	\$144.75	
Circle Sanitation	81210	5/20/2025	Sanitation	Maintenance	\$78.00	
Circle Sanitation	81213	5/20/2025	Sanitation	Maintenance	\$136.00	
City of Minot Utility Billing	532506	5/15/2025	Water	Maintenance	\$69.05	

Dakota Supply Group	S104684354.001	5/7/2025	Buildings & Grounds	Maintenance	\$279.47
Macs Inc.	751221/B	5/8/2025	Buildings & Grounds	Maintenance	\$50.98
Macs Inc.	751207/B	5/7/2025	Buildings & Grounds	Maintenance	\$3.90
Macs Inc.	751148	5/2/2025	Buildings & Grounds	Maintenance	\$12.99
Macs Inc.	751446/B	5/28/2025	Buildings & Grounds	Maintenance	\$23.37
Macs Inc.	751382/B	5/21/2025	Buildings & Grounds	Maintenance	\$28.95
Menards	86012	5/9/2025	Buildings & Grounds	Maintenance	\$18.98
Menards	87658	5/29/2025	Buildings & Grounds	Maintenance	\$41.45
Menards	86928	5/21/2025	Buildings & Grounds	Maintenance	\$29.85
Menards	86840	5/20/2025	Buildings & Grounds	Maintenance	\$19.98
Menards	86467	5/15/2025	Buildings & Grounds	Maintenance	\$102.34
Menards	86498	5/15/2025	Buildings & Grounds	Maintenance	\$22.87
Menards	87405	5/27/2025	Buildings & Grounds	Maintenance	\$39.95
Montana-Dakota Utilities	86524110003-051925	5/19/2025	Gas Utilities	Maintenance	\$115.94
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Maintenance	\$8,645.50
North Dakota One Call	5054447	5/31/2025	Buildings & Grounds	Maintenance	\$52.50
North Prairie Regional Water District	046161200100-052725	5/27/2025	Water	Maintenance	\$127.58
OK Tire Store	May-25	5/31/2025	Minor Apparatus	Maintenance	\$42.04
Schock Safe & Lock Service, Inc.	228763	5/16/2025	Buildings & Grounds	Maintenance	\$25.00
SRT Communications, Inc.	11398700-052225	5/22/2025	Telephone	Maintenance	\$44.99
SRT Communications, Inc.	11810100-052225	5/22/2025	Telephone	Maintenance	\$49.95
SRT Communications, Inc.	11398900-052225	5/22/2025	Telephone	Maintenance	\$94.94
SRT Communications, Inc.	10481900-052225	5/22/2025	Telephone	Maintenance	\$49.95
SRT Communications, Inc.	9470600-052225	5/22/2025	Telephone	Maintenance	\$192.45
Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	Maintenance	\$26.25
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	Maintenance	\$122.05
Winsupply	101928-01	5/27/2025	Buildings & Grounds	Maintenance	\$323.73
Xcel Energy	927297658	5/14/2025	Electric Utilities	Maintenance	\$31.59
Xcel Energy	928440845	5/22/2025	Electric Utilities	Maintenance	\$50.47
			Maintenance Total		\$12,426.04
Circle Sanitation	81214	5/20/2025	Sanitation	MAYSA	\$1,110.00
Engo Equipment Sales Inc	1228	5/11/2025	Equipment	MAYSA	\$313.61
Hawkins, Inc.	7066952	5/15/2025	Ice Maintenance	MAYSA	\$50.00
Jorson and Carlson Co	0750698	5/30/2025	Equipment	MAYSA	\$234.00
Menards	86217	5/12/2025	Minor Apparatus	MAYSA	\$163.24
Menards	86562	5/16/2025	Cleaning Supplies	MAYSA	\$31.98
Midcontinent Communications	1.2165E+13	5/23/2025	Cable TV	MAYSA	\$149.63
Montana-Dakota Utilities	96962847016-051325	5/13/2025	Gas Utilities	MAYSA	\$879.14
Montana-Dakota Utilities	05002310000-051325	5/13/2025	Gas Utilities	MAYSA	\$2,179.83
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	MAYSA	\$5,563.52
Nova Fire Protection Inc	69114	5/19/2025	Simplex Maintenance	MAYSA	\$275.00
Otis Elevator Company	F10000232466	5/5/2025	Elevator Maintenance	MAYSA	\$125.00
SRT Communications, Inc.	10228700-052225	5/22/2025	Telephone	MAYSA	\$35.47

The Computer Store	440758	5/27/2025	Computer Mtce/Programming	MAYSA	\$82.50	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	MAYSA	\$22.50	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	MAYSA	\$100.86	
Vestis	2550476998	5/12/2025	Minor Apparatus	MAYSA	\$195.10	
Vestis	2550482831	5/26/2025	Minor Apparatus	MAYSA	\$224.02	
				MAYSA Total	\$11,735.40	
A-1 Evans Septic Tank Service	122682	5/31/2025	Sanitation	Oak Park	\$180.00	
Acme Tools-Minot	14373152	5/12/2025	Equipment	Oak Park	\$299.00	
Circle Sanitation	81215	5/20/2025	Sanitation	Oak Park	\$379.50	
City of Minot Utility Billing	534857	5/15/2025	Water	Oak Park	\$102.01	
City of Minot Utility Billing	537445	5/15/2025	Water	Oak Park	\$60.81	
Macs Inc.	751193/B	5/7/2025	Buildings & Grounds	Oak Park	\$4.16	
Menards	86846	5/20/2025	Cleaning Supplies	Oak Park	\$160.71	
Menards	85416	5/2/2025	Buildings & Grounds	Oak Park	\$7.99	
Menards	87566	5/28/2025	Buildings & Grounds	Oak Park	\$24.78	
Montana-Dakota Utilities	78323110003-050625	5/6/2025	Gas Utilities	Oak Park	\$32.28	
Montana-Dakota Utilities	31822822685-050625	5/6/2025	Gas Utilities	Oak Park	\$27.28	
Morellis Distributing, Inc.	1022095	5/2/2025	Cleaning Supplies	Oak Park	\$512.00	
Xcel Energy	927797161	5/16/2025	Electric Utilities	Oak Park	\$23.54	
Xcel Energy	928722160	5/23/2025	Electric Utilities	Oak Park	\$753.00	
				Oak Park Total	\$2,567.06	
BNSF Railway Company	25005106	5/6/2025	NE "BN" Pathway Lease	Other Expenditures	\$8,740.71	
McGee, Hankla, Backes, & Dobrovolny PC	133553091-050620	5/5/2025	Attorney	Other Expenditures	\$630.00	
				Other Expenditures Total	\$9,370.71	
Advanced Engineering and Environmental	102687	5/13/2025	Capital Outlay - Improvements	Pro Shop	\$23,864.25	Roof Replacement
Circle Sanitation	81221	5/20/2025	Sanitation	Pro Shop	\$189.75	
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Pro Shop	\$677.14	
SRT Communications, Inc.	2724100-042225	4/22/2025	Telephone	Pro Shop	\$100.51	
SRT Communications, Inc.	2724100-052225	5/22/2025	Telephone	Pro Shop	\$100.51	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	Pro Shop	\$1.88	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	Pro Shop	\$25.54	
				Pro Shop Total	\$24,959.58	
A-1 Evans Septic Tank Service	122681	5/31/2025	Sanitation	Radio City	\$45.00	
Border States Industries Inc	930452613	5/27/2025	Buildings & Grounds	Radio City	\$120.45	
Circle Sanitation	81216	5/20/2025	Sanitation	Radio City	\$189.75	
Menards	86735	5/19/2025	Buildings & Grounds	Radio City	\$61.95	
Menards	87459-1	5/27/2025	Buildings & Grounds	Radio City	\$195.80	
Morellis Distributing, Inc.	1022095	5/2/2025	Cleaning Supplies	Radio City	\$264.00	
Winsupply	101413 01	5/1/2025	Buildings & Grounds	Radio City	\$2.56	
				Radio City Total	\$879.51	
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Recreation Admin	\$3,678.50	
Pro IT	7281	5/19/2025	Computer Mtce/Programming	Recreation Admin	\$125.00	
Sign Dzyn, Inc.	11429	5/7/2025	Golf Tournament	Recreation Admin	\$75.96	

Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	Recreation Admin	\$7.50	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	Recreation Admin	\$60.11	
				Recreation Admin Total	\$3,947.07	
Advanced Engineering and Environmental	102684	5/13/2025	Capital Outlay - Improvements	Roosevelt Pool	\$1,155.50	Pool Filtration Upgrades
Associated Supply Co, Inc	A106331	5/6/2025	Buildings & Grounds	Roosevelt Pool	\$431.75	
Hawkins, Inc.	7055516	5/1/2025	Chemicals	Roosevelt Pool	\$319.20	
Hawkins, Inc.	7066951	5/15/2025	Chemicals	Roosevelt Pool	\$20.00	
Hawkins, Inc.	7081505	5/28/2025	Chemicals	Roosevelt Pool	\$251.31	
				Roosevelt Pool Total	\$2,177.76	
City of Minot Utility Billing	538551	5/22/2025	Water	SHA	\$36.69	
Dakota Supply Group	S104744046.001	5/29/2025	Buildings & Grounds	SHA	\$277.95	
Dakota Supply Group	S104746166.001	5/30/2025	Buildings & Grounds	SHA	\$2.60	
Dakota Supply Group	S104696564.001	5/12/2025	Buildings & Grounds	SHA	\$94.32	
Menards	86957	5/21/2025	Buildings & Grounds	SHA	\$44.93	
Menards	87743	5/30/2025	Buildings & Grounds	SHA	\$26.48	
Winsupply	102224-01	5/29/2025	Buildings & Grounds	SHA	\$37.06	
				SHA Total	\$520.03	
A-1 Evans Septic Tank Service	122680	5/31/2025	Sanitation	Soccer Complex	\$540.00	
Circle Sanitation	81219	5/20/2025	Sanitation	Soccer Complex	\$189.75	
City of Minot Utility Billing	536400	5/15/2025	Water	Soccer Complex	\$119.70	
Morellis Distributing, Inc.	1022095	5/2/2025	Cleaning Supplies	Soccer Complex	\$440.00	
				Soccer Complex Total	\$1,289.45	
A-1 Evans Septic Tank Service	122687	5/31/2025	Sanitation	Softball Complex	\$1,080.00	
Acme Tools-Minot	14466914	5/30/2025	Buildings & Grounds	Softball Complex	\$60.00	
Cool Fish Services, Inc	10486062724	5/2/2025	Buildings & Grounds	Softball Complex	\$87.50	
Menards	85738	5/6/2025	Buildings & Grounds	Softball Complex	\$17.97	
Menards	86837	5/20/2025	Buildings & Grounds	Softball Complex	\$738.99	
Menards	86420	5/14/2025	Buildings & Grounds	Softball Complex	\$329.48	
Nova Fire Protection Inc	69073	5/19/2025	Buildings & Grounds	Softball Complex	\$150.00	
Nova Fire Protection Inc	69075	5/19/2025	Buildings & Grounds	Softball Complex	\$150.00	
Running Supply Inc	1079882	5/12/2025	Buildings & Grounds	Softball Complex	\$79.98	
Running Supply Inc	1079885	5/12/2025	Buildings & Grounds	Softball Complex	\$49.98	
Running Supply Inc	1085877	5/23/2025	Buildings & Grounds	Softball Complex	\$99.95	
Steins, Inc.	957478	5/16/2025	Buildings & Grounds	Softball Complex	\$95.87	
				Softball Complex Total	\$2,939.72	
Marketplace Food & Drug	0007	5/21/2025	Concession Supplies	Softball Concessions	\$13.59	
Morellis Distributing, Inc.	1022193	5/5/2025	Concession Supplies	Softball Concessions	\$98.00	
Morellis Distributing, Inc.	1022936	5/16/2025	Concession Supplies	Softball Concessions	\$1,816.20	
Morellis Distributing, Inc.	1450133	5/8/2025	Concession Supplies	Softball Concessions	\$51.00	
Morellis Distributing, Inc.	1022526	5/9/2025	Concession Supplies	Softball Concessions	\$2,408.00	
Morellis Distributing, Inc.	1022515	5/9/2025	Concession Supplies	Softball Concessions	\$46.00	
Morellis Distributing, Inc.	1022514	5/9/2025	Concession Supplies	Softball Concessions	\$3,101.85	
Northern Bottling Company	1397438	5/8/2025	Concession Supplies	Softball Concessions	\$2,991.82	

Northern Bottling Company	1398202	5/22/2025	Concession Supplies	Softball Concessions	\$2,292.49	
US Foods Inc	5536502	5/7/2025	Concession Supplies	Softball Concessions	\$2,410.47	
US Foods Inc	3054073	5/21/2025	Concession Supplies	Softball Concessions	\$915.92	
				Softball Concessions Total	\$16,145.34	
Associated Supply Co, Inc	A106445	5/21/2025	Buildings & Grounds	Splash Pad	\$319.31	
Associated Supply Co, Inc	A106432	5/14/2025	Buildings & Grounds	Splash Pad	\$656.30	
Dakota Supply Group	S104695297.001	5/12/2025	Buildings & Grounds	Splash Pad	\$40.93	
Menards	86875	5/20/2025	Buildings & Grounds	Splash Pad	\$50.97	
Menards	86197	5/12/2025	Buildings & Grounds	Splash Pad	\$47.46	
				Splash Pad Total	\$1,114.97	
Montana-Dakota Utilities	9614311003-050625	5/6/2025	Gas Utilities	Tennis Center	\$195.86	
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Tennis Center	\$1,500.68	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	Tennis Center	\$2.44	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	Tennis Center	\$21.39	
				Tennis Center Total	\$1,720.37	
The Tessman Company	S415402-IN	5/19/2025	Buildings & Grounds	Wee Links	\$363.12	
				Wee Links Total	\$363.12	
Advanced Business Methods	AR1926205	5/23/2025	Lease Principal Expense	Zoo	\$265.52	
American Welding & Gas	0010859975	5/15/2025	Medical Supplies	Zoo	\$413.67	
American Welding & Gas	0010901389	5/31/2025	Medical Equipment	Zoo	\$136.47	
Border States Industries Inc	930438057	5/22/2025	Buildings & Grounds	Zoo	\$36.67	
Border States Industries Inc	930417696	5/20/2025	Buildings & Grounds	Zoo	\$79.23	
Border States Industries Inc	930378108	5/13/2025	Buildings & Grounds	Zoo	\$212.66	
Border States Industries Inc	930394777	5/15/2025	Buildings & Grounds	Zoo	\$79.08	
Circle Sanitation	81217	5/20/2025	Sanitation	Zoo	\$507.00	
City of Minot Utility Billing	542106	5/29/2025	Water	Zoo	\$291.53	
Dacotah Paper Co.	36482	5/13/2025	Buildings & Grounds	Zoo	\$296.30	
Dakota Supply Group	S104694812.001	5/12/2025	Buildings & Grounds	Zoo	\$326.77	
Dakota Supply Group	S104708927.001	5/15/2025	Buildings & Grounds	Zoo	\$3.63	
Dakota Supply Group	S104696095.001	5/12/2025	Buildings & Grounds	Zoo	\$359.68	
Earth Recycling, Inc.	17161	5/1/2025	Recycling	Zoo	\$140.00	
FedEx	8-854-43612	5/7/2025	Postage	Zoo	\$24.04	
FedEx	8-869-13411	5/21/2025	Postage	Zoo	\$131.03	
FedEx	8-869-13410	5/21/2025	Postage	Zoo	\$13.33	
FedEx	9-695-49267	5/14/2025	Postage	Zoo	\$10.51	
First District Health Unit	477353	5/29/2025	Buildings & Grounds	Zoo	\$45.00	
Forte	89059013	5/14/2025	Alarm Service	Zoo	\$285.00	
Gene-os Septic Tank Service	5537	5/14/2025	Sanitation	Zoo	\$135.00	
Global Safety Network, Inc	2025053121034527	5/31/2025	Background Check Expense	Zoo	\$371.28	
Hirshfields	40103864	5/7/2025	AZA Accreditation Expenses	Zoo	\$25.00	2025 AZA Repair Expenses
Lowe's Garden Center & Floral	30437	5/12/2025	Botanical	Zoo	\$449.96	
Lowe's Printing	NM-230437	5/30/2025	Minor Apparatus	Zoo	\$15.00	
Menards	86229	5/12/2025	Food For Animals	Zoo	\$25.78	

Menards	85863	5/8/2025	Buildings & Grounds	Zoo	\$165.86	
Menards	85799	5/7/2025	Buildings & Grounds	Zoo	\$48.91	
Menards	86933	5/21/2025	Buildings & Grounds	Zoo	\$173.15	
Menards	86312	5/13/2025	Buildings & Grounds	Zoo	\$177.97	
Menards	86229	5/12/2025	Buildings & Grounds	Zoo	\$157.34	
Menards	86526	5/15/2025	Buildings & Grounds	Zoo	\$59.66	
Menards	86496	5/15/2025	Buildings & Grounds	Zoo	\$24.99	
Menards	86281-1	5/13/2025	Buildings & Grounds	Zoo	\$62.42	
Menards	85345	5/1/2025	AZA Accreditation Expenses	Zoo	\$142.33	2025 AZA Repair Expenses
Menards	85672	5/5/2025	AZA Accreditation Expenses	Zoo	\$64.80	2025 AZA Repair Expenses
Menards	86044	5/10/2025	AZA Accreditation Expenses	Zoo	\$171.66	2025 AZA Repair Expenses
Menards	85825	5/7/2025	AZA Accreditation Expenses	Zoo	\$38.03	2025 AZA Repair Expenses
Menards	85809	5/7/2025	AZA Accreditation Expenses	Zoo	\$240.94	2025 AZA Repair Expenses
Menards	86353	5/13/2025	AZA Accreditation Expenses	Zoo	\$64.19	2025 AZA Repair Expenses
Menards	86555	5/16/2025	AZA Accreditation Expenses	Zoo	\$70.99	2025 AZA Repair Expenses
Menards	86159	5/11/2025	AZA Accreditation Expenses	Zoo	\$51.97	2025 AZA Repair Expenses
MWI Animal Health	60950839	5/5/2025	Medical Supplies	Zoo	\$342.99	
NDPHIT	tParkDistrict-051925	5/19/2025	Blue Cross & Life Insurance	Zoo	\$8,418.48	
NDSU Veterinary Diagnostic Lab.	1011734C-050225	5/2/2025	Medical Diagnostics	Zoo	\$72.00	
NDSU Veterinary Diagnostic Lab.	1011734C-050525	5/5/2025	Medical Diagnostics	Zoo	\$72.00	
NDSU Veterinary Diagnostic Lab.	1011734C-052225	5/22/2025	Medical Diagnostics	Zoo	\$72.00	
NDSU Veterinary Diagnostic Lab.	1011734C-052025	5/20/2025	Medical Diagnostics	Zoo	\$72.00	
North Country Mercantile and Equipment	CT138268	5/13/2025	Minor Apparatus	Zoo	\$918.30	
North Country Mercantile and Equipment	CT138531	5/19/2025	Food For Animals	Zoo	\$464.00	
North Country Mercantile and Equipment	CT138959	5/27/2025	Food For Animals	Zoo	\$374.00	
North Country Mercantile and Equipment	CT137496	5/5/2025	Substrate	Zoo	\$95.00	
North Country Mercantile and Equipment	CT138531	5/19/2025	Substrate	Zoo	\$47.50	
North Country Mercantile and Equipment	CT138959	5/27/2025	Substrate	Zoo	\$47.50	
Pro IT	7281	5/19/2025	Minor Apparatus	Zoo	\$125.00	
Pro IT	7241	5/8/2025	Computer Mtce/Programming	Zoo	\$23.00	
RHI Supply	1481531	5/27/2025	Buildings & Grounds	Zoo	\$24.99	
Running Supply Inc	1080005	5/12/2025	Buildings & Grounds	Zoo	\$139.00	
Schock Safe & Lock Service, Inc.	228762	5/21/2025	Buildings & Grounds	Zoo	\$70.00	
Seafood Garden	250500	5/2/2025	Food For Animals	Zoo	\$3,828.14	
Sherwin Williams	4062-9	5/9/2025	AZA Accreditation Expenses	Zoo	\$142.44	2025 AZA Repair Expenses
Sherwin Williams	3915-5	5/16/2025	AZA Accreditation Expenses	Zoo	\$345.75	2025 AZA Repair Expenses
Steins, Inc.	957933	5/28/2025	Cleaning Supplies	Zoo	\$284.61	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Blue Cross & Life Insurance	Zoo	\$41.25	
Unum Life Insurance Company of America	Jun-25	5/16/2025	Long Term Disability	Zoo	\$176.73	
US Foods Inc	3054072	5/21/2025	Food For Animals	Zoo	\$1,243.09	
US Foods Inc	5692308	5/12/2025	Food For Animals	Zoo	\$152.13	
Vestis	2550484330	5/28/2025	Mats	Zoo	\$343.39	
Xcel Energy	927154757	5/13/2025	Electric Utilities	Zoo	\$1,838.38	

Xcel Energy	929360873	5/29/2025	Electric Utilities	Zoo	\$2,470.62
				Zoo Total	\$28,638.64
Minot Restaurant Supply	D122739	5/19/2025	Concession Supplies	Zoo Concessions	\$65.00
Morellis Distributing, Inc.	1022345	5/7/2025	Concession Supplies	Zoo Concessions	\$588.00
Northern Bottling Company	1397828	5/15/2025	Concession Supplies	Zoo Concessions	\$135.88
Northern Bottling Company	1398505	5/29/2025	Concession Supplies	Zoo Concessions	\$557.74
				Zoo Concessions Total	\$1,346.62
				Grand Total	\$393,632.95

Pay Statement and Labor Distribution Summary

Run Date: 06/09/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARN	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
Company Code: AM2					Pay Dates Between 05/02/2025 to 05/30/2025	
Paid in Department: MPD001-Administration					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD001-Administration:	53,803.92	730.78	9,057.69	6,677.24		63,592.39
	1,289.87	20.74	232.20	56,915.15	63,592.39	0.00
Paid in Department: MPD002-Maintenance					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD002-Maintenance:	51,148.92	624.46	7,393.10	5,205.37		59,166.48
	1,492.11	12.90	255.50	53,961.11	59,166.48	0.00
Paid in Department: MPD003-Roosevelt Park Zoo					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD003-Roosevelt Park Zoo:	69,667.45	4,321.09	6,443.49	7,971.26		80,432.03
	3,415.25	143.30	214.50	72,460.77	80,432.03	0.00
Paid in Department: MPD004-Oak Park					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD004-Oak Park:	3,733.65	0.00	0.00	457.35		3,733.65
	223.33	0.00	0.00	3,276.30	3,733.65	0.00
Paid in Department: MPD005-Roosevelt Pool					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD005-Roosevelt Pool:	1,078.00	0.00	0.00	82.46		1,078.00
	53.90	0.00	0.00	995.54	1,078.00	0.00
Paid in Department: MPD006-Hoeven					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD006-Hoeven:	6,287.65	721.88	0.00	980.14		7,009.53
	351.06	26.37	0.00	6,029.39	7,009.53	0.00
Paid in Department: MPD007-Corbett					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD007-Corbett:	5,726.88	0.00	0.00	541.80		5,726.88
	382.78	0.00	0.00	5,046.37	5,588.17	138.71
Paid in Department: MPD008-Equipment					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD008-Equipment:	17,765.69	0.00	1,379.88	1,363.52		19,145.57
	658.30	0.00	53.00	17,782.05	19,145.57	0.00
Paid in Department: MPD009-Souris Valley Golf Course					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD009-Souris Valley Golf Course:	32,805.45	209.07	894.64	3,751.21		33,909.16

Pay Statement and Labor Distribution Summary

Run Date: 06/09/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARN	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
	1,690.04	6.80	37.00	30,157.95	33,909.16	0.00
Paid in Department: MPD012-Forestry					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD012-Forestry:	27,324.27	141.88	4,191.40	3,012.08		31,657.55
	1,166.60	4.20	189.00	28,645.47	31,657.55	0.00
Paid in Department: MPD013-Wee Links					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD013-Wee Links:	2,766.57	0.00	0.00	307.63		2,766.57
	200.91	0.00	0.00	1,835.07	2,142.70	623.87
Paid in Department: MPD014-Soccer					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD014-Soccer:	1,850.87	0.00	0.00	144.22		1,850.87
	119.41	0.00	0.00	1,706.65	1,850.87	0.00
Paid in Department: MPD015-Horticulture					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD015-Horticulture:	29,962.78	656.44	1,585.72	3,599.26		32,204.94
	1,168.58	18.25	16.00	26,263.83	29,863.09	2,341.85
Paid in Department: MPD016-Souris Valley Pro Shop					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD016-Souris Valley Pro Shop:	34,844.59	0.00	349.15	3,843.99		35,193.74
	1,670.07	0.00	8.00	31,349.75	35,193.74	0.00
Paid in Department: MPD017-MAYSA Arena					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD017-MAYSA Arena:	56,320.91	933.40	4,258.09	6,253.55		61,512.40
	2,218.65	28.86	179.80	55,258.85	61,512.40	0.00
Paid in Department: MPD051-Auditorium					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD051-Auditorium:	36,182.59	2,253.12	6,245.46	4,115.64		44,681.17
	1,347.40	59.80	214.50	40,460.53	44,576.17	105.00
Paid in Department: MPD052-Auditorium Concessions					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD052-Auditorium Concessions:	12,862.03	947.21	1,138.36	1,500.09		14,947.60
	672.81	37.70	45.50	13,447.51	14,947.60	0.00
Paid in Department: MPD053-Tennis					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD053-Tennis:	14,698.15	27.75	2,046.86	1,636.88		16,772.76

Pay Statement and Labor Distribution Summary

Run Date: 06/09/2025

	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARN	STATUTORY DEDUCTIONS		GROSS PAY
	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
	430.18	1.00	56.00	15,135.88	16,772.76	0.00
Paid in Department: MPD054-Softball					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD054-Softball:	6,557.11	0.00	3,133.24	1,004.25		9,690.35
	406.14	0.00	75.60	8,011.10	9,015.35	675.00
Paid in Department: MPD055-Softball Concessions					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD055-Softball Concessions:	1,911.30	0.00	0.00	206.23		1,911.30
	133.10	0.00	0.00	1,705.07	1,911.30	0.00
Paid in Department: MPD056-Recreation					Pay Dates Between 05/02/2025 to 05/30/2025	
Totals For Paid in Department MPD056-Recreation:	24,530.11	0.00	6,257.47	3,450.48		30,787.58
	119.90	0.00	162.00	27,337.10	30,787.58	0.00
Totals For Company Code AM2:	491,828.89	11,567.08	54,374.55	56,104.65		557,770.52
	19,210.39	359.92	1,738.60	497,781.44	553,886.09	3,884.43
Report Totals:	491,828.89	11,567.08	54,374.55	56,104.65		557,770.52
	19,210.39	359.92	1,738.60	497,781.44	553,886.09	3,884.43

TO: Minot Park Board President and Commissioners

FROM: Jarrod Olson - Director of Operations

RE: June 10, 2025

Projects:

1. African Plains Building- punch list items-Look to open to the public as soon as we can
2. MI-7/MI-6 & Zoo Flood Protection-
 - a. MI-7 D (1) Mattson- This project has had delays-Discovery Barn-2-3 weeks until finishes. New concessions 60 days to completion. Teddy statue is secured on the new base. Stonework begins soon. Mattson will begin the Camel exhibit after they complete MI-7E (Park Restroom & Train building).
 - b. MI-7 Wagner- All the zoo's old perimeter fences have been removed with new construction perimeter fence installed. Cleared path through the zoo for levee work. Coordinating seepage wall trenching and heavy power move with removal of existing concession stand. Looking at the temporary concession trailer. Ryan Ackerman will give an update at the Board meeting
 - c. MI-7F- Reviewing West Main Lawn exhibits NA Cats/restroom, Wolf and storage building. East Main Lawn exhibits being worked on- Otter, Bison, Bird of prey & goats. This won't be completed until after the flood wall is complete on the east side of the main lawn. All these plans are slated to be shelf ready plans to bid out later.
 - d. Roosevelt Pool Filtration-Evaluating tablet vs liquid chlorine. Demo work will begin June 17

Project/CI Quotes

1. Asking to put out forestry grapple truck for bid-Estimated cost is \$250,000. Funds would be taken out of the forestry equipment replacement line.

Other:

1. 2026 Budget – reviewing budget meeting notes-board retreat schedule-CI estimates
 - a. Court resurfacing/stripping - Leach Park (2 courts), South hill (2 courts). Look to convert another location to PB. Evaluate Cameron indoor tennis center (4 indoor courts)
 - b. Paving/Crack sealing-Corbett, Oak Park. Evaluating other areas
2. Water activity
 - a. Splash Zone logistics

b. Indoor Pool

3. Maysa

a. Off ice training room buildout

b. Pepsi concessions expansion

4. Vandalism on the rise

5. ASA-Working with Staff to lay out a plan for Public Skating sessions for 2025-2026 ice season

6. Tauros League change and proposal to expand Pepsi rink discussions

Respectfully, Jarrod Olson-Director of Operation

GOLF COURSE

- Aerification Wee Links greens- June 5, with the 5 inches of rain we received we had to push it back
- Spraying fertilizer on SVGC & Wee Greens
- Spraying Broadleaves
- Mowing Dike, will mow Fireside this month
- Grinding the greens mower reels
- Start Aerification on Tee Boxes
- 4300 going back to MTI for Warranty
- Watering never ending dry spots on the greens

From: Cammi Campbell Golf Course Superintendent

SV Golf Course

In June we have the Trinity "Building Hope Tourney"

We are also hosting the Youth for Christ Golf Tourney

Play has remained steady even in the smokey conditions

The golf course is holding up thanks to Cammi and her crew.

On the 11th I am playing in the Shila Schaefer junior fund raiser in Bismarck

June 25th I am playing in the Mandan CC100 year celebration on their course

I was the pro there for 4 years in the seventies and have been invited to the event.

Respectfully submitted: Steve Kottsick

ZOO

- AZA Inspection May 20th-22nd.
- Went well overall. No major concerns, but we did have some immediate concerns as they were not addressed from the 2019 inspection.
- Will have final hearing in Orlando, FL in September
- Lots of new improvements around the zoo
- New informative signage, penguin shade structure, okapi windows, nursing station, etc.
- Zoo Operations:
- Keeping winter admission prices through summer
- African Plains Building almost finished and giraffes are settling in well.
- Official opening on July 1st
- Discovery Barn and new concession are slower progress with an expected opening date sometime in August 2025.
- Will need to have a smaller, temporary concessions stand for time being as to not delay flood wall project
- Working with Canopy Strategic Planning on Zoo strategic plan and capital campaign- site visit July 15-17th
- USDA relicensing inspection – June 4th & 5th – went well
- Children’s book “A Family for Zoya” will be available to purchase at the Zoo in July and we are working on a back-to-school event to promote literacy
- Will make a new donor wall for new otter to replace the old donor wall
- No guarantees on bricks
- Animal Updates:
- Zoya, tiger, gave birth to 4 healthy cubs
- Quora, camel, gave birth to a healthy boy at MN Zoo
- Looking forward to adding new animal ambassadors soon
- 2 new frog species
- New BFF- June
- Virginia opossum- August

Submitted by Logan Wood, DVM

MAYSA

- Working with Administration on the 2026 MAYSA Arena proposed Budget
- Tauros will be hosting their Main Camp June 26-29 on Pepsi Rink
- Trying to finalize the 2025-26 Master Home Varsity Level Home Game Calendar
- Working with Staff on summer arena projects before Season begins in September
- The West & Eck Roof Replacement started on June 3rd and will go for most of the Summer
- New Ice /Facility Rates began June 1st and Ashley, and I got those entered into Rec Trac

Bob Gillen-MAYSA Arena General Manager

MAINTENANCE

- Crack sealing at MAYSA and the golf course was completed May 28th
- Completed the bleacher pads at Scheel complex
- Splash pads are in operation and open to the public
- We are preparing Polaris Park for the new splash zone, cleaning up the hockey rink surface, and getting materials for setting up water supply and power.
- Scandinavian Heritage Pond is up and running
- Hiring a security officer, started interviews, hope to hire somebody ASAP
- Removed some graffiti from the band shelter at Roosevelt Park.
- Fabricated a bike rack to be installed at the outdoor recreation site. I had a budget meeting with Calyn, Jarrod, and Elly on May 28th
- Attended Motivational training with staff on May 28th.
- Maintenance/Service calls
- Continue to work on TEAMS work order list.
- Mechanics – working on spring turn over. Continue prepping all spring/summer equipment. As well as working on all other breakdowns and regular scheduled service.
- Zoo
- Weekly MI-6 and MI-7 Flood control progress meetings and various onsite meetings with contractors and staff.
- Installed retractable UV lights inside the Penguin enclosure.
- Continue to work with contractors and staff for the flood mitigation projects.

Maintenance Superintendent: Eric Keller

HORTICULTURE

- Bathroom and trash cleanup at all parks.
- Mowing and Trimming.
- Watering
- Planting flower beds.
- Moving all the large tropical plants from the greenhouses to the Zoo.
- Cleaning and caring of all plant material.
- Orientation and training for new staff.
- Employee scheduling.
- Spray herbicide in parks.
- Athletic fields are busy and running well.
- Aerification of athletic fields.
- Work on 2025 Budget.

Submitted by: Shannon Paul

FORESTRY

- Chris Stroup is back at work after his back surgery and is working on tree inventory at Souris Golf Course.
- Planted 15 trees along the boulevard on 7th Ave SW by the flood control building.
- TC Nursery completed planting eighty trees along Burdick Expressway by the fairgrounds. One thousand Trees for Minot paid for the project.
- Finished the landscape around the Pavilion at Polaris Park.
- Taking boulevard tree orders.
- Gong on house calls to answer questions for homeowners.
- Clearance trims along University Ave. and 10th St NW for water line replacement.

Submitted by Troy Regstad

Recreation and Auditorium Manager

- Daily Maintenance/Cleaning of Auditorium
- Set Multiple Graduation & Birthday Parties
- Set Multiple Meetings
- Set Up & Clean Up Multiple Events Held in Auditorium
- Adult Softball Continues
- Youth Fastpitch Started
- Many High School Softball Games
- Continue Stripping and Waxing Auditorium Hallway Floors Main Floor Complete Lower Floor Still Needs to Be Done
- Completed Putting Mats in Batters Boxes for Adult Softball Fields
- Bleacher Pads and Bleachers Added to Outfield on Field 1 Scheels Complex
- Working On Getting Complexes Shaped Up Complexes on South Hill Good, Working on North
- Gopher Control North Hill Complex
- Bounce House Set Up for Military Appreciation Day
- Set Up/ Clean Up Voting Area
- Auditorium/Auditorium 2 Events:
 - Basketball Practices (Rentals)
 - Multiple Birthday Parties
 - City Testing
 - Graduation Parties
 - Volleyball Camps
 - 100-Year-Old Birthday Party
 - Sale Tax Vote
- SH Complex Events:
 - Many High School Fastpitch Games

- Adult Softball
- District Fastpitch Play in Games
- Region # Fastpitch Tournament
- Region 4 Fastpitch Tournament
- WDA Fastpitch Tournament
- Youth Fastpitch Has Started
- NH Complex Events:
 - Adult Softball

Submitted by: Tom Landsiedel Recreation and Auditorium Manager

Recreation Manager

- Splash Pads are open and have been very busy.
- Classes for art, Fitness Gym, and recreational tennis start the week of June 9. The numbers are good.
- The baseball/softball/t-ball program will also start the week of June 10. Their schedules are online. The coaches meeting is Wednesday, July 4. The games will all be at South Hill Complex. Gemar photography will be taking pictures again this year.
- Summer Olympics track meets start June 5. One is scheduled every week in June. All will take place at Duane Carlson Stadium.
- The Splash Zone is scheduled to open during the week of June 16. I'm still working on a lot of logistics.
- We are taking registrations for adult sand volleyball. The deadline is June 20.
- The Souris/AFLAC Ladies 2-person Golf Scramble is scheduled for Monday, July 14. There are around 35 teams as of right now.
- Live at Oak Park is on Friday, June 20. Local band Legion of Sound will be playing.
- We have several movies in the park, along with many other activities, which will be coming up in the next couple of months.

Ann Neshiem-Recreation Manager

Tennis

- June started off with summer staff Interviews.
- Our Indoor staff did a great job Big Thanks to everyone.
- Finish up Budget review & plans for 2026.
- New staff Training June 5, 6 Progressions, Drills ,Class Handling, Safety GLM.
- Cleaning up & getting inventory for equipment for the summer.
- Saturday June 7 Tennis Rocks Block Party Free Fun Tennis Event Hammond Park.
- Learn to Play Tennis Camp over 100 kids sign up & more every day.
- Staff schedules for the 8 weeks of Tennis Camp. Grow the Game!

- PB Summer League staffing & plan for fun & educational session 8 weeks.
- Educating & inspiring a whole new generation of Racquet Sports Enthusiast.
- Minot High Girls WIN WDA & STATE Championships! Tennis Rock.
- Big Congratulation to our Girls. Let's keep the Ball Spinning this, Summer!

Submitted by: Marc White

Foundation Meeting
Minot Municipal Auditorium
Room 203
June 10th, 2025
Agenda

Personal Appearances:

Meeting Minutes

Approval of minutes from the May 20th, 2025 Park Foundation Meeting

Approval of Bills as follows:

Ackerman Estvold	\$1,015.32
Rolac Contracting	\$173,223.10
SRT	\$4,025.50
Total:	\$178,263.92

Statement:

New Business:

Other Business:

Minot Park Foundation Meeting

May 20th, 2025

The Minot Park Foundation Board met immediately following the Minot Park Board meeting on May 20th, 2025 in room 203 of the Minot Auditorium.

Members present: Chelsea Kirkhammer, Justin Hammer, Mike Schmitt, Cliff Hovda and Perry Olson. Also present were Elly DesLauriers and Calyn Beckman.

Motion by Hammer, second by Schmitt to approve the minutes from the April 15th Minot Park Foundation Board. Motion Carried.

Motion by Kirkhammer, second by Hammer to approve the bills in the amount of \$150,753.03. On roll call, all members voted yes.

Statement

Director of Finance, Calyn Beckman added that cash donation from two estates were received in the amount of 1.778 million dollars that would be designated towards Zoo development. Beckman added that he review investment options with the trust manager and felt it would be best to leave it as cash so it can be available for projects.

New Business

The May foundation meeting agenda included an item for Bechtold Paving – Crack Sealing, but all business was handled under the Park District meeting.

Motion by Kirkhammer, second by Hovda to adjourn the meeting. Motion carried.

Perry Olson, President

Calyn Beckman, Clerk



WWW.ACKERMAN-ESTVOLD.COM

May 21, 2025

Elly DesLauriers
Minot Park District
PO Box 538
Minot, ND 58702

RE: **RPZ Zoo Africa Plains Building**
Architecture Services Invoice

Dear Elly:

Enclosed is Invoice 20724 for the above referenced project in the amount of One Thousand Fifteen and 32/100th Dollars (\$1,015.32). This invoice accounts for 92.5% of the Construction Administration phase.

Please make payment to Ackerman-Estvold; 1907 17th St SE; Minot, ND 58701. If you have any questions please give me a call at 701-837-8737.

Regards,

Jeremy Bickel
Project Designer

Enclosure

HEADQUARTERS
1907 17TH ST SE
MINOT, ND 58701
701.837.8737

3315 45TH ST S
SUITE 100
FARGO, ND 58104
701.551.1250

3210 27TH ST W
SUITE 200
WILLISTON, ND 58801
701.577.4127

7661 W RIVERSIDE DR
SUITE 102
GARDEN CITY, ID 83714
208.853.6470



1907 17th Street SE • Minot, ND 58701
701.837.8737 • www.ackerman-estvold.com
Minot, ND | Fargo, ND | Williston, ND | Boise, ID

INVOICE

May 21, 2025
Project No: R23062.00
Invoice No: 00020724

Elly DesLauriers
Minot Park District
PO Box 538
Minot, ND 58702

Project R23062.00 RPZ Zoo Africa Plains Building

Phase 00 Preliminary Design

Fee Amount

Estimated Construction Cost 2,707,525.99
Fee Percentage 7.50
Total Fee 203,064.45

Project Phase	Percent of Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design	10.00	100.00	20,306.44	20,306.44	0.00
Design Development	15.00	100.00	30,459.67	30,459.67	0.00
Construction Documents	50.00	100.00	101,532.22	101,532.22	0.00
Procurement	5.00	100.00	10,153.22	10,153.22	0.00
Construction Admin	20.00	92.50	37,566.92	36,551.60	1,015.32
Totals			200,018.47	199,003.15	1,015.32
Total Fee					1,015.32
Total this Phase					\$1,015.32
TOTAL THIS INVOICE					\$1,015.32

Authorized By:

Jeremy Bickel

Date:

5-22-25

June 2, 2025

Elly DesLauriers, Director of Parks

Minot Park District

420 3rd Ave SW

Minot, ND 58701

RE: Minot Park District – African Plains Exhibit
Rolac Contracting, Inc. – Application for Payment No. 12


Dear Elly:

Enclosed is Application and Certificate for Payment No. 12 submitted by Rolac Contracting, approved in the amount of one hundred seventy three thousand two hundred twenty three and 10/100th Dollars (\$173,223.10). Keep one copy for your records and remit second copy along with payment to the contractor.

Please make payment to Rolac Contracting, Inc, PO Box 1872 Minot, ND 58702-1872.

If you have any questions, feel free to call me at 701-837-8737.

Regards,



Jeremy Bickel, Assoc. AIA
Project Designer

Enclosure

PAYMENT APPLICATION

TO:	Ackerman-Estvold 1907 17th St SE Minot, ND 58701	PROJECT:	Minot Park District African Plains Exhibit	Application #	012	Distribution To:
				Period Start	5/1/2025	<input type="checkbox"/> Owner
				Period End	5/31/2025	<input type="checkbox"/> Accounting
FROM:	Rolac Contracting, Inc. PO Box 1872 Minot, ND 58702-1872	OWNER:	Minot Park District 420 3rd Ave SW Minot, ND 58701	Application Date	6/2/2025	<input checked="" type="checkbox"/> Architect
				Date of Contract	5/16/2024	<input type="checkbox"/> Owner's Rep.

CONTRACTORS SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is Attached

1	CONTRACT AMOUNT	\$	2,707,526.00
2	SUM OF ALL CHANGE ORDERS		\$0.00
3	CURRENT CONTRACT AMOUNT (Line 1 + Line 2)		\$2,707,526.00
4	TOTAL COMPLETED AND STORED (Column G on Continuation Page)		\$2,707,526.00
5	RETAINAGE:		
a.	5% of completed work (Columns D+E on Continuation Page)		\$135,376.30
b.	10% of Material Stored (Column F on Continuation Page)		\$0.00
	Total Retainage (Line 5a + 5b or column I on Continuation Page)		\$135,376.30
6	TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 Minus Line 5 Total)		\$2,572,149.70
7	LESS PREVIOUS PAYMENT APPLICATIONS (Line 6 from Prior Application)	\$	2,398,926.60
8	PAYMENT DUE		\$173,223.10
9	BALANCE TO COMPLETION (Line 3 Minus Line 6)		\$135,376.30

SUMMARY OF CHANGE ORDERS	Additions	Deductions
Total changes approved in previous months	\$0.00	\$0.00
Total changes approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's cost for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

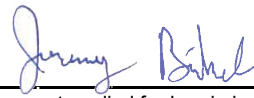
CONTRACTOR: Rolac Contracting, Inc.
By:  Date: 6/2/2025

Certification ☐ Required ☒ Not Required

The construction Manager and Architect's signatures below are their assurance to Owner, concerning the payment herein applied for, that: 1. They have inspected the Work represented by this Application, 2. Such work has been completed to the extent indicated in this application, 3. this Application for Payment accurately states the amount of Work completed and payment due therefor, and 4. Construction Manager and Architect know of no reason why payment should not be made.

Certified Amount \$173,223.10 Date: 6/2/25

(If the certified amount is different from the payment due, you should attach an explanation. Initial all figures that are changed to match the certified amount.)

ARCHITECT: 
By: _____ Date: 6/2/25
Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

2 PAGES OF 2 PAGES

APPLICATION # 012

DATE OF APPLICATION 6/2/2025

PERIOD THRU 5/31/2025

Payment application containing Contractor's signature is attached.

A	B	C	D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D+E+F)	PERCENT COMPLETE (G/C)	BALANCE TO COMPLETION (C-G)	RETAINAGE
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
01	General Conditions	\$ 220,043.00	\$ 220,043.00	\$ -		\$ 220,043.00	100%	\$ -	\$ 11,002.15
02	Concrete Scope 03A	\$ 199,232.00	\$ 199,232.00	\$ -		\$ 199,232.00	100%	\$ -	\$ 9,961.60
03	Masonry Scope 04A	\$ 51,887.00	\$ 51,887.00	\$ -		\$ 51,887.00	100%	\$ -	\$ 2,594.35
04	Steel Supply 05A	\$ 181,224.00	\$ 181,224.00	\$ -		\$ 181,224.00	100%	\$ -	\$ 9,061.20
05	Steel Install 05B	\$ 36,310.00	\$ 36,310.00	\$ -		\$ 36,310.00	100%	\$ -	\$ 1,815.50
06	Carpentry 06A	\$ 167,798.00	\$ 167,798.00	\$ -		\$ 167,798.00	100%	\$ -	\$ 8,389.90
07	Roofing 07A	\$ 13,210.00	\$ 13,210.00	\$ -		\$ 13,210.00	100%	\$ -	\$ 660.50
08	Specialty Doors 08A	\$ 53,890.00	\$ 53,890.00	\$ -		\$ 53,890.00	100%	\$ -	\$ 2,694.50
09	Aluminum/Glazing 08B	\$ 197,100.00	\$ 197,100.00	\$ -		\$ 197,100.00	100%	\$ -	\$ 9,855.00
10	Drywall 09A	\$ 24,540.00	\$ 24,540.00	\$ -		\$ 24,540.00	100%	\$ -	\$ 1,227.00
11	Painting 09B	\$ 68,900.00	\$ 68,900.00	\$ -		\$ 68,900.00	100%	\$ -	\$ 3,445.00
12	Metal Building 13A	\$ 633,510.00	\$ 633,510.00	\$ -		\$ 633,510.00	100%	\$ -	\$ 31,675.50
13	Mechanical 22A	\$ 505,620.00	\$ 505,620.00	\$ -		\$ 505,620.00	100%	\$ -	\$ 25,281.00
14	Electrical 26A	\$ 159,570.00	\$ 159,570.00	\$ -		\$ 159,570.00	100%	\$ -	\$ 7,978.50
15	Earthwork 31A	\$ 100,170.00	\$ 100,170.00	\$ -		\$ 100,170.00	100%	\$ -	\$ 5,008.50
16	Utilities 33A	\$ 52,470.00	\$ 52,470.00	\$ -		\$ 52,470.00	100%	\$ -	\$ 2,623.50
17	Asphalt Paving	\$ 42,052.00	\$ -	\$ 42,052.00		\$ 42,052.00	100%	\$ -	\$ 2,102.60



3615 North Broadway / PO Box 2027 / Minot, ND 58702

BILL AT A GLANCE 05/22/2025

MINOT PARK DISTRICT

BALANCE FROM LAST BILLING		1,113.37
Payment Received - Thank You	05-19	582.56CR
Previous Balance Due		530.81

SUMMARY BY SERVICE TYPE

*BUSINESS SECURITY MONITORING	24.95
*TELEPHONE SERVICES	227.40
CUSTOM CALLING SERVICES	7.20
STAR SERVICES	10.50
DIRECTORY LISTINGS	8.88
OTHER SERVICES	2,457.25CR
OTHER ACCTS RECV TRANSFER	6,482.75
MANDATORY FEES	170.30
INTERNET	69.95
SECURITY SYSTEMS	10.00
SRT LONG DISTANCE	2.95

CURRENT BILLING AMOUNT	4,557.63
-------------------------------	-----------------

Total Due: Please Pay This Amount	5,088.44
--	-----------------

TELEPHONE NO: (701)857-4166

ACCOUNT NO: 2723700

Previous Bill	Payment/Adj	Current Billing	Total Due
\$1,113.37	\$582.56CR	\$4,557.63	\$5,088.44

MESSAGE CENTER

This institution is an equal opportunity provider and employer.

FOR BILLING INFO CALL: (701)838-9876 OR 1(800)737-9132

FOR SRT'S PAY BY PHONE SYSTEM CALL: 1(844)963-2917

FOR GENERAL INFO CALL: (701)858-1200 OR 1(800)737-9130

PAYMENTS RECEIVED AFTER 05-19 ARE NOT REFLECTED ON THIS STATEMENT. A LATE PAY CHARGE OF 1.5% MAY APPLY IF THE AMOUNT DUE IS NOT RECEIVED BY THE DUE DATE.

Your payment and any returned checks may be processed electronically.



SURVEILLANCE & SECURITY
PROTECT WHAT YOU LOVE

SRT.COM/PROTECTWHATYOULOVE



Please return lower portion with your payment...retain upper portion for your records



3615 North Broadway / PO Box 2027 / Minot, ND 58702

☐ Check for Address Change

Payment Due	Total Due
06/09/2025	\$5,088.44

Enter Amount Paid

05/22/2025 000010
53081

MINOT PARK DISTRICT

ACCOUNT NO: 2723700

TELEPHONE NO: (701)857-4166

265 MINOT PARK DISTRICT
ZOO
PO BOX 37222
CHARLOTTE NC 28237-7222

1 71

SRT COMMUNICATIONS, INC.

PO BOX 2027

MINOT ND 58702-2027



0163400000272370070185741660005088441

Minot Park District Balance Sheet - Foundation

05/31/2025

		Foundation
Assets		
Restricted Assets		
Foundation Cash and Cash Equivalents		
98-1015-98	Minot Park Foundation - 1st International	\$3,694,569.16
98-1016-98	Minot Park Foundation - Contra	(\$1,533,349.63)
Total		<u>\$2,161,219.53</u>
Foundation Investments		
98-1600-98	Minot Park Foundation - Investments	\$1,429,383.82
98-1601-98	Minot Park Foundation - Unrealized G/L	\$103,965.81
Total		<u>\$1,533,349.63</u>
Total		<u>\$3,694,569.16</u>
Total Assets		<u>\$3,694,569.16</u>
Fund Balance		
98-3010-98	Minot Park District Foundation	<u>\$3,694,569.16</u>
Total Fund Balance		<u>\$3,694,569.16</u>
BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS		\$2,441,959.86
NET SURPLUS/(DEFICIT)		\$1,252,609.30
ENDING FUND BALANCE		<u>\$3,694,569.16</u>

Minot Park District

Statement of Revenues and Expenditures - Foundation

05/31/2025

	<u>Foundation</u>
Revenues	
Operational Revenue	
Foundation Revenue	
98-4091-98 Other Receipts	\$1,838,392.74
Total	<u>\$1,838,392.74</u>
 Total	 <u>\$1,838,392.74</u>
 Other Income	
98-4080-98 Dividends - Foundation	\$32,552.39
Total	<u>\$32,552.39</u>
 Total Revenues	 <u>\$1,870,945.13</u>
 Expenses	
Foundation Expense	
98-5905-98 Capital Outlay - Buildings	\$624,966.89
98-6100-98 Service Charges	\$4,618.27
Total	<u>\$629,585.16</u>
 Total Expenditures	 <u>\$629,585.16</u>
 NET SURPLUS/(DEFICIT) BEFORE GAINS/LOSSES	 <u>\$1,241,359.97</u>
 Gains	
98-9015-98 Unrealized Gain/Loss	\$11,249.33
Total Gains	<u>\$11,249.33</u>
 BEGINNING FUND BALANCE	 \$2,441,959.86
 NET SURPLUS/(DEFICIT)	 \$1,252,609.30
 ENDING FUND BALANCE	 <u><u>\$3,694,569.16</u></u>

Minot Park District

Project Detail Report

Fund Balance

MPF-001 - Adopt a Lot	\$1,781.31
MPF-002 - BN Trail	\$5,000.00
MPF-003 - Carousel	\$7,012.70
MPF-004 - Community Enrichment Grant	\$1,568.64
MPF-005 - Dog Park	\$800.00
MPF-006 - Festival in the Park	\$22,119.19
MPF-007 - Fitness Trail	\$10,000.00
MPF-008 - Forestry	\$500.00
MPF-009 - Friends of the Souris	\$4,307.62
MPF-010 - Land	\$33,943.41
MPF-011 - Medal of Honor	\$19,335.80
MPF-012 - Outdoor Recreation	\$22,035.00
MPF-013 - Park Dedication	\$130,942.00
MPF-014 - Polaris - Frisbee Golf	\$516.00
MPF-015 - Polaris Park	\$2,065.00
MPF-016 - Radio City	\$1,000.00
MPF-017 - RMR/Base Partnership	\$44,657.45
MPF-018 - Soo Line Engine	\$6,582.00
MPF-019 - Sponsorships	\$4,305.00
MPF-020 - Stonebridge Farms Playground	\$5,593.00
MPF-021 - Trees	\$1,150.00
MPF-022 - Benches	\$2,292.09
MPF-023 - Corbett Field	\$3,425.00
MPF-025 - Hammond Tennis Courts	\$14,356.14
MPF-025-1 - Hammond Tennis Courts - Mainte	\$7,133.76
MPF-028 - Horticulture	\$727.70
MPF-029 - MAYSA Expansion	\$15,624.27
MPF-031 - MAYSA Ice Resurfacer - Zamboni	\$13,252.54
MPF-032 - MAYSA Scoreboard	(\$84,212.87)
MPF-033 - MAYSA - Sled Hockey	\$939.00
MPF-034 - MAYSA - Water Fountain	\$631.00
MPF-035 - Oak Park - Camp Owetti	\$500.00
MPF-036 - Oak Park - Mommy and Me Swings	\$2,500.00
MPF-037 - Oak Park - Natures Playground	\$5,926.03
MPF-038 - Park Development	\$5,493.56
MPF-039 - Payloader	\$234.32
MPF-040 - Rosevelelt Park Pool	\$3,447.34
MPF-041 - SVGC - API Donation	\$2,390.85
MPF-043 - SVGC - Development	\$8,143.48
MPF-044 - Zoo - Animal Purchase	\$52,366.58
MPF-045 - Zoo - Ferret	\$439.93
MPF-046 - Zoo - Childrens Zoo	\$729.43
MPF-047 - Zoo - Education/Enhancements	\$3,270.86
MPF-048 - Zoo - Entrance	\$12,057.24

Minot Park District

Project Detail Report

MPF-049 - Zoo - Outreach	\$14,558.71
MPF-050 - Zoo - Raptor Rehab	\$5,000.00
MPF-051 - Zoo - Development	\$1,809,582.90
MPF-051-1 - Zoo Safety	\$1,500.00
MPF-052 - Zoo Signs	\$34,114.63
MPF-053 - Superfund - Disc Golf	\$50,000.00
MPF-054 - Branching Out	\$3,127.86
MPF-055 - Minot Flood Commeration	\$10,895.83
MPF-056 - South Hill Complex Improvements	\$42,653.51
MPF-056-1 - South Hill Complex Turf	\$10,000.00
MPF-057 - Trees for Minot	\$48,996.59
MPF-058 - Monument Maintenance	\$10,000.00
MPF-060 - RPZ - Conservation Fund	\$23,025.41
MPF-061 - Ice Skates	\$2,628.97
MPF-063 - Roosevelt Park Pickleball	\$43,480.92
MPF-065 - Zoo Maintenance Fund	\$50,000.00
MPF-066 - Zoo - Giraffe Building	\$299,438.84
MPF-067 - Engo Ice Resurfacer	(\$99,100.00)
MPF-068 - Souris Scramble	\$11,235.46
Total Fund Balance	\$2,768,022.00

Revenues

Operational Revenue	
MPF-051 - Zoo - Development	\$1,778,640.00
MPF-051-1 - Zoo Safety	\$1,500.00
MPF-056 - South Hill Complex Improvement	\$100.00
MPF-060 - RPZ - Conservation Fund	\$9,210.00
MPF-066 - Zoo - Giraffe Building	\$18,505.10
MPF-067 - Engo Ice Resurfacer	\$25,000.00
MPF-068 - Souris Scramble	\$5,397.65
Total	\$1,838,352.75

Total Revenues **\$1,838,352.75**

Expenses

Foundation Expense	
MPF-066 - Zoo - Giraffe Building	\$624,966.89
Total	\$624,966.89

Total Expenditures **\$624,966.89**

FIRST INTERNATIONAL BANK & TRUST (WETS)
 2201 EAST CAMELBACK ROAD
 SUITE 380
 PHOENIX, AZ 85016

MINOT PARK FOUNDATION AGENCY

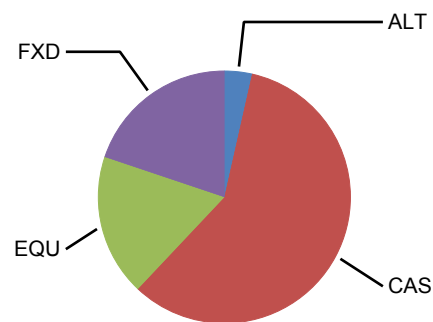


MINOT PARK FOUNDATION
 PO BOX 538
 420 3RD AVE SW
 MINOT, ND 58701

Account: 005745
 Report Period: From 5/1/2025 To 5/31/2025
 Administrator: Jessica L. Phillips
 Phone: 701-837-2247

Portfolio Summary

	Market Value	% Portfolio	Est. Income
Alternative (ALT)	\$130,422.05	3.53%	\$4,077.32
Cash & Equivalents (CAS)	\$2,161,219.53	58.50%	\$91,376.35
Equity (EQU)	\$669,800.80	18.13%	\$8,928.40
Fixed Income (FXD)	\$733,126.78	19.84%	\$34,628.64
Total Assets	\$3,694,569.16	100.00%	\$139,010.71
Total Account Balance	\$3,694,569.16	100.00%	\$139,010.71



Activity Summary

	Current Period	Year To Date
Beginning Market Value	\$3,796,979.79	\$2,868,079.01
Receipts		
Contribution	\$100.00	\$1,838,392.74
Dividend	\$6,948.02	\$32,552.39
Total Receipts	\$7,048.02	\$1,870,945.13
Disbursements		
Distribution	\$0.00	(\$18,001.90)
Expense	(\$149,958.03)	(\$1,033,084.14)
Institution Fees	(\$1,174.67)	(\$4,618.27)
Total Disbursements	(\$151,132.70)	(\$1,055,704.31)
Change in Market Value	\$41,674.05	\$11,249.33
Ending Market Value	\$3,694,569.16	\$3,694,569.16

Gains and Losses Summary

	Current Period	Year To Date
Realized Gain/(Loss) - Long Term	\$0.00	\$28,081.57
Realized Gain/(Loss) - Short Term	\$0.00	\$5,188.44
Total Realized Gain/(Loss)	\$0.00	\$33,270.01

Asset Statement

Units	Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
<u>Cash & Equivalents</u>								
Cash								
	Principal Cash	\$0.00		\$0.00				
	Income Cash	\$0.00		\$0.00				
	Total Cash	\$0.00		\$0.00	0.00			
Money Market Fund - Internal								
2,161,219.53	INSURED CASH SWEEP - PRINCIPAL	\$2,161,219.53	\$1.00	\$2,161,219.53	58.50	\$0.00	\$91,376.36	4.23
TOTAL Money Market Fund - Internal		\$2,161,219.53		\$2,161,219.53	58.50	\$0.00	\$91,376.36	4.23
TOTAL Cash & Equivalents		\$2,161,219.53		\$2,161,219.53	58.50	\$0.00	\$91,376.36	4.23

Fixed Income

Fixed Income ETF								
68,002	ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF	\$648,808.80	\$9.24	\$628,338.48	17.01	(\$20,470.32)	\$29,669.28	4.72
1,487	FIRST TRUST LOW DURATION OPPORTUNITIES ETF	\$73,593.42	\$48.90	\$72,714.30	1.97	(\$879.12)	\$3,033.48	4.17
632	JANUS HENDERSON AAA CLO ETF	\$32,155.23	\$50.75	\$32,074.00	0.87	(\$81.23)	\$1,925.88	6.00
TOTAL Fixed Income ETF		\$754,557.45		\$733,126.78	19.84	(\$21,430.67)	\$34,628.64	4.72
TOTAL Fixed Income		\$754,557.45		\$733,126.78	19.84	(\$21,430.67)	\$34,628.64	4.72

Equity

Exchange Traded Funds (ETF)								
4,099	ANFIELD CAPITAL US EQUITY SECTOR ROTATION ETF	\$51,303.36	\$17.94	\$73,533.19	1.99	\$22,229.83	\$188.15	0.26
690	BLACKROCK ISHARES US SMALL-CAP EQUITY FACTOR ETF	\$48,541.50	\$65.11	\$44,925.90	1.22	(\$3,615.60)	\$619.70	1.38
483	INVESCO S&P MID-CAP QUALITY ETF	\$48,386.94	\$97.30	\$46,995.90	1.27	(\$1,391.04)	\$355.75	0.76

MINOT PARK FOUNDATION AGENCY



Asset Statement

Units	Description	Cost Basis	Unit Price	Market Value	% of Acct	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
2,261	VANECK MORNINGSTAR WIDE MOAT ETF	\$182,761.72	\$89.63	\$202,653.43	5.49	\$19,891.71	\$2,865.82	1.41
TOTAL Exchange Traded Funds (ETF)		\$330,993.52		\$368,108.42	9.96	\$37,114.90	\$4,029.42	1.09
International Equity ETF								
439	WisdomTree Japan Hedged Equity Fund ETF	\$41,766.68	\$113.68	\$49,905.52	1.35	\$8,138.84	\$1,686.39	3.38
TOTAL International Equity ETF		\$41,766.68		\$49,905.52	1.35	\$8,138.84	\$1,686.39	3.38
US Equity Mutual Funds								
460.684	VANGUARD S&P 500 INDEX MUTUAL FUND ADMIRAL SHARES	\$179,241.29	\$546.55	\$251,786.86	6.82	\$72,545.57	\$3,212.59	1.28
TOTAL US Equity Mutual Funds		\$179,241.29		\$251,786.86	6.82	\$72,545.57	\$3,212.59	1.28
TOTAL Equity		\$552,001.49		\$669,800.80	18.13	\$117,799.31	\$8,928.40	1.33
Alternative								
ALTERNATIVE ETF								
4,565	STATE STREET SPDR MULTI-ASSET REAL RETURN ETF	\$122,824.88	\$28.57	\$130,422.05	3.53	\$7,597.17	\$4,077.32	3.13
TOTAL ALTERNATIVE ETF		\$122,824.88		\$130,422.05	3.53	\$7,597.17	\$4,077.32	3.13
TOTAL Alternative		\$122,824.88		\$130,422.05	3.53	\$7,597.17	\$4,077.32	3.13
GRAND TOTAL ASSETS		\$3,590,603.35		\$3,694,569.16	100	\$103,965.81	\$139,010.72	3.76

Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
Beginning Balances			\$0.00	\$0.00	\$3,734,688.03
Receipts					
Contribution					
5/28/2025	CONTRIBUTION TO PRINCIPAL CONTRIBUTION TO ACCOUNT FROM BARBARA SNYDER		\$0.00	\$100.00	\$0.00

MINOT PARK FOUNDATION AGENCY



Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
Total Contribution			\$0.00	\$100.00	\$0.00
Dividend					
5/1/2025	DIVIDEND INSURED CASH SWEEP		\$0.00	\$4,234.77	\$0.00
5/7/2025	DIVIDEND JANUS HENDERSON AAA CLO ETF \$0.245555 Paid on 632.0 Shares.		\$0.00	\$155.19	\$0.00
5/21/2025	DIVIDEND ANFIELD CAPITAL UNIVERSAL FIXED INCOME ETF \$0.0339 Paid on 68002.0 Shares.		\$0.00	\$2,305.27	\$0.00
5/30/2025	DIVIDEND FIRST TRUST LOW DURATION OPPORTUNITIES ETF \$0.17 Paid on 1487.0 Shares.		\$0.00	\$252.79	\$0.00
Total Dividend			\$0.00	\$6,948.02	\$0.00
<u>Disbursements</u>					
Expense					
5/23/2025	EXPENSE PAID FOR BENEFICIARY ACKERMAN-ESTVOLD INV #00020516 - PROJECT R23062.00 RPZ - AFRICA PLAINS BUILDING		\$0.00	(\$3,249.03)	\$0.00
5/23/2025	EXPENSE PAID FOR BENEFICIARY CITY OF MINOT PERMIT/LICENSE #C25-00027 - STANDARD FEE - LOCATION 1219 BURDICK EXPRESSWAY EAST		\$0.00	(\$5,028.17)	\$0.00
5/23/2025	EXPENSE PAID FOR BENEFICIARY ROLAC CONTRACTING, INC DISTRIBUTION PER CLIENT REQUEST FOR MINOT PARKS DISTRICT/AFRICAN PLAINS EXHIBIT - APPLICATION #011 - 04/01/2025-04/30/2025		\$0.00	(\$141,680.83)	\$0.00
Total Expense			\$0.00	(\$149,958.03)	\$0.00
Institution Fees					
5/12/2025	FEE PAYMENT Automatic fee collection for account 005745 for Period Ending 4/30/2025.		\$0.00	(\$1,174.67)	\$0.00
Total Institution Fees Collected from Account			\$0.00	(\$1,174.67)	\$0.00



Transaction Statement

Date	Description	Units / Price	Income Cash	Principal Cash	Cost Basis
Investment Activity					
Sweep Sales (2) 5/1/2025 to 5/31/2025		(151,132.70)	\$0.00	\$151,132.70	(\$151,132.70)
Sweep Purchases (5) 5/1/2025 to 5/31/2025		7,048.02	\$0.00	(\$7,048.02)	\$7,048.02
Total Investment Activity		(144,084.68)	\$0.00	\$144,084.68	(\$144,084.68)
Ending Balances			\$0.00	\$0.00	\$3,590,603.35